

Foundation Learning Course

Who is it for?

This course will enable you to develop your personal skills and employability skills to increase your chances of progressing to employment, further training or an Apprenticeship. The course is aimed at those that are preparing for employment or a further training and are interested in gaining knowledge and experience in one of the following areas:

- Construction
- Motor Vehicle
- Health and Social Care
- Childcare
- Business Administration

If you are interested in learning through practical experience, this could be the course for you.

What qualifications do I need?

There are no specific entry requirements, but a willingness to learn and develop your skills will be expected.

All applicants will be asked to attend an interview with the Trainer/Assessor and complete a short initial assessment. This will take approximately 1.5hrs.

What skills and knowledge will I learn?

NOCN Certificate in Progression – Vocational Units

<p>Business Administration Using Faxes and Photocopiers Word Processing Software</p> <p>Motor Vehicle Washing a Car Exterior Identification of Basic External and Internal Car Parts Checking & Maintaining a Car's Tyre Pressure & Tread Checking & Maintaining Fluid Levels on a Car</p>	<p>Construction Using Carpentry Hand Skills Use and Maintain Woodworking Tools</p> <p>Health and Social Care/ Childcare Health and Hygiene in the Home Developing Skills in Caring for Young Children</p>
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NOCN Certificate in Progression – Generic Units

Understanding welfare at work Problem solving Using team working skills	Introduction to Alcohol awareness Introduction to Drug awareness
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City and Guilds Award in Employability and Personal Development

Effective skills and attitudes for life and Work Planning for Progression	Work experience Rights and Responsibilities
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Additional Qualifications

Functional Skills Maths, ICT and English (as required) E-Safety training

Where do I learn?

During the course you will be expected to attend the training centre 3 days a week to work towards the Foundation learning qualifications as detailed above and the vocational units you will be required to complete.

You will be expected to attend the training centre to complete Key/ Functional skills as these will be embedded into your programme and delivered on your training centre day.

The Foundation Learning Course will take approximately 6 months to complete.

What happens afterwards?

You may progress to an Apprenticeship, employment or further training in your chosen vocational area. Support will be given to help you achieve this.

What shall I do next?

Contact the Training Centre on the details below and ask for an Application form.

Training Administrator
 Coleridge Centre
 Ribble Drive
 Darlington
 DL1 5TY

T: 01325 248021

E: ian.saunders@darlington.gov.uk