



Darlington Schools Forum Election Procedures

1. School Members

1.1 Primary maintained schools

The Clerk to the Forum will write to all Headteachers and Chairs of Governors inviting nominations. The Headteachers will agree how their representative Headteacher and/or Governor are selected. Nominations must be submitted to the Clerk to the Forum.

1.2 Academies

The Clerk to the Forum will write to all Headteachers and Chairs of Governors/Trustees of Darlington academies to alert them to the need for nominations. It is for the proprietors/trustees to decide how they will select their representative. It is then for the representative group (11-19 Partnership/Primary Forum without maintained representatives), working together to select their group nominees. There is no requirement for academies members to represent specific primary and secondary phases, but it is encouraged to ensure representation remains broadly proportionate to pupil numbers.

1.3 Special Schools

The Clerk to the Forum will write to the Headteacher and Chairs of Governors, to invite self-nomination. It will then be for the Headteachers and Chairs of Governors to decide who to put forward as the representative.

2 Non-School Members

2.1 Private, Voluntary and Independent Providers (PVI)

The Head of Education Partnerships will write to all Darlington PVI members to invite self-nominations. A ballot will be undertaken at the Early Years Strategy Group where the representative to put forward will be agreed.

2.2 Further Education

The Clerk to the Forum will write to the Principals of all 16-19 FE colleges which serve the Council.