

# **DARLINGTON BOROUGH COUNCIL**

## **BUDGET BOOK 2017-18**

### **INTRODUCTION**

The purpose of this book is to provide a single reference document containing key information relating to the Council's budgets for 2017-18 and medium term financial plans for 2017-18 to 2020-21.

There are two sections in the book:-

- 1. General Fund Revenue and Capital Budget**
- 2. Housing Revenue Account**

The book contains the following documents:-

#### **Section 1**

- 1.1 Medium Term Financial Plan 2017-18 to 2020-21 (including Capital Programme) – report of Chief Officers Executive to Council 28 February 2017.
- 1.2 Capital Programme for Council financed schemes 2017/18 – 2020/21 – Report to Cabinet 4 April 2017.
- 1.3 Setting the Council Tax for 2017-18 – report to Council 28 February 2017.

#### **Section 2**

Housing Revenue Account - Revenue Budget 2017-18 – report to Council 28 February 2017.

## **General Fund Revenue Budget**

The Council has a long established process of operating a medium term approach to its financial planning and in line with this it reviews the plan at least on an annual basis when it firms up the following year, by approving a detailed budget and Council Tax level for the year. In doing this, the Council also takes due consideration of future year demands on its resources and establishes its firm proposals for the coming year with due regard to prudent financial management in the medium term. The Council has a successful track record of managing its resources in this way.

Between the financial years 2010/11 to 2016/17 the Council has faced unprecedented financial challenges following the Governments response to the worldwide economic downturn by introducing significant public sector spending reductions. In the case of Darlington Borough Council by the forthcoming year this means an overall real terms decrease in government funding of £37.3m. To date this has resulted in the Council agreeing reductions to planned expenditure of £46.6m leading to a reduction of 698 in the Council's workforce

It is predicted that comparable Government funding in real terms will reduce by a further £7.2m by 2020 in addition to the £37.3m already lost since 2010, an overall real terms decrease of £44.5m.

These reductions are unprecedented. The Council's main sources of income going forward are Council Tax and Business Rates and the ability to increase these sources of income to protect services and offset the loss of government grant is limited by the Government. Unless a referendum is held the Council cannot raise Council Tax by more than 2% each year and the rateable value of properties is set by the Government. Therefore the only way we can collect more revenue from these sources is to increase the numbers of properties built and attract more businesses to the Borough.

Darlington Borough Council has to date been proactive and able to adapt to an environment of significant service pressure and resource reductions. Despite the significant funding reductions the majority of spending reductions to date have been achieved without direct impact on the public, although it is regrettable that a significant number of jobs have been lost in the process.

The Council undertook a significant consultation exercise in 2016 following an in-depth and detailed review of all services which resulted in the agreement of a Core offer budget by Council on 29 June 2016. The Council acknowledged that spending would need to be further reduced by £12m per annum by 2019/20, reducing expenditure and services to a statutory level with a small investment fund of £2.5m for services which the Council does not have to provide but which add great value to Darlington and its residents.

The priorities of the Council are set out in the Community Strategy – One Darlington Perfectly Placed (ODPP), developed in partnership with public services, business and the voluntary and community sector. It is proposed that the focus needs to be on putting in place the conditions that will enable the ODPP ambitions to be achieved in a climate of significantly reduced public spending. The three conditions are:

1. Building Strong Communities – enabling people to live fulfilling lives with less involvement from public services.
2. Spending Wisely – maximising value for all public expenditure.
3. Growing the economy – generate income streams, employment and opportunities.

In addition to the proposed spending reductions, annual council tax increases of 1.99% have been included in the MTFP as this is the limit by which council tax can be increased without a

referendum. The MTFP includes an additional 3% precept for expenditure on adult social care in 2017-18 and 2018-19 as allowed by the council tax referendum principles for those years.

Taking account of the above the Council's General Fund balance at 1<sup>st</sup> April 2017 is projected to be £16.697M.

The Council has set a revenue budget of £77.486M for 2017-18 which is summarised at group level below:-

	£M
Children and Adults Services	53.818
Economic Growth	9.037
Neighbourhood Services & Resources	17.766
Financing Costs	1.645
Council Wide Savings	(3.159)
Contingencies	(0.701)
Contribution from revenue balances	(3.347)
<b>Total net revenue budget</b>	<b>77.486</b>

The budget is funded by:-	£M
Council Tax	44.123
Business Rates Retained Locally	14.499
Top Up Grant	6.828
Revenue Support Grant	9.094
New Homes Bonus	2.278
Better Care Fund	0.161
Adult Social Care Support Grant	0.503
<b>Total</b>	<b>77.486</b>

A detailed report prepared by the Chief Officers Executive (COE) was presented to Cabinet on 13 December 2016 for consultation. The views of Efficiency & Resources Scrutiny Committee were fed back to Cabinet on 14 February 2017. The results of the consultation and other updates were considered at the meeting and amendments were made to the budget that was recommended to Council on 28 February 2017.

### **Capital Programme**

As with the revenue budget in recent years the Council has developed a medium term financial plan for Capital. Local authorities' new freedoms in capital investment and borrowing came into force on 1st April 2004 and under this system councils are able to borrow subject to affordable and prudent limits. This has ensured that there is even closer linkage between capital and revenue financial planning.

The MTFP includes planned capital investment of £77.552M between 2017-18 and 2020-21.

The capital investment requirements of Transport and Education services are largely funded by government programmes, which typically have a system of bids and/or assessments whereas the Housing Programme is funded from the Housing Revenue Account. The plans of these services

are reviewed and updated on an annual basis and they contribute to the longer term view on financial planning for capital investment. The capital report also includes indicative allocations of future funding for the main areas of the capital programme, the majority of these being funded by capital grants and contributions from the Housing Revenue Account.

As a result of the implementation of the government's self-financing initiative introduced from April 2012 and savings delivered in the Capital Works fund it has been possible to create a HRA Investment Fund. It is proposed that this will be primarily used to deliver the regeneration of Red Hall and a new build programme. A total of £20.547M is available for the development of new council houses.

The Council can and has supplemented Government Capital Funding from its own resources such as capital receipts and prudential borrowing, although, in such challenging financial times the ability to fund from the Council's resources is severely limited. There is a need, however, to maintain the buildings and assets which the Council owns and provision for this needs to be made within the Council's overall financial strategy.

In order to enable investment required to deliver Darlington's ambitions for sustainable economic growth there has been created an Economic Growth Investment Fund (EGIF). The majority of the Plan will be completed in conjunction with the Tees Valley Combined Authority, although the Council will be required to pump prime and match fund some of the schemes.

Borrowing to fund capital expenditure and the investment of money that the Council holds to meet future costs is managed in accordance with a Treasury Management Strategy, which is approved annually by the Council. The Strategy for 2017-18 was approved at the Council meeting on 28 February 2017 after being considered at a special Audit Committee on 27 January 2017. The management of the Council's borrowing and investments is an integral part of the MTFP for both revenue and capital.

## **Council Tax**

In setting the budget the Council has regard to public expectations and demands for services and the impact on Council Tax. Government support in the form of Formula Grant is determined by national formulae and does not vary with local spending decisions. In this way, nearly half of the Council's non-schools net budget funding is fixed which means that the Council's expenditure decisions impact very significantly on Council Tax.

Council Tax is calculated by dividing the part of the council tax requirement to be met from Council Tax by the tax base (the number of Band D equivalent dwellings):-

$$\frac{£44,123,000}{31,989.5} = £1,379.30$$

This is the amount paid to the Borough Council for band D properties excluding the average Parish Precept. This represents an increase of 4.99% in Council Tax levels from 2016/17. 3% of this increase is for an adult social care precept that is to be used solely towards expenditure on adult social care. The offer of this precept was introduced by the Secretary of State for Communities and Local Government in recognition of demographic changes nationally which are leading to growing demand for adult social care, which is an increasing pressure on council budgets.

Properties are categorized in eight valuation bands (based on estimated market values as at 1<sup>st</sup> April 1991). The Council Tax for each band is calculated as a proportion of Band D.

Band	Valuation range £	Proportion of Band D	D B C Council Tax 2017-18 £
A	Up to 40,000	6/9	919.53
B	40,001 to 52,000	7/9	1,072.79
C	52,001 to 68,000	8/9	1,226.04
<b>D</b>	<b>68,001 to 88,000</b>	<b>9/9</b>	<b>1,379.30</b>
E	88,001 to 120,000	11/9	1,685.81
F	120,001 to 160,000	13/9	1,992.32
G	160,001 to 320,000	15/9	2,298.83
H	More than 320,000	18/9	2,758.60

In addition to the Council's own requirements, Council Tax bills include the Office of the Durham Police Crime and Victims' Commissioner (£169.24 for Band D), County Durham and Darlington Fire and Rescue Authority precept (£97.65 for Band D) and in parish areas the Parish Council's precept (ranging from £9.76 to £43.64 for Band D).

### **Housing Revenue Account**

Local authorities are required to maintain a Housing Revenue Account (HRA) which records revenue expenditure and income relating to an authority's own council housing stock. The main items of expenditure in the HRA are loan charges and management & maintenance costs and the main items of income are from tenants in the form of rents and service charges.

From April 2012, the HRA subsidy system was abolished and replaced with "self-financing." For a one-off payment of £33M, the Council has bought itself out of the old subsidy system and from now on will be able to retain all rental income to use locally. This will bring greater certainty and stability to the HRA so that future plans can be made with more confidence.

The HRA is ring-fenced to ensure that rents paid by local authority tenants accurately and realistically reflect the cost of providing the housing service and thus is required to carry its own working balance. The balance at 31<sup>st</sup> March 2017 is projected to be £7.384M.

Forward planning for Housing in service and financial terms is important and is carried out via the Housing Business Plan process which projects demands and resources up to 30 years ahead. Quite obviously, there is greater uncertainty as projections reach further into the future but the abolition of the HRA subsidy system has removed some of this uncertainty. The process of keeping a business plan is valuable to anticipate and plan future needs and ensure the sustainability of the service.

The main objective of the Government's policy on rent restructuring is that rents should be fair and affordable for tenants in the social rented sector. The policy sets out a common basis on which all rents in the social sector should be set. This means that the rent for a house or flat is linked to its capital value, size, location, condition and local earnings so that tenants can make a proper choice between how much they pay and the size and quality of the property they live in. The Council has determined rents for 2017-18 in accordance with this system.

**Paul Wildsmith**  
**Director of Neighbourhood Services & Resources**  
**March 2017**

# **Section 1**

## **General Fund Revenue and Capital Budget**

### **1.1 Medium Term Financial Plan 2017-18 to 2020-21**

- report of Chief Officers Executive to Council 28 February 2017

### **1.2 Capital Programme for Council Financed Schemes 2017-18 to 2020-21**

- Report to Cabinet 4 April 2017

### **1.3 Setting the Council Tax for 2017-18**

- report to Council 28 February 2017

## **Section 1.1**

# **General Fund Revenue and Capital Budget**

### **1.1 Medium Term Financial Plan 2017-18 to 2020-21**

- report of Chief Officers Executive to Council 28 February 2017

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**MEDIUM TERM FINANCIAL PLAN**

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**Responsible Cabinet Member - Councillor Bill Dixon,  
Leader and all Cabinet Members**

**Responsible Director - Chief Officers Executive**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To approve the 2017/18 to 2020/21 Revenue Medium Term Financial Plan (MTFP) including setting a budget for 2017/18 along with the Council Tax, and also a 2017/18 to 2020/21 Capital Programme.

**Summary**

2. Between the financial years 2010/11 to 2016/17 the Council has faced unprecedented financial challenges from reductions in public sector spending. In the case of Darlington Borough Council this has meant an overall real terms decrease in government funding of £37.3m anticipated to increase to £44.5m by 2020/21. This resulted in the Council agreeing reductions to planned expenditure of £46.6m leading to a reduction to date of 698 in the Council's workforce. These income reductions have come at a time when demands for Council services in particular social care are increasing.
3. Since the draft MTFP proposed in December the Local Government Finance Settlement (LGFS) has been received and as anticipated there are no signs the austerity measures facing the Council will improve. The Efficiency Statement the Council submitted guarantees the Revenue Support Grant figures as published which gives certainty over a proportion of our funding, unfortunately this is now a small and decreasing element of the Councils revenue stream.
4. The Council undertook a significant consultation exercise in 2016 following an in-depth and detailed review of all services which resulted in the agreement of a Core Offer budget by Council on the 29 June 2016.
5. Whilst delivering the Core offer is extremely challenging and further pressures have arisen the Council can still deliver the agreed plan but needs to continue to pursue with vigour our three conditions of Building Strong Communities, Spending Wisely and Growing the Economy.
6. The overall projected overspend on the draft MTFP as reported to Cabinet in December has reduced however, expenditure is still higher than the current approved MTFP. The



injection of capital receipts agreed in December remains in place which has the net impact over the life of the plan of increasing revenue balances by £9.270m which can be used to offset pressures. The remaining balances of £3.726m, subject to achieving the capital receipts, will be available should further pressures arise over the period of the MTFP and to assist in bridging the future budget gaps beyond the current MTFP.

## **Recommendation**

7. Council are requested to:

- (a) Approve the Revenue MTFP as set out in **Appendix 7** including the following:-
  - (i) Council tax increase of 1.99% plus the 3% social care levy to help fund the Adult Social Care for 2017/18.
  - (ii) Schedule of charges as set out in **Appendix 3**
  - (iii) Use of capital receipts to assist in funding the MTFP.
- (b) A delegation for Cabinet to vary the Revenue Budget for 2017/18 by up to £0.5m without further Council approval.
- (c) Approve the Capital Medium Term financial Plan as summarised in Appendix 9.
- (d) A delegation for Cabinet to vary the Capital Budget for 2017/18 by up to £0.5m without further Council approval.

## **Reasons**

8. The recommendations are supported by the following reasons :-

- (a) To set the 2017/18 budget and Council Tax in compliance with statutory requirements and the council's constitution.
- (b) To enable the Council to continue to plan services and finances over the medium term
- (c) To ensure decisions can be made in a timely manner.

## **Chief Officers Executive**

## **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase. Individual groups will be affected by specific proposals as they develop. In each case impacts will be considered before a decision is made to implement the proposal.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
One Darlington: Perfectly Placed	Within the constraints of available resources it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Sustainable Community Strategy, within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.

## MAIN REPORT

### Background and Context

9. The Council for the period 2010/11 to 2016/17 faced unprecedented financial challenges as the Government responded to the worldwide economic downturn by introducing significant public sector spending reductions. In the case of Darlington Borough Council this meant an overall real terms decrease in government funding of £37.3m anticipated to increase to £44.5m by 2020/21. This resulted in the Council agreeing reductions to planned expenditure of £46.6m leading to reduction to date of 698 in the Council's workforce.
10. In agreeing the MTFP 2016/17 to 2019/20, the Council acknowledged that spending would need to be further reduced by £12m per annum by 2019/20 and following significant public consultation agreed a Core Offer budget for the period which reduced expenditure and services to a statutory level with a small investment fund of £2.5m for

services which the Council does not have to provide but which add great value to Darlington and its residents.

11. In terms of the financial context faced by the Council since approving the MTFP the situation remains similar with reductions in Local Government funding along the lines predicted in the MTFP likely. Following the submission and approval of the Council's Efficiency Statement, Revenue Support Grant is guaranteed at the published reducing level however this is now only a small fraction of the Councils overall revenue stream. The Councils two main sources of funding are Council Tax and Business Rates, the former being relatively stable, the latter being far more volatile.

### **Updated Information and Changes to the Draft MTFP**

12. As a result of updated information since the draft MTFP was approved for consultation last December a number of changes have been made to this proposed MTFP. These changes along with references to where they appear in the report are shown below:-

<b>No.</b>	<b>Change</b>	<b>Effect</b>	<b>Para.</b>	<b>App.</b>
1	Adult care precept amended to 3% 2017/18, 3% 2018/19 and 0% 2019/20.	Improves income over the MTFP by £1.3m	13, 20, 36, 45	2, 7
2	Adult precept compounding effect	Improves income over the MTFP by £0.771m	13, 21, 36, 45	2, 7
3	Revenue budget Management Quarter 3 position	Improved reserves by £1.2m	47	5
4	National Living Wage. The Government has announced the living wage figure for April 2017 which is less than their initial projections. There are also projections for the next 3 years which again are lower than initially announced.	Reduced Adult Social care expenditure for 2017/18 – 2019/20. Equating to £2.315m over the MTFP life.	13, 19	2, 7
5	National Living Wage – original pressure identified in draft MTFP 20-21 not required as above	Improved position in 2020/2021 of £0.700m	13, 19	2, 7
6	Business Rates – increases due to new premises coming on line, including the Feethams development and the effects of the 2017 Revaluation.	Increase in Business rates over the MTFP of £1.879m	39, 42, 45	7
7	New Homes Bonus – changes announced in	Reduction in income of £1.080m over the MTFP	13, 25, 45	2, 7

No.	Change	Effect	Para.	App.
	the LG finance settlement reduced NHB			
8	Pressure – Markets due to increased rates and loss of income due to falling occupancy.	Reduction in reserves of £0.392m	13, 23, 48	1, 2, 7
9	Pressure Economic Growth due to increased workload in Capital Projects team	Reduction in reserves of £0.156m	13, 23, 48	1, 2, 7
10	Highways capitalisation – reduced due to analysis of capital works available.	Reduction in revenue income of £2.0m	22, 23, 48	1, 2, 7
11	New Adult Social Care Support Grant announced	Increases income by £0.503m	26, 28, 45, 48	7
12	IR35 - off payroll intermediaries legislation- Employers National Insurance contributions	Increases payroll costs by £0.275m per annum.	13, 23, 48	1,2,7

## Financial Analysis

### Progress on Delivery of the Current MTFP

13. On the whole the savings identified in the Current MTFP will be achieved with the exception of the Library relocation where the decision was deferred by Cabinet on 13 September 2016 pending further consultation. There are however some considerable savings still to be achieved which have been programmed for future years and whilst progress is being made and is on track the significance of the challenge should not be underestimated.

### Projected Expenditure

14. Estimates attached at **Appendix 1** have been prepared based on service levels agreed in June and include known pressures and efficiencies which are summarised below and detailed in **Appendix 2**. The most significant pressures and efficiencies are however discussed in the following paragraphs. Assumptions used when preparing the estimates are set out at **Appendix 4**.

	Estimate 17/18 £m	Estimate 18/19 £m	Estimate 19/20 £m	Estimate 20/21 £m
<b><u>Summary of Pressures</u></b>				
Service Demand	1.486	1.582	1.755	1.778
Reduced Income	1.084	1.369	1.639	1.789
Other	0.810	0.257	0.405	0.808
Current Savings Shortfall	0.397	0.000	0.000	0.000
Council Tax -reduced growth	0.290	0.445	0.609	0.795
Additional Savings offsetting pressures	(2.195)	(2.809)	(1.868)	(1.400)
	<b>1.872</b>	<b>0.844</b>	<b>2.540</b>	<b>3.770</b>

15. Service demand – There are a few main pressure areas in service demand, the first being a pressure on the pensions fund following an actuarial revaluation. Whilst there is a step change over the next couple of years by 2019/20 the additional cost to the Council will be £1.058m. In addition there is a pressure in Children's Services with additional placements in looked after children along with the continued pressure of agency worker cost covering vacant posts which are difficult to recruit to. Whilst there is a regional group looking at the issue which is led by Darlington's Director of Children and Adult Services this is a longer term issue so improvement will not be quick. There are also service demand pressures in Adult Services in regard to increased costs in residential services for older people due to increases in quality standards and low attrition rates.
16. Reduced income – The most significant pressure is the reduction in investment interest. When the MTFP was set earlier in the year based on external advice it was anticipated interest rates would increase over the life of the plan, however since the referendum results the interest rates have been cut and are anticipated to remain low which has a direct impact on our investment income.
17. Other – included in here is a pressure following the reform of the off-payroll intermediaries' legislation (commonly known as IR35) in the public sector. The reforms move the responsibility for assessing tax and national insurance liability and the deduction of the correct tax to the public body where a worker is engaged for a contract for service direct with the public sector authority. The Council is also required to pay employer national insurance contributions as it would an employee and the pressure of £0.275m per annum is in relation to this payment.
18. The current savings shortfall relates to the library relocation as noted above.
19. Council Tax - Planning estimates anticipate growth levels to be an average of 370 band D equivalent properties over the period of this plan which is a growth on the tax base of 1.1%. This is lower than the number anticipated in the current MTFP of 415 which places a pressure on income over the life of the MTFP of £2.139m.
20. Offsetting these pressures are savings of £8.3m over the life of the MTFP again detailed in Appendix 2.

21. Due to the Government announcing a lower than projected NLW for April 2017 and subsequent years there is a direct impact on the Adult Social Care budget with a £3.015m saving over the life of the MTFP. Members will recall that in the draft MTFP there was an additional pressure included in 2020/21 of £0.700m for the NLW, this is not now required.
22. The front loading of the increase of the Adult Social Care precept of 1% in 2017/18 and 2018/19 gives the authority an additional £1.285m in resources over the life of the MTFP.
23. As further explained in paragraphs 34 and 35 the compounding effect of the Adult Social Care Grant gives £0.771m additional income over the life of the plan.
24. The revenue MTFP includes capital expenditure which currently the Council has previously chosen to treat as revenue. After a detailed review the extent of such expenditure is approximately £0.5m per annum (as opposed to the £1m per annum initially highlighted in the draft MTFP) mainly in the highway service and therefore given the pressures on the Revenue account it is recommended that capital receipts be used to support the MTFP 2017/18 – 2020/21. This approach will assist the Council in funding the MTFP. Members will appreciate that this will reduce funds available for capital schemes but given the priority of delivering a sustainable MTFP this approach is seen as appropriate.
25. Taking all of the above into account the projected expenditure is shown in the table below

	2017/18	2018/19	2019/20	2020/21
	£m	£m	£m	£m
Children and Adult Services	53.818	53.950	54.610	56.049
Economic Growth	9.037	9.320	9.696	9.987
Neighbourhood Services and Resources	17.766	17.640	17.948	18.007
Financing costs	1.645	1.857	1.980	2.060
Council Wide Pressures/(savings)	(3.159)	(3.198)	(3.186)	(3.186)
Contingencies	1.640	2.168	2.744	3.094
<b>Total Expenditure</b>	<b>80.747</b>	<b>81.738</b>	<b>83.792</b>	<b>86.011</b>

### **Projected Income – Core Grant Funding to Local Government**

26. As mentioned earlier in the report, the Council submitted an Efficiency Statement which was approved and has guaranteed our level of Revenue Support Grant. The figures below therefore remain as in the existing MTFP.
27. In terms of New Homes Bonus (NHB) this is included in core Government funding as it is top sliced from RSG with £1.7bn now available to be distributed based on net increases in housing numbers. However changes to the formula were announced in the LGFS and there is now a national baseline of 0.4% and no NHB will be paid until the increase in numbers is above this limit, which for Darlington is 162. It was also announced that the current payment of NHB of 6 years

would be reduced to 4 by 2018/19. This has a negative impact on our projections estimated to be £1.080m across the life of the MTFP.

28. The government have confirmed the saving in NHB of £240m in 2017/18 will be transferred to an Adult Social Care Support Grant. Darlington's element of this grant is £0.503m. This grant however is for one year only whereas the NHB reduction is on an annual basis.
29. As part of the financial strategy to combat the grant cuts, the Council is working towards increasing housing numbers albeit very challenging in the current climate. Whilst there are a high number of planning applications being granted some of the developments are slow to come to fruition. The current financial rewards in terms of NHB are £1,484 per band D equivalent property with an additional £350 for affordable housing. In addition the Council also receives additional Council Tax for each property. Clearly housing growth is key to sustaining the Councils MTFP.
30. Set out in the table below are the latest projections which show a further £5.126m reduction in cash terms which equates to £5.206m in real terms.

	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
Revenue Support Grant	13.286	9.094	6.334	3.556	3.102
Top up Grant	4.012	6.828	7.046	7.300	7.519
New Homes Bonus	2.698	2.278	1.722	1.505	1.102
Better Care Funding	0.000	0.161	1.731	3.147	3.147
Adult Social Care Support Grant	0.000	0.503	0.000	0.000	0.000
<b>TOTAL</b>	19.996	18.864	16.833	15.508	14.870

31. What happens to Local Government funding beyond 2020 is unknown, the Government has announced that it will be reviewing the system and is proposing to allow Councils to keep 100% of NNDR subject to some equalisation of resources and safety nets. In return Local Government will receive no RSG and take on additional responsibilities and costs.
32. This change puts a significant level of uncertainty in to the system at a time when the need for certainty to allow good financial planning is paramount given the scarcity of resources. Planning at this stage beyond 2020 is extremely challenging.

## Council Tax Income

33. Council Tax is by far the largest single funding stream and it will become an increasing percentage over the coming years as it represents 53% of all income in 2016/17 increasing to 62% by 2020/21, this is due to reducing government funding and planned annual increases of 1.99% (excluding the Adult Social Care Precept), the maximum allowed without a referendum based on expected limits. The ongoing increases reflect the Cabinet's continued view that income from Council Tax must increase to protect key services. Members will recall that a 1% increase in Council Tax increases annual

revenue by £411,000 and that Darlington has the second lowest Council Tax in the North East Region.

34. In the 2015 Autumn Statement it was announced that Council's with responsibility for adult social care will be able to levy a 'precept' of 2% on top of the current council tax referendum limit to help fund the increasing cost of social care. The LGFS in December 2016 provided more flexibility by allowing the Social Care precept to rise by an additional 1 per cent in 2017/18 and 2018/19 (from 2 percent to 3 percent) on the condition that the total increase to 2019/20 does not exceed 6 percent. Whilst the percentage increase is still 6 percent over the three year period it is advantageous to the Council to take this flexibility and increase the precept in the first two years as it generates more income to help offset the increasing adult social care costs in the short term. For Darlington, adult social care expenditure is the largest overall budget and the precept is required to help in funding the ongoing increases. The precept is on top of the 1.99% council tax increase noted in the preceding paragraph.
35. When the draft MTFP was approved in December 2016 the original council tax cash increases for both the normal band D rate and the Social Care Precept were based upon the previous years' band D rate excluding the social care precept. This was to eliminate an increase to the band D rate for Darlington based on a precept element and the 2% social care precept having compound increase of greater than 2%.
36. Latest indications from the Government show that this does not apply and one rate across the board is acceptable therefore giving the authority £0.771m additional council tax income over the life of the MTFP.
37. As noted above planning estimates anticipate growth levels to be an average of 370 band D equivalent properties over the period of this plan which is a growth on the tax base of 1.1% albeit lower than anticipated in the current MTFP. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate is anticipated to remain at 99% in 2017/18.
38. Taking the above into account Council Tax income over the period of this plan is estimated as follows :-

	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2019/20 £m
Total Council Tax anticipated	41.698	44.123	46.884	48.361	50.857

### **National Non Domestic Rates**

39. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Retail Price Index (RPI). The business tax-base is far more volatile than the council tax base and requires very close monitoring. In addition to the potential to "lose" income due to business closures the Council also carries the risk of losing appeals by business against valuations.



40. From 1 April 2017 a new valuations list across the country for non-domestic properties takes effect, the revaluation of all properties has led to a net reduction in business rates payable in Darlington although this loss of income will be offset within the system via a Top Up Grant so there should be no direct impact on the Council. However, historically following each revaluation, appeals tend to increase so there will be a period of volatility in regards to income which could have a negative impact on our revenue.
41. Notwithstanding the above, the final rateable value listing released in January 2017 now includes all of the new developments within the Borough and incorporates the changes announced in the Autumn Statement (including an increased Top Up Grant) and there has been an increase in the total Net Rates Payable for Darlington of £0.273m in 2017/18 rising over the MTFP to £0.757m in 20/21 which over the life of the MTFP equates to £1.879m.
42. The ability to increase NNDR is a key tool to improve the Council's financial position and one of the key drivers in achieving the MTFP. However this is not a quick solution as major developments and attracting businesses into the Town by their very nature take time and upfront investment.
43. The in-year collection rate target for NNDR is 97.2% and as at the end of December 2016 the actual collection figure is 79.2%.
44. Taking the above into account the projections of NNDR are shown below

	<b>2016/17 £m</b>	<b>2017/18 £m</b>	<b>2018/19 £m</b>	<b>2019/20 £m</b>	<b>2020/21 £m</b>
NNDR	16.486	14.499	14.963	15.502	15.967

## **Collection Fund**

45. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non Domestic Rates (NDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire and Rescue precept authorities and Central Government. The collection fund is in a balanced position.

## Other Grants

46. Set out below are the estimated grants which are included in service estimates at Appendix 1.

	<b>2017/18</b>
	<b>£m</b>
Public Health Grant	8.670
PFI	3.200
Troubled Families Grant	0.360
Discretionary Housing Payments	0.200
Youth Justice Board	0.222
Local Reform and Community voices	0.057
Adult and Community Learning	0.992
Bus Service Operators Grant	0.027
Community Sports Activation Fund	0.023
Individual Electoral Registration	0.007
<b>Total</b>	<b><u>13.758</u></b>

## Total Income

47. The table below shows the Council's estimated income for the period of this plan which shows a dip from 2016/17 to 2017/18 then a slight increase over the following three years. This is despite the anticipated reductions in government grant and new homes bonus due to the assumed 1.99% Council tax increase, Adult Social Care Precept of 6% over the next three years and growth in business rates.

<b>Resources - Projected and assumed</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Council Tax	41.698	44.123	46.884	48.361	50.857
Business rates retained locally	16.486	14.499	14.963	15.502	15.967
Top Up Grant	4.012	6.828	7.046	7.300	7.519
RSG	13.286	9.094	6.334	3.556	3.102
New Homes Bonus	2.698	2.278	1.722	1.505	1.102
Better Care Fund	0.000	0.161	1.731	3.147	3.147
Adult Social Care support Grant	0.000	0.503	0.000	0.000	0.000
<b>Total Resources</b>	<b>78.180</b>	<b>77.486</b>	<b>78.680</b>	<b>79.371</b>	<b>81.694</b>

## Capital Receipts

48. As mentioned previously capital receipts can be used to fund capital expenditure but any new capital receipts can also be used for other purposes such as repaying the past service deficit on the pensions scheme. The deficit repayment over the next three years would have been £7.270m; however by repaying the deficit upfront the Council will save £465k. To facilitate this, the use of £6.805m of capital receipts is recommended which not only saves £465k but also relieves some of the pressure on the revenue account.

## Revenue Balances

49. The table below is revised to take account of the projected revenue outturn for 2016/17 which is detailed at **Appendix 5**, the assessment of required risk balances as set out in **Appendix 6**, along with the use of capital receipts and revenue balances. As can be seen the reserves position decreases year on year over the life of the MTFP with the opening balance reducing to £3.759M by 2020/21:-

<b>Revenue Balances</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Opening balance	15.485	10.682	9.957	8.043
Add Rev bud Man Qtr 3	1.212			
Less Redundancy Reserve	(0.765)	(0.088)	0.000	0.000
Risk Reserve	(4.330)			
Contribution to/(from) balances	(0.920)	(0.637)	(1.914)	(4.317)
Closing balance	<b>10.682</b>	<b>9.957</b>	<b>8.043</b>	<b>3.726</b>

## Use of Balances

£m's

<b>Balance of Reserves as at 01/04/17</b>	<b>15.485</b>
Less Risk Reserve	(4.330)
Add Qtr 3 2016/17 projections	1.212
Saving due to upfront payment of Past Service Deficit	7.270
Less reserves to fund deficit	(15.058)
Less Redundancy reserve	(0.853)
Projected reserves 2020/21	<b>3.726</b>

## Projected MTFP

50. Set out in the table below is the projections based on the income and expenditure analysis discussed in the previous sections of this report.

	2017/18	2018/19	2019/20	2020/21
	£m	£m	£m	£m
Estimated Expenditure	78.875	80.894	81.252	82.241
Add Pressures / Additional savings	1.872	0.844	2.540	3.770
	80.747	81.738	83.792	86.011
Less				
Estimated Income	(77.486)	(78.680)	(79.371)	(81.694)
Planned use of balances	(2.524)	(2.909)	(2.762)	0.000
Further utilisation of balances	(0.737)	(0.149)	(1.659)	(4.317)
<b>Budget Deficit</b>	0.000	0.000	0.000	0.000

## Capital Expenditure

51. Capital expenditure is significant, one off expenditure used to purchase or improve assets to enable the Council to deliver its priorities, for example purchasing land to enable road improvements or investing in modernising school buildings and housing. The Council continues to deliver a significant capital investment programme in the main funded from the Housing Revenue Account (HRA) and external funding which is targeted at specific schemes and programmes such as Transport and Schools. In addition there are a number of schemes financed from the Council's own resources for example the Dolphin Centre Plant and Equipment refurbishment and the Multi Storey Car Park.
52. Council financed schemes are funded by either capital receipts or prudential borrowing, both of which are scarce in these times of austerity. Work is ongoing to prioritise schemes requiring corporate funding and will be subject to a future report. There is however an urgent need to agree £0.150M for Advanced Design Fees/Development site preparedness. This is to ensure that resources are available to work up any new schemes brought forward in relation to economic growth including site investigations on development sites, industrial and housing land. Without this funding, schemes would not progress and growth would stall.
53. Attached at **Appendix 9** is the latest capital programme which has regular updates as decisions are made and external funding becomes available. The following paragraphs describe the major elements of the programme. Specific scheme approvals will be subject to detailed reports to Cabinet.

54. Set out below are details of the levels of Government funding available for investment by the Council in 2017/18 and outline proposed use of such funds, the detailed use of the funds will be subject to detailed reports to Cabinet.

	2017/18 £000's
<b>Children's Services</b>	
School Condition Allocation	138
<b>Transport</b>	
Local Transport Plan	2,431
Local Growth Fund	3,200
Highway Maintenance Challenge Fund	1,613
Other Transport Schemes	278
<b>Other Capital Programme</b>	
Disabled Facility Grant	716
<b>Total Capital Grants Available</b>	<b>8,376</b>

## Children's Services

### School Condition Allocations

55. The Local Authority now only receives school condition funding for Community Maintained Schools. Maintenance funding for Academies is available through other routes. This funding received by the Local Authority will be spent in line with key priorities identified with each maintained school through the locally agreed asset management planning (LAMP) process, carried out each January. There are no strict spend deadlines for these small scale condition related projects which are prioritised and completed as funding becomes available.

## Transport and Highways

56. The following works are proposed for delivery in 2017/18

### Local Transport Plan

57. The Department for Transport (DfT) releases capital funding to Local Authorities through the Local Transport Plan (LTP) based on a needs formula. The allocation is constituted of two blocks of funding; the Integrated Transport Block and Highways Capital Maintenance.

58. During 2017/18 £886,000 has been allocated for the Integrated Block and £1,545,000 for the Highways Maintenance Block and will fund an agreed priority of maintenance of highway assets, management of the highway network and improvement schemes.
59. The Highways Maintenance Block reduces over the term of the MTFP with new elements introduced by the DfT that enables authorities to try and recover money that has been top-sliced from allocations by Government. These are:
- (a) Competitive Highway Maintenance Challenge Fund (which will complete the LED street lighting programme).
  - (b) Incentive Fund for Highway Maintenance management.
  - (c) Pothole Fund for repairing potholes on the local road network.
  - (d) National Productivity Investment Fund to improve local road networks and public transport.
60. Since April 2015 within the Local Growth Fund (LGF) the Local Enterprise Partnership (LEP) has been allocated a significant element of the available capital funding for transport schemes. Proposals for LGF schemes to be delivered in 2017/18 include a new cycle/foot bridge at Parkgate as part of the Sustainable Access to Employment programme and a new access road into Ingenium Parc.
61. The Council submitted a funding proposal to Highways England for a £1.05M contribution, from their 'Housing and Growth Fund' towards a package of measures in the North Western area of the town, aimed at mitigating for increases in traffic arising from new housing and commercial development. The bid was successful and funding will be allocated to widening the A68 approach to the Rotary Way roundabout and constructing a new left turn lane.

## **Housing**

62. All Housing Capital schemes are funded fully from the Housing Revenue Account. The priorities identified through the Housing Business Plan to be funded from the estimated capital resources for 2017/18 include:-
- (a) Adaptations and lifts – £0.300m budget is to deliver adaptations within the Council's housing stock to enable tenants with a disability to remain in their own home and live independently across the Borough and to complete any unplanned major works to passenger lifts within sheltered and extra care schemes.
  - (b) Heating Replacement - £1.470m to fund new condensing boiler and central heating upgrades. This work will predominantly be completed in the following wards: Harrowgate Hill and North Road. There will also be some miscellaneous properties which will be included in the programme and we will be running a "just in time" programme of replacement for those boilers that fail before their due replacement date within the financial year.
  - (c) Structural Repairs - £0.140m has been set aside to address any structural issues that may be identified within the year.

- (d) Lifeline Services - £0.050m is set aside to continue to provide upgrades to Lifeline equipment.
- (e) Repairs before Painting - £0.100m will be invested in joinery repair works in anticipation of the cyclical external painting programme in areas throughout the Borough.
- (f) Roofing – £0.420m for the replacement of roofs, fascia's, soffits and rainwater goods alongside the top-up of loft insulation where appropriate. The programme will primarily be in Parkside, Park East and Firthmoor Wards.
- (g) Garages - £0.075m will be invested in improvements to the Council's garage blocks in areas to be determined. The programme will primarily be in Red Hall and Lascelles Park.
- (h) External Works - £0.500m will be used to provide new rear dividing fences and new footpaths to Council properties across areas to be determined.
- (i) Smoke Detectors - £0.050m is required to replace existing hard wired smoke and heat detectors where systems are now 10 years old and reaching the end of their recommended lifespan.
- (j) Pavement Crossings - £0.025m has been identified to fund pavement crossings across the Borough.
- (k) Replacement Door Programme - £0.250m will be used to develop a planned programme to replace existing timber doors with new PVC doors. The programme has yet to be identified but will be based on an analysis of the geographical trends for door repairs and unplanned door replacements.
- (l) Communal Works and Door Entry Systems - £0.130m will be used on the upgrade and improvement of flooring within communal areas across the borough and to replace failing door entry systems and communal doors across the borough.
- (m) Internal planned maintenance – £2.100m for the replacement of kitchens and bathrooms, rewiring of electrical systems and heating system upgrades where required. This work will predominantly be completed in the following wards: Park East, Bank Top, Lascelles Park, Northgate and Red Hall and Lingfield. There will also be some miscellaneous properties which will be included in the programme and we will incorporate additions to the programme when void properties which have been omitted from previous year's programmes become available.
- (n) New Build - £7.413m will be spent completing the current new build programme.

## Consultation

63. The Efficiency and Resources Scrutiny Committee met on the 25 January 2016 to consider the draft MTFP and the responses from all the Councils Scrutiny Committees. The minutes are shown in **Appendix 8**, however in summary there was a majority support for the Council tax increase (including Adult Social care precept) of 4.99% and the fees and charges levels.
64. An online form was published on the website so members of the public could feedback their views, there was a limited response with only two responses as of 2 February 2017, one opposing the proposal due to increased costs and one in support recognising the need for additional funding in adult social care. There have also been a couple of information requests but no specific feedback on the MTFP.

## Conclusion

65. The MTFP as agreed by Council remains deliverable but as previously acknowledged it is not without risk and challenges. Some risks previously identified have occurred and the recommendations within this report address the financial implications of them. The proposed MTFP includes the retention of risk balances to offset further unforeseen risks.
66. The Council still has the financial capacity to deliver a four year balanced MTFP which puts it in a much stronger position than many Councils, however this is at the cost of reductions in service levels.
67. Planning beyond the current MTFP is extremely difficult given the uncertainty around the new Local Government financial system planned for 2020 and such issues as the impact of BREXIT on the Country's finances. The proposed plan will allow the new Council elected in 2019 to inherit a balanced MTFP to 2021/22 giving it time to assess the impacts of the changing landscape and make its decision on how it will address the financial position it faces. Current planning suggests there will be a budget deficit of approximately £5m for the new Council to address however for the reason above, this will almost certainly change but at this stage it is not possible to know whether the change will be positive or negative.
68. In summary, the Council continues to face significant financial challenges however the MTFP agreed by Council in June 2016 remains deliverable, although regrettably this means service levels will be at the reduced levels agreed by Council.
69. As the Council's Statutory Chief Financial Officer, the Director of Neighbourhood Services and Resources, must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available therefore the Director is confident that they are an accurate reflection of the Council's financial position. General Reserves are adequate however the Council is carrying a very significant risk in terms of the need to reduce expenditure, it is essential that cost reductions as agreed in the MTFP in June 2016 are progressed and implemented as the Council will be operating with minimum levels of balances to fund any cost pressures or non-delivery of savings.



## APPENDICES

Appendix 1	Detailed Estimates
Appendix 2	Budget Pressures / Savings
Appendix 3	Fees and Income Proposals
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2016/17
Appendix 6	Assessment of Risk Balances
Appendix 7	Proposed MTFP 2016 to 2020
Appendix 8	Consultation – Efficiency and Resources minutes
Appendix 9	Capital Programme

# REVENUE ESTIMATES 2017/18 - Summary

## Appendix 1

	2016/17 Net Budget £000	2017/18			
		Gross Budget £000	Income £000	Grants £000	Net Budget £000
Children and Adults	53,576	106,902	(15,793)	(37,291)	53,818
Economic Growth	10,688	24,705	(15,580)	(88)	9,037
Neighbourhood Services & Resources	18,180	84,577	(27,804)	(39,007)	17,766
<b>Group Totals</b>	<b>82,444</b>	<b>216,184</b>	<b>(59,177)</b>	<b>(76,386)</b>	<b>80,621</b>
Financing Costs	1,668	1,645	0	0	1,645
Council Wide Pressures / Savings	(1,917)	(3,159)	0	0	(3,159)
Contingencies	585	(701)	0	0	(701)
<b>Grand Total</b>	<b>82,780</b>	<b>213,969</b>	<b>(59,177)</b>	<b>(76,386)</b>	<b>78,406</b>

## Revenue Estimates 2017/18

### People

	2016/17 Net Budget £000	2017/18			
		Gross Budget £000	Income £000	Grants £000	Net Budget £000
<b><u>CHILDREN &amp; ADULTS</u></b>					
<b><u>Director &amp; Departmental</u></b>	435	431	0	0	431
<b><u>Children &amp; Adults</u></b>					
Planning Unit	1,370	1,487	(156)	(35)	1,296
Business Support	1,354	1,262	(16)	0	1,246
<b><u>Children, Services</u></b>					
Management & Social Work	3,338	3,866	0	0	3,866
Looked After Children	9,385	9,767	(92)	0	9,675
Family Support	2,783	2,495	0	(324)	2,171
Youth Offending	363	597	(165)	(222)	210
Review Development & Safeguarding	490	566	(99)	0	467
Other Children's Services	47	57	0	0	57
<b><u>Education</u></b>					
Educational Services	1,527	18,872	(1,244)	(15,864)	1,764
Schools	0	12,044	0	(12,044)	0
Transport Unit	0	2,340	(2,340)	0	0
<b><u>Adults</u></b>					
External Purchase of Care	25,060	36,016	(9,951)	0	26,065
Intake and Enablement	850	2,063	(1,225)	0	838
Older People Long Term Condition	1,072	1,253	(161)	0	1,092
Physical Disability Long Term Condition	9	55	(46)	0	9
Learning Disability Long Term Condition	1,563	1,665	(99)	0	1,566
Mental Health Long Term Condition	1,027	1,215	(149)	0	1,066
Disabled Children	475	453	0	0	453
Service Development and Integration	(1,397)	(1,543)	(9)	0	(1,552)
<b><u>Development &amp; Commissioning</u></b>					
Commissioning	2,756	2,547	(41)	0	2,506
Workforce Development	213	172	0	0	172
Voluntary Sector	737	378	0	(57)	321
<b><u>Public Health</u></b>					
Public Health	100	8,844	0	(8,745)	99
Community Safety	19	0	0	0	0
<b>Total People</b>	<b>53,576</b>	<b>106,902</b>	<b>(15,793)</b>	<b>(37,291)</b>	<b>53,818</b>

**Revenue Estimates 2017/18**  
**Economic Growth**

	2016/17 Net Budget	2017/18			
		Gross Budget	Income	Grants	Net Budget
		£000	£000	£000	£000
Director of Economic Growth	156	158	0	0	158
<b><u>Economic Initiative</u></b>					
AD - Economic Initiative	120	120	0	0	120
Built & Natural Environment	153	141	0	0	141
Christmas Lights	33	0	0	0	0
Development Management	24	498	(610)	0	(112)
Economy	386	367	(47)	0	320
Investment & Funding	158	163	(167)	0	(4)
Place Strategy	289	298	(26)	0	272
Consolidated Budgets	211	152	0	0	152
<b><u>Regulatory Services</u></b>					
AD - Regulatory Services	182	121	(9)	0	112
Building Control	128	276	(150)	0	126
CCTV	137	494	(359)	0	135
General Licensing	0	176	(176)	0	0
Emergency Planning	90	92	0	0	92
Environmental Health	485	470	(15)	0	455
Flood & Water Act	79	81	0	0	81
Parking	(1,309)	1,369	(2,697)	0	(1,328)
Private Sector Housing	139	140	(5)	0	135
Taxi Licensing	0	144	(144)	0	0
Trading Standards	243	255	(6)	0	249
Property Management & Estates	1,708	3,069	(1,330)	0	1,739
<b><u>Transport &amp; Capital Projects</u></b>					
AD - Transport & Capital Projects	110	114	0	0	114
Building Design Services	11	467	(454)	0	13
Capital Projects	108	213	(103)	0	110
Regeneration Projects	132	134	0	0	134
Concessionary Fares	3,353	3,255	0	0	3,255
Highways	3,074	3,163	(574)	(61)	2,528
Highways - DLO	(477)	8,068	(8,549)	0	(481)
Sustainable Transport	330	374	(159)	(27)	188
<b><u>Joint Levies &amp; Boards</u></b>					
Joint Levies & Boards - Coroners	188	179	0	0	179
Joint Levies & Boards - EA Levy	102	104	0	0	104
Joint Levies & Boards - O/s Contributions	345	50	0	0	50
<b>Total Economic Growth Services</b>	<b>10,688</b>	<b>24,705</b>	<b>(15,580)</b>	<b>(88)</b>	<b>9,037</b>

**Revenue Estimates 2016/17**  
**Neighbourhood Services & Resources**

	2016/17 Net Budget £000	2017/18			
		Gross Budget £000	Income £000	Grants £000	Net Budget £000
<b>Chief Executive's Office</b>					
Chief Executive Officer	224	227	0	0	227
Communications & Engagement	652	679	(44)	0	635
Darlington Partnership	14	93	(79)	0	14
Heritage and Cultural Development	110	100	0	0	100
<b>Resources &amp; Neighbourhood Services</b>					
Director of Neighbourhood & Resources	146	195	(46)	0	149
<b>Democratic &amp; Administration</b>					
Customer Services	546	900	(329)	0	571
Democratic Services	1,246	1,224	(22)	(7)	1,195
Registrars of births, deaths and marriages	(51)	222	(274)	0	(52)
Administration	661	720	(61)	0	659
<b>Legal &amp; Procurement</b>	1,008	1,187	(156)	0	1,031
<b>AD Finance &amp; Human Resources</b>					
Financial Services & Governance	1,565	2,656	(1,117)	0	1,539
Financial Protection & Assessments	197	241	(40)	0	201
Xentrall Services (D & S Partnership)	1,543	2,320	(755)	0	1,565
Complaints & Freedom of Information	149	157	(6)	0	151
Human Resources	571	940	(361)	0	579
Health & Safety	128	177	(44)	0	133
<b>ICT</b>	677	578	(9)	0	569
<b>Community Services</b>					
AD - Community Services	115	116	0	0	116
Building Cleaning - DLO	45	741	(645)	0	96
Cemeteries & Crematorium	(872)	581	(1,497)	0	(916)
Civic Theatre	65	2,496	(2,310)	(170)	16
Commercial Catering - DLO	(20)	119	(139)	0	(20)
Allotments	16	32	(31)	0	1
Dolphin Centre	470	3,122	(2,537)	0	585
Eastbourne Complex	56	129	(85)	0	44
Head of Steam	203	263	(47)	0	216
Indoor Bowling Centre	12	24	(12)	0	12
Libraries	835	854	(51)	0	803
Markets	(259)	414	(577)	0	(163)
Outdoor Events	115	109	0	0	109
School Meals - DLO	50	798	(709)	0	89
Move More	3	46	0	(46)	0
Stray Dogs	51	59	(2)	0	57
Street Scene	4,870	6,309	(1,843)	0	4,466
Transport Unit - Fleet Management	0	0	0	0	0
Waste Management	2,619	2,681	0	0	2,681
Winter Maintenance	422	404	(2)	0	402
<b>Building Services</b>					
Construction - DLO	(555)	9,207	(9,674)	0	(467)
Maintenance - DLO	(401)	3,338	(3,739)	0	(401)
Other - DLO	136	0	0	0	0
<b>General Support Services</b>					
Works Property & Other	106	106	0	0	106
<b>Housing</b>					
Local Taxation	298	722	(284)	(147)	291
Rent Rebates / Rent Allowances / Council Tax	(127)	37,824	0	(37,956)	(132)
Housing Benefits Administration	123	787	0	(681)	106
Homelessness	278	361	(97)	0	264
Service, Strategy & Regulation and General Services	140	319	(180)	0	139
<b>Total Neighbourhood Services &amp; Resources</b>	<b>18,180</b>	<b>84,577</b>	<b>(27,804)</b>	<b>(39,007)</b>	<b>17,766</b>

<b>Pressures</b>	Estimate 17/18 £M	Estimate 18/19 £M	Estimate 19/20 £M	Estimate 20/21 £M
<b>Increased Demand</b>				
Childrens external placements	0.320	0.160	0.000	0.000
Childrens Agency cover for vacant posts	0.442	0.234	0.104	0.000
Pensions - increased contributions	0.243	0.646	1.026	1.058
Older Persons residential fees - increase in framework fees	0.170	0.170	0.170	0.170
Older Persons residential fees - low attrition rates	0.180	0.180	0.180	0.180
Concessionary Fares	0.000	0.000	0.049	0.134
Customer Services - various changes	0.027	0.027	0.027	0.027
Democratic Services - Tees Valley Scrutiny Officer	0.015	0.000	0.000	0.000
Municipal Elections	0.000	0.030	0.000	0.000
Legal Services staff changes	0.024	0.028	0.032	0.034
Missing from Home Worker contract	0.025	0.025	0.025	0.025
Safer Families for Children contract	0.030	0.030	0.030	0.030
Financing costs - Interest on debt	0.000	0.000	0.060	0.068
Independent People Complaints budget shortfall	0.010	0.000	0.000	0.000
Capital Projects - additional staffing due to increased demand	0.000	0.052	0.052	0.052
	1.486	1.582	1.755	1.778
<b>Reduced Income</b>				
Parking - national trend of reduced income	0.183	0.183	0.183	0.183
School Meals / Building Cleaning / Catering - loss of business	0.111	0.079	0.079	0.079
Finance / HR - loss of school income	0.038	0.038	0.038	0.038
Behaviour Support - loss of overhead income	0.045	0.045	0.045	0.045
Loss of Education Service Grant general element	0.246	0.246	0.246	0.246
Education Team loss of income due to reduction in capital grant	0.000	0.116	0.116	0.116
Financing costs - loss of Interest on Investments	0.364	0.564	0.834	0.983
Markets - Increased rates and losses of income due to falling occupancy	0.097	0.098	0.098	0.099
	1.084	1.369	1.639	1.789
<b>Other pressures</b>				
Various Small pressures and Income	0.375	0.275	0.275	0.275
Re-profiling of NHB due to change in regulations	0.435	(0.018)	0.130	0.533
	0.810	0.257	0.405	0.808
<b>Current Savings shortfall</b>				
Library - anticipated delay on relocation	0.397	0.000	0.000	0.000
	0.397	0.000	0.000	0.000
<b>Council Tax - Reduced Growth</b>				
Reduction in tax-base due to lower property growth than anticipated	0.290	0.445	0.609	0.795
	0.290	0.445	0.609	0.795
<b>Savings</b>	Estimate 17/18 £M	Estimate 18/19 £M	Estimate 19/20 £M	Estimate 20/21 £M
TVCA budgeted payment not required	(0.296)	(0.305)	(0.314)	(0.323)
Early realisation of Senior Management savings	(0.124)	(0.120)	0.000	0.000
Financing costs - reduction in debt repayment on leased assets	(0.561)	(0.372)	(0.129)	(0.025)
Various Staff changes	(0.232)	(0.165)	(0.179)	(0.167)
Council Tax Empty Property Discount	(0.080)	(0.160)	(0.170)	(0.180)
Council Tax - increase in ASC precept by 1%	(0.493)	(0.843)	0.025	0.026
Council Tax - compounding effect of ASC precept	(0.040)	(0.146)	(0.218)	(0.366)
Adults - effect of National Living Wage	(0.369)	(0.698)	(0.883)	(0.365)
	(2.195)	(2.809)	(1.868)	(1.400)
<b>Total net pressures</b>	1.872	0.844	2.540	3.770

**SCHEDULE OF CHARGES 2017/18**

<b>Description</b>	<b>Existing Charge £</b>	<b>New Charge £</b>	<b>Financial Effect £</b>
<b>LEARNING SKILLS – LEARNING FOR LIFE</b>			
Standard Fee is £60 per course per term			
Full Fees (including enrolment and tuition fees) per hour	3.00	3.00	<b>NIL</b>

**Accredited Learning**

Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.

**No fees will be charged for publicly subsidised courses where:**

Learners are aged 16-18 (on 31 August 2016)

Learners are aged 19-24 (on 31 August 2016) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan or Learning Difficulty Assessment (LDA)

Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or maths.

Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL).

Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one or more of the following apply:

- They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or
- They receive Employment and Support Allowance (ESA) and the learner is in the work-related activity group (WRAG), or
- They receive Universal Credit, earn less than 16 times the national minimum wage or £330 a month and are determined by Jobcentre Plus (JCP) as being in one of the following groups:
  - i. All Work Related Requirements Group
  - ii. Work Preparation Group
  - iii. Work Focused Interview Group
- They are released on temporary licence (RoTL) and studying outside a prison environment and not funded through the Offender's Learning and Skills Service (OLASS).

*Evidence required: Letter of entitlement from Job Centre Plus indicating the date and claim or for copy of licence (RoTL) from Probation Service*

Learners aged 19-24 who are unemployed and on a Traineeship

**Courses with no public subsidy**

For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: [www.gov.uk/advanced-learning-loans](http://www.gov.uk/advanced-learning-loans)

Asylum Seekers – individuals will be assessed for eligibility in conjunction with SFA

Special Fees – some courses have special fees, cost on application

FE course – NVQ etc price on application

**The following courses are free:**

Family Learning, Functional Skills, Elev8 and courses which are funded through external projects

Additional Learning Support (ALS) is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities.

Description	Existing Charge £	New charge £	Financial Effect £
<p><b>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</b></p> <p>The following fees do not incur VAT</p> <p><b>Marriages</b>  Entering a Notice of Marriage or Civil Partnership  For a Registrar to attend a Marriage at the Register Office  Civil Partnership Registration  Incumbents for every Entry Contained in Quarterly Certified  Copies of Entries of Marriage  Registrars fee for attending a marriage at a registered building or for the housebound or detained  Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained  Superintendents Registrar fee for attending the marriage of the housebound or detained</p> <p><b>Certification for Worship and Registration for Marriages</b>  Place of Meeting for Religious Worship  Registration of Building for Solemnisation of Marriage</p> <p><b>Certificates issued from Local Offices</b>  Standard Certificate (SR)  Standard Certificate (RBD) (at time of Registration)  Standard Certificate (RBD) (after Registration)  Short Certificate of Birth (SR)  Short Certificate of Birth (RBD)  Certificates of Civil Partnership (at time of Ceremony)  Certificates of Civil Partnership (at later date)  General Search fee  Each Verification</p>		<p>These charges set nationally by Statute and will be charged at the advised rate for 2017/18</p> <p>These Charges set nationally by Statute and will be charged at the advised rate for 2017/18</p>	



Description	Existing Charge £	New Charge £	Financial Effect £
<b>Civil Funerals</b>			
<b>All Ceremonies – Backhouse Hall</b>			
Monday to Thursday	200.00	200.00	
Friday	200.00	200.00	
Saturday	200.00	250.00	
Sunday and Bank Holidays	250.00	250.00	
<b>All Ceremonies – Approved Premises</b>			
Application Fee (3 years)	1,700.00	1,700.00	
Fee for Attendance Monday to Friday	400.00	400.00	
Fee for Attendance Saturday	400.00	450.00	
Fee for Attendance Sunday	500.00	500.00	
Fee for Attendance Bank Holidays	500.00	500.00	
<b>Certificates</b>			
Walk in Certificates	20.00	20.00	
<b>REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE</b>			
The following fees do not incur VAT.			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
Register – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
<b>LIST OF OVERSEAS ELECTORS – SALE</b>			
The following fees do not incur VAT.			
List – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
List – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
<b>MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST – SALE</b>			
The following fees do not incur VAT			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	2.00	2.00	
Register – Data Form	10.00	10.00	
Per 1,000 Names – Data	1.00	1.00	
<b>TOWN HALL</b>			
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate.			
All rooms are to be charged by the hour, rather than by session			
Committee Rooms per hour	28.50	28.50	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>LAND CHARGES</b>			
<b>The following fees do include VAT from 01/04/17</b>			
<b>Con 29 Required</b>			
<b>Residential Property</b>			
One Parcel of Land	64.00	76.80	
Several Parcels of Land – Each Additional Parcel	20.00	24.00	
<b>Commercial Property</b>			
One Parcel of Land	104.00	124.80	
Several Parcels of Land – Each Additional Parcel	20.00	24.00	
<b>Con 29 Optional</b>			
Each Printed Enquiry	5.00	6.00	
Own Questions	5.00	6.00	
Expedited Search (Residential)	140.00	150.00	
Expedited search (Commercial)	190.00	210.00	
Personal Search	No charge	No charge	
Additional Written Enquiries received after a Search has been Completed	5.00	5.00	
<b>The following Search fees will be a combination of Vatable and non-vatable charges</b>			
Standard Search – Residential Property (post or DX)	79.00		
Standard Search – Residential Property (electronic)	77.00		
Standard Search – Commercial Property (post or DX)	119.00		
Standard Search – Commercial Property (electronic)	117.00		
<b>These following fees do not incur VAT</b>			
Official Search – LLC1	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	13.00	13.00	
Review of Land Charges – Additional Income Overall			<b>NIL</b>

FINANCIAL PROTECTION SERVICES				
Category	Description	Existing Charge £	New Charge £	Financial Effect £
1	Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	670.00	670.00	
II	Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order: - for the first year - for the second and subsequent years where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.	700.00 585.00	700.00 585.00	
III	Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	270.00	270.00	
IV	Preparation and lodgement of an annual report or account to the Public Guardian	195.00	195.00	
V	Conveyancing Costs Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees: A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements	See Description	See Description	
				<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>LIBRARIES</b>			
<b>Fines On Overdue Items</b>			
Adults – per day	0.15	0.15	
Maximum charge per book	5.10	5.10	
Senior Citizens – per day	0.10	0.10	
Maximum charge per book	3.10	3.10	
Children – per day	No charge	No charge	
<b>Loan Charges for Audio Materials (1 week)</b>			
CD's	1.00	1.00	
DVD's	1.50	1.50	
<b>Reservation Fees for books and Audio Materials</b>			
Adults	0.50	0.50	
Senior Citizens	0.25	0.25	
Children/Unemployed	0.25	0.25	
<b>Reservation Fees for Books Obtained from Outside the Authority</b>			
Single charge for all books obtained from other libraries	5.00	5.00	
<b>Repeat Fee for Renewal of Books from Outside the Authority</b>			
Single Charge for all books obtained from other local authorities	5.00	5.00	
<b>Replacement Tickets</b>			
Adults	1.20	1.20	
Senior Citizens	1.20	1.20	
Children/Unemployed	0.60	0.60	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Spoken Word</b>			
Cassettes & CDs (3 Week Loan)	1.50	1.50	
Adults ( <i>who are not exempt</i> ) each	No charge	No charge	
Children each			
<b>Language Courses</b> (per element)			
Subscription for whole course to be paid in advance	1.35	1.35	
<b>Local History Research</b>			
Standard charge	5.00	5.00	
Specialist Research – per hour	30.00	30.00	
<b>Photocopies</b>			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
<b>Printing</b>			
Text Printouts			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
Image Printouts			
A4 B&W	0.80	0.80	
A4 colour	1.60	1.60	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Reproduction of Images from Stock</b>			
Digital copies for Private/Study purposes - per photo	5.50	5.50	
Digital copies for small local commercial use – per photo	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	110.00	110.00	
<b>Scan and e-mail Service</b>			
First sheet	1.00	1.00	
Each subsequent sheet	0.50	0.50	
<b>Hire of Locker</b>	0.50	0.50	
<b>Internet Use</b>			
Library members First 30 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	1.00	1.00	
<b>Lost &amp; Damaged Items</b>	Full current Replacement Cost (non- refundable)	Full current Replacement Cost (non- refundable)	
<b>Fax</b>			
Outgoing Transmission			
United Kingdom – per sheet	1.45	1.45	
Europe – per sheet	2.30	2.30	
USA/Canada – per sheet	2.80	2.80	
Rest of the World – per sheet	3.80	3.80	
Incoming Transmission – per sheet	0.45	0.45	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Fax by Satellite</b> Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet	12.50	12.50	
<b>Room Hire</b> Not for profit organisations per hour Commercial organisations per hour	10.00 15.00	10.00 15.00	
			<b>NIL</b>
<b>PLANNING FEES</b> Planning fees are set nationally			
<b>PLANNING – PRE APPLICATION ADVICE</b> All charges include VAT at 20% Large Scale Major Development for a written response, including up to 2 meetings Small Scale Major Developments for a written response, including up to 2 meetings Minor Developments for a written response to include a meeting if necessary	504.00 504.00 252.00	504.00 504.00 252.00	
<b>Other Developments</b>  Minerals Processing  Change of use for a written response to include a meeting if necessary Householder developments  Advertisements Listed Building consents (to alter/extend) Listed Building consents (to demolish) Conservation area consents Certificates of lawful development  Telecommunications Notifications	Based on areas above  126.00 24.00 to 36.00  63.00 Free Free Free Pre - Application advice not appropriate 126.00  630.00	Based on areas above  126.00 24.00 to 36.00  63.00 Free Free Free Pre - Application advice not appropriate 126.00  630.00	
<b>Other Charges</b> Pre-Application meeting involving Planning Committee Members			

Description	Existing Charge £	New Charge £	Financial Effect £
<b>PLANNING – SUPPLEMENTARY ITEMS</b>			
<b>Items inclusive of VAT at 20%</b>			
Letter confirming exemption	26.00	26.00	
Letter confirming completion	26.00	26.00	
Letter confirming enforcement action will not be taken	26.00	26.00	
Site inspection to determine info.	26.00	26.00	
A4 Photocopy (ex plans) – first page	1.10	1.10	
Subsequent pages	0.10	0.10	
A3 Photocopy (ex plans) – first page	1.20	1.20	
Subsequent pages	0.20	0.20	
A2 Photocopy (ex plans) – first page	1.50	1.50	
A1 Photocopy (ex plans)	2.00	2.00	
A0 Photocopy (ex plans)	3.00	3.00	
O.S. Sheets – up to 6 copies	16.00	16.00	
<b>Items outside the scope of VAT</b>			
Local plan	18.00	18.00	
Local plan – postage	4.00	4.00	
Local plan – alterations	2.00	2.00	
Invoicing	9.00	9.00	
			<b>NIL</b>
<b>LICENSING</b> <i>The following fees do not incur VAT</i>			
<b>General Licensing</b>			
Pavement Café Licence, per person			
1-10	200.00	200.00	
11-25	240.00	240.00	
26-40	280.00	280.00	
41-60	320.00	320.00	
61-80	360.00	360.00	
81-99	400.00	400.00	
100 or over	450.00	450.00	
Pavement Display Licence	155.00	155.00	
Pet Shops	120.00	120.00	
Animal Boarding	120.00	120.00	
Dog Breeding	120.00	120.00	
Riding Establishments	230.00	230.00	
Sex Shop Grant	1,200.00	1,200.00	
Sex Shop Renewal	1,200.00	1,200.00	
Sex Shop Transfer	1,200.00	1,200.00	
Sexual Entertainment Venue (SEV) Grant	1,200.00	1,200.00	



Description	Existing Charge	New Charge	Financial Effect
	£	£	£
SEV Variation	1,200.00	1,200.00	
SEV Renewal	1,200.00	1,200.00	
SEV Grant / Variation / Renewal – Club Premises Certificates	750.00	750.00	
Skin Piercing (Premises) Grant	280.00	280.00	
Skin Piercing (Personal) Grant	65.00	65.00	
<b>Motor Metal Dealers</b>			
Collectors Licence (3 years)	150.00	150.00	
Major Variation	50.00	50.00	
Minor Variation	15.00	15.00	
Site Licence (3 years) Grant	270.00	270.00	
Additional Sites (per site per year of licence)	195.00	195.00	
Minor Variation Site	15.00	15.00	
	50.00 +	50.00 +	
	65.00 per	65.00 per	
	additional	additional	
	site per	site per	
	year	year	
Major Variation Site			
<b>Caravan Sites</b>			
New Application for a permanent residential site licence;			
1-5 pitches	200.00	200.00	
6-10 pitches	225.00	225.00	
11-20 pitches	225.00	225.00	
21-50 pitches	240.00	240.00	
Greater than 50 pitches	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;			
1-5 pitches	No charge	No charge	
6-20 pitches	220.00	220.00	
21-50 pitches	220.00	220.00	
Greater than 50 pitches	260.00	260.00	
Cost of Laying Site Rules	25.00	25.00	
Cost of Variation/Transfer	100.00	100.00	
<b>Zoo Licensing Act</b>			
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	450.00	450.00	

Description		Existing Charge £	New Charge £	Financial Effect £
<b>Street Trading</b>				
November / December	- Full Calendar Month	975.00	975.00	
	- Week	385.00	385.00	
	- Day	85.00	85.00	
January / October	- Full Calendar Month	660.00	660.00	
	- Week	270.00	270.00	
	- Day	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows				
	Annual Consent	7,000.00	7,000.00	
	If Paying Monthly	620.00	620.00	
	If Paying Weekly	170.00	170.00	
	Buskers selling CD's – Half Day	25.00	25.00	
	Full Day	45.00	45.00	
	Mobile vehicles (moving or lay-by)	260.00	260.00	
	New Vendor Permits	35.00	35.00	
	Duplicate licenses	15.00	15.00	
<b>Skip Hire Licence</b>				
	More than 3 days' notice	15.00	15.00	
	Less than 3 days' notice	30.00	30.00	
	Hoarding/Scaffold Licence	50.00	50.00	
	Administration Charge (per hour or part thereof)	35.00	35.00	
<b>Statutory Fees</b>				
<b>Petroleum Licences</b>				
	Less than 2,500 litres	41.00	41.00	
	2,500 – 50,000 litres	57.00	57.00	
	More than 50,000 litres	118.00	118.00	
	Transfer/variation	8.00	8.00	
<b>Gambling Act</b>				
<b>Statutory Fees-</b> The following gambling fees are set within statutory bands and will be revised as changed nationally.				
	Adult Gaming Centres – Annual Fee	600.00	600.00	
	New Application	1,300.00	1,300.00	
	Variation	1,300.00	1,300.00	
	Transfer	1,200.00	1,200.00	
	Provisional Statement	1,300.00	1,300.00	
	Licence Reinstatement	1,200.00	1,200.00	
	Betting Shops - Annual Fee	550.00	550.00	
	New Application	1,300.00	1,300.00	
	Variation	1,300.00	1,300.00	
	Transfer	1,200.00	1,200.00	
	Provisional Statement	1,300.00	1,300.00	
	Licence Reinstatement	1,300.00	1,300.00	
	Bingo Halls - Annual Fee	600.00	600.00	
	New Application	1,300.00	1,300.00	
	Variation	1,300.00	1,300.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
Betting (tracks) – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
<u><i>Permit Type – The following fees are set by statute and will be revised as changed nationally</i></u>			
Small Society Lottery Registration	40.00	40.00	
Small Society Annual Fee	20.00	20.00	
FEC gaming machine – Renewal fee	300.00	300.00	
FEC gaming machine – Change of name	25.00	25.00	
Prize gaming – Application fee	300.00	300.00	
Prize gaming – Renewal fee	300.00	300.00	
Prize gaming – Change of name	25.00	25.00	
Prize gaming – Copy permit	15.00	15.00	
Application Fee	100.00	100.00	
Variation Fee	100.00	100.00	
Transfer Fee	25.00	25.00	
Annual Fee	50.00	50.00	
Change of name	25.00	25.00	
Copy Permit	15.00	15.00	
Notice of intent to 2 or less gaming machines available	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	100.00	100.00	
Other applicants - application fee	200.00	200.00	
Other applicants - renewal fee	200.00	200.00	
Variation fee	100.00	100.00	
Annual fee	50.00	50.00	
Copy permit	15.00	15.00	
Initial fee	40.00	40.00	
Annual fee	20.00	20.00	
Temporary use notice	500.00	500.00	
Copy/replacement/endorsed copy of notice	25.00	25.00	

Description		Existing Charge £	New Charge £	Financial Effect £
<b>Licensing Act Fees</b>				
<b>Statutory Fees-</b> The following gambling fees are set within statutory bands and will be revised as changed nationally.				
<b>Premises Licences</b>				
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00	
	- Annual fee	70.00	70.00	
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00	
	- Annual fee	180.00	180.00	
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00	
	- Annual fee	295.00	295.00	
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00	
	- Annual fee	320.00	320.00	
Band E (RV > £125,001)	- Initial fee	635.00	635.00	
	- Annual fee	350.00	350.00	
Band D with Multiplier	- Initial fee	900.00	900.00	
	- Annual fee	640.00	640.00	
Band E with Multiplier	- Initial fee	1,905.00	1,905.00	
	- Annual fee	1,050.00	1,050.00	
<b>Club Premises Certificates</b>				
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00	
	- Annual fee	70.00	70.00	
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00	
	- Annual fee	180.00	180.00	
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00	
	- Annual fee	295.00	295.00	
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00	
	- Annual fee	320.00	320.00	
Band E (RV > £125,001)	- Initial fee	635.00	635.00	
	- Annual fee	350.00	350.00	
<b>Large Scale Events</b>				
5,000 to 9,999	- Initial fee	1,000.00	1,000.00	
	- Annual fee	500.00	500.00	
10,000 to 14,999	- Initial fee	2,000.00	2,000.00	
	- Annual fee	1,000.00	1,000.00	
15,000 to 19,999	- Initial fee	4,000.00	4,000.00	
	- Annual fee	2,000.00	2,000.00	
20,000 to 29,999	- Initial fee	8,000.00	8,000.00	
	- Annual fee	4,000.00	4,000.00	
30,000 to 39,999	- Initial fee	16,000.00	16,000.00	
	- Annual fee	8,000.00	8,000.00	
40,000 to 49,999	- Initial fee	24,000.00	24,000.00	
	- Annual fee	12,000.00	12,000.00	
50,000 to 59,999	- Initial fee	32,000.00	32,000.00	
	- Annual fee	16,000.00	16,000.00	
60,000 to 69,999	- Initial fee	40,000.00	40,000.00	

Description		Existing Charge £	New Charge £	Financial Effect £
70,000 to 79,999	- Annual fee	20,000.00	20,000.00	
	- Initial fee	48,000.00	48,000.00	
	- Annual fee	24,000.00	24,000.00	
80,000 to 89,999	- Initial fee	56,000.00	56,000.00	
	- Annual fee	28,000.00	28,000.00	
	- Initial fee	64,000.00	64,000.00	
> 90,000	- Annual fee	32,000.00	32,000.00	
<b>Other Licensing Act 2003 Fees &amp; Charges</b>				
Minor Variations		89.00	89.00	
Personal Licence		37.00	37.00	
Provisional Statement		315.00	315.00	
Temporary Event Notice (TEN)		21.00	21.00	
Theft / Loss of Licence / Notice		10.50	10.50	
Variation of DPS		23.00	23.00	
Transfer of Premises Licence		23.00	23.00	
Change of Name / Address		10.50	10.50	
Notification of Interest		10.50	10.50	
Notification of Alteration of Club Rules		10.50	10.50	
Explosives Act/Fireworks Annual Registration		52.00	52.00	
<b>Prosecution Costs</b>				<b>NIL</b>
Hourly rate for Preparation of Case Reports		39.50	39.50	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>HACKNEY CARRIAGES</b>			
The following fees do not incur VAT			
<b>Taxi Licencing</b>			
A cost recovery basis review exercise is currently on-going with a view to implementing changes to fees if necessary.			
HC Driver (single)			
1 year grant	210	210	
1 year renewal	125	125	
2 year renewal	225	225	
3 year grant	405	405	
3 year renewal	320	320	
PH Driver (single)			
1 year grant	235	235	
1 year renewal	150	150	
2 year renewal	250	250	
3 year grant	430	430	
3 year renewal	345	345	
Driver (combined)	235	235	
HC Vehicle (both excluding fees for plate(s))			
Grant	385	385	
Renewal	355	355	
PH Vehicle (both excluding fees for plate(s))			
Grant	395	395	
Renewal	365	365	
PH Operator			
1 year grant	555 + 10 per vehicle	555 + 10 per vehicle	
1 year renewal	375 + 10 per vehicle	375 + 10 per vehicle	
5 year grant	1,185 + 50 per vehicle	1,185 + 50 per vehicle	
5 year renewal	1,005 + 50 per vehicle	1,005 + 50 per vehicle	

Description	Existing Charge £	New Charge £	Financial Effect £
Additional Charges			
Knowledge test (re-sits and failure to attend for tests only)	35	35	
Plate (rear)	15	15	
Plate (front)	10	10	
Door Discs (each)	5	5	
Tariff Card	2	2	
Duplicate Driver Badge	10	10	
Vehicle Transfer	35	35	
Change of Operator	FOC	FOC	
Admin Charge	35 per hour or part	35 per hour or part	
Refer to drawer	15	15	
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>ENVIRONMENTAL HEALTH</b>			
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate			
Insects – per Treatment	58.50	58.50	
Rodents in Private Premises	8.33	8.33	
<b>Prosecution Costs</b>			
Hourly Rate for preparation of case reports and carrying out works in default of legal notices	39.50	39.50	
<b>Environmental Searches</b>			
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)	65.00	65.00	
Additional photocopying for example copies of site investigation reports;			
A4 B&W	0.10	0.10	
A3 B&W	0.20	0.20	
A4 Colour	1.00	1.00	
A3 Colour	2.00	2.00	
<b>LAPPC and LAIPPC Permits</b>			
Charges are annually set by Defra in March and are subject to change. Current charges as known are;			
<b>LAPPC Charges</b>			
Application Fee;			
Standard process (includes solvent emission activities)	1,579.00	1,579.00	
Additional fee for operating without a permit	1,137.00	1,137.00	
PVRI, SWOBs and Dry Cleaners	148.00	148.00	
PVR I & II combined	246.00	246.00	
VRs and other Reduced Fee Activities	346.00	346.00	
Mobile plant**	1,579.00	1,579.00	
for the third to seventh applications	943.00	943.00	
for the eighth and subsequent applications	477.00	477.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	297.00	297.00	



Description	Existing Charge £	New Charge £	Financial Effect £
Annual Subsistence Charge;			
	739.00	739.00	
Standard process Low*	(+99.00)	(+99.00)	
	1,111.00	1,111.00	
Standard process Medium*	(+149.00)	(+149.00)	
	1,672.00	1,672.00	
Standard process High*	(+198.00)	(+198.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation			
PVRI, SWOBs and Dry Cleaners Low	76.00	76.00	
PVRI, SWOBs and Dry Cleaners Medium	151.00	151.00	
PVRI, SWOBs and Dry Cleaners High	227.00	227.00	
PVR I & II combined Low	108.00	108.00	
PVR I & II combined Medium	216.00	216.00	
PVR I & II combined High	326.00	326.00	
VRs and other Reduced Fees Low	218.00	218.00	
VRs and other Reduced Fees Medium	349.00	349.00	
VRs and other Reduced Fees High	524.00	524.00	
Mobile plant, for the first and second permits Low**	618.00	618.00	
for the third to seventh permits Low	368.00	368.00	
eighth and subsequent permits Low	189.00	189.00	
Mobile plant, for the first and second permits Medium**	989.00	989.00	
for the third to seventh permits Medium	590.00	590.00	
eighth and subsequent permits Medium	302.00	302.00	
Mobile plant, for the first and second permits High**	1,484.00	1,484.00	
for the third to seventh permits High	884.00	884.00	
eighth and subsequent permits High	453.00	453.00	
Late payment fee	50.00	50.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	99.00	99.00	
Transfer and Surrender;			
Standard process transfer	162.00	162.00	
Standard process partial transfer	476.00	476.00	
New operator at low risk reduced fee activity	75.00	75.00	
Surrender: all Part b activities	0.00	0.00	
Reduced fee activities: transfer	0.00	0.00	
Reduced fee activities: partial transfer	45.00	45.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Temporary transfer for mobiles;			
First transfer	51.00	51.00	
Repeat following enforcement or warning	51.00	51.00	
Substantial change;			
Standard process	1,005.00	1,005.00	
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	
Reduced fee activities	98.00	98.00	
**Not using simplified permits			
<b>LAPPC mobile plant charges (not using simplified permits)</b>			
Number of permits 1 to 2;			
Application fee	1,579.00	1,579.00	
Subsistence fee Low	618.00	618.00	
Subsistence fee Medium	989.00	989.00	
Subsistence fee High	1,484.00	1,484.00	
Number of permits 3 to 7;			
Application fee	943.00	943.00	
Subsistence fee Low	368.00	368.00	
Subsistence fee Medium	590.00	590.00	
Subsistence fee High	884.00	884.00	
Number of permits 8 and over;			
Application fee	477.00	477.00	
Subsistence fee Low	189.00	189.00	
Subsistence fee Medium	302.00	302.00	
Subsistence fee High	453.00	453.00	
<b>LA-IPPC charges</b>			
Every subsistence charge below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation			
Application	3,218.00	3,218.00	
Additional fee for operating without a permit	1,137.00	1,137.00	
Annual Subsistence Low	1,384.00	1,384.00	
Annual Subsistence Medium	1,541.00	1,541.00	
Annual Subsistence High	2,233.00	2,233.00	
Late Payment Fee	50.00	50.00	
Substantial Variation	1,309.00	1,309.00	
Transfer	225.00	225.00	

Description	Existing Charge £	New Charge £	Financial Effect £	
Partial Transfer	668.00	668.00		
Surrender	668.00	668.00		
Subsistence charges can be paid in four equal quarterly instalments paid on 1 <sup>st</sup> April, 1 <sup>st</sup> July, 1 <sup>st</sup> October and 1 <sup>st</sup> January. Where paid quarterly the total amount payable to the local authority will be increased by £36.00				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				
			NIL	
TRADING STANDARDS				
Measures				
Linear measures not exceeding 3m or 10ft each scale	13.50	13.50		
Not exceeding 15kg or 34lb	38.00	38.00		
Exceeding 15kg (34lb) but not exceeding 100kg (224lb)	58.00	58.00		
Exceeding 100kg (224lb) but not exceeding 250kg (650lb)	80.00	80.00		
Exceeding 250kg (650lb) but not exceeding 1 tonne (2,240lb)	139.00	139.00		
Exceeding 1 tonne (2,240lb) but not exceeding 10 tonnes (22,400lb)	223.00	223.00		
Exceeding 10 tonnes (22,400lb) but not exceeding 30 tonnes (67,200lb)	468.00	468.00		
Exceeding 30 tonnes (67,200lb) but not exceeding 60 tonnes (134,400lb)	696.00	696.00		
Charge to cover any additional costs involved in testing instruments Calibrated to weigh in both metric and imperial units or incorporating remote display	101.00	101.00		
Measuring Instruments for Intoxicating Liquor				
Not exceeding 5fl oz or 150ml	22.00	22.00		
Other	25.00	25.00		

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Measuring Instruments for Liquid Fuels and Lubricants</b>			
Container Type (un-subdivided)			
Multi-grade (with price computing device):	96.00	96.00	
Single Outlets	132.00	132.00	
Solely Price Adjustment	241.50	241.50	
Otherwise			
Other Types – Single Outlets			
Solely Price Adjustment	106.00	106.00	
Otherwise	144.00	144.00	
Other Types – Multi Outlets:			
1 Meter Tested	154.00	154.00	
2 Meters Tested	253.00	253.00	
3 Meters Tested	345.50	345.50	
4 Meters Tested	440.00	440.00	
5 Meters Tested	532.50	532.50	
6 Meters Tested	625.00	625.00	
7 Meters Tested	706.00	706.00	
8 Meters Tested	816.50	816.50	
Charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors will be based on the basic fee plus additional cost per person per hour on site (minimum charge 1/2 hour)	106.00	106.00	
<b>Special Weighing and Measuring Equipment</b>			
For all specialist work undertaken by the department which is not included above a charge per man per hour on site (minimum charge 1/2 hour) plus cost of provision of testing equipment	106.00	106.00	
Discounts			
Fees from Measures to Certification Calibration will be discounted as follows :-			
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 25%			
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 25%			
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided			
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees			

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Licensing – VAT not applicable</b>			
<b>Explosives and Fireworks Licences (Statutory Fee)</b>			
Licence for the storage of explosives	**See Note	**See Note	
Licence for the sale of fireworks all year round	**See Note	**See Note	
**These are statutory rates that are set centrally in April			
<b>Prosecution Costs</b>			
Hourly rate for Preparation of Case Reports	39.50	39.50	
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>PARKING</b> – all off-street charges are inclusive of VAT at 20%			
<b>Car Parks (Short Stay) – per hour</b>			
Abbotts Yard	1.00	1.00	
Commercial Street East & West	1.00	1.00	
Feethams	1.00	1.00	
Town Hall	1.00	1.00	
Winston Street North & South	1.00	1.00	
<b>Car Parks – Mixed Charges</b>			
Archer Street			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
East Street			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Garden Street			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
Kendrew Street East & West			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
<b>Car Parks – Long Stay</b>			
Chestnut Street			
Cars per day	2.00	2.00	
Cars per week	8.00	8.00	
HGV/coach per night	4.00	4.00	
Hird Street			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
St Hildas			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
Park Place East & West			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Park Lane			
Per day	5.00	5.00	
Central House			
Saturday all day	4.00	4.00	
Bank Holiday all day	4.00	4.00	
<b>All Car Parks</b>			
Sunday all day	1.00	1.00	
<b>On Street Parking</b> (up to 2 hours no return within 1 hour EXCEPT for Grange Road up to 3 hours no return within 1 hour and East Row 30 minutes maximum)			
Per 30 mins	0.50	0.50	
<b>Car Parks – Contract Parking</b>			
Beaumont Street West (per space)			
Per year one space	950.00	950.00	
Per year two spaces	900.00	900.00	
Per year three spaces	860.00	860.00	
Per year four spaces	830.00	830.00	
Per year five or more spaces	800.00	800.00	
Four Riggs			
Per calendar month	64.00	64.00	
Winston Street West			
Per space per year	1100.00	1100.00	
<b>Car Parks – Staff &amp; Members per year</b>	173.04	173.04	
			<b>NIL</b>





Description	Existing Charge £	New Charge £	Financial Effect £
<b>DOLPHIN CENTRE</b>			
Pricing based on the introduction of a leisure card.			
<b>Swimming</b>			
Adult Swim			
Card holder	3.60	3.60	
Non card holder	3.60	4.15	
Concession	2.70	2.70	
Junior Swim	2.40	2.40	
Concession	1.80	1.80	
Family Swim (up to 4 children accompanying 1 adult)			
Card holder	1.80	1.80	
Non card holder	1.80	2.10	
Under 5 years	1.00	1.00	
Under 12 months	Free of Charge	Free of Charge	
<b>Fitness Areas</b>			
The Gym			
Card holder	4.10	4.25	
Non card holder	4.10	4.90	
Concession	3.10	3.20	
Junior Gym	3.25	3.35	
Concession	2.50	2.50	
<b>Health &amp; Fitness Classes</b>			
Health & Fitness Classes			
Card holder	3.75	3.75	
Non card holder	3.75	4.30	
Concession	2.80	2.80	
<b>Multi Activity Sessions</b>			
Badminton Daytime Session			
Card holder	3.55	3.55	
Non card holder	3.55	4.10	
Concession	2.65	2.65	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Half Main Hall</b>			
Adult			
Card holder	42.00	42.00	
Non card holder	42.00	48.30	
Junior (1 hour courts only)	28.50	28.50	
Weekday lunchtime			
Card holder	35.50	35.50	
Non card holder	35.50	40.80	
<b>Badminton/ Short - Tennis Court</b>			
Adult			
Card holder	7.35	7.35	
Non card holder	7.35	8.45	
Concession	5.50	5.50	
Junior (1 hour courts only)	3.75	3.75	
Concession (1 hour courts only)	2.80	2.80	
<b>Squash Courts</b>			
Adult			
Card holder	6.60	6.60	
Non card holder	6.60	7.60	
Concession	4.95	4.95	
Junior (up to 5.00pm on weekdays only)	3.55	3.55	
Concession (up to 5.00pm on weekdays only)	2.65	2.65	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Equipment Hire</b>			
Footballs	Free	Free	
Footballs – Deposit (FOC for card holders)	5.00	5.00	
Badminton	2.00	2.00	
Badminton – Deposit (FOC for card holders)	5.00	5.00	
Squash Racquets	2.00	2.00	
Squash Racquets – Deposit (FOC for card holders)	5.00	5.00	
Table Tennis Bats	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	5.00	5.00	
Pram Lock	Free	Free	
Pram Lock – Deposit (FOC for card holders)	5.00	5.00	
<b>Children's Activities</b>			
Crèche			
Card holders	3.00	3.00	
Non card holders	3.00	3.45	
Soft play admissions Monday to Friday			
Card holders	3.45	3.45	
Non card holders	3.45	4.00	
Soft play admissions Weekends			
Card holders	3.45	3.45	
Non card holders	3.45	4.00	
Sensory Room Monday to Friday			
Card holders	3.45	3.45	
Non card holders	3.45	4.00	
Sensory Room Weekends			
Card holders	3.45	3.45	
Non card holders	3.45	4.00	
Parent/toddler (Soft play)			
Card holders	3.45	3.45	
Non card holders	3.45	4.00	
<b>Other Activities</b>			
Showers			
Card holders	1.50	1.50	
Non card holders	1.50	1.75	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Fit 4 Life Packages</b>			
12 month Full Membership	299.40	299.40	
12 month Gym Only	264.00	264.00	
12 month Seniors	228.00	228.00	
12 month Student	180.00	180.00	
6 Month gym only	175.00	175.00	
6 Month Full	195.00	195.00	
<b>Swimming Pools</b>			
Main Pool - per hour	80.00	80.00	
Diving Pool - per hour	45.00	45.00	
Teaching Pool - per hour	45.00	45.00	
<b>Gala - per hour</b>			
Swimming Galas - whole complex			
Normal opening hours - per hour	255.00	255.00	
Outside normal opening hours - per hour	135.00	135.00	
<b>Swimming Galas - Schools, Junior Clubs and Organisations</b>			
Main Pool - Peak	180.00	180.00	
Main Pool - Off Peak	125.00	125.00	
Main Pool and Teaching Pool - Peak	150.00	150.00	
Main Pool and Teaching Pool - Off Peak	155.00	155.00	
Electronic Timing	75.00	75.00	
<b>Dry Sports Hall</b>			
Main Sports Hall - per hour	84.90	84.90	
Special Events - per hour Weekends	268.40	268.40	
Preparation - per hour Weekends	144.60	144.60	
Special Events - Schools - per hour off peak	39.50	39.50	
Meeting Room	28.50	28.50	
Seminar Room/Stephenson Suite	28.50	28.50	
<b>Central Hall</b>			
All Events (except commercial, exhibitions and local societies)	88.00	88.00	
Exhibitions - commercial - per hour	115.00	115.00	
Local Societies event - per hour	60.00	60.00	
			NIL AS ALREADY REFLECTED

Description	Existing Charge £	New Charge £	Financial Effect £
<b>PARKS</b>			
Bowls Season Ticket	37.00	37.00	
Concession	28.00	28.00	
Football - Hire of Hundens Park Pitch Seniors' Match	36.00	36.00	
Juniors Match	20.00	20.00	
			<b>NIL</b>
<b>EASTBOURNE SPORTS COMPLEX</b>			
<b>Pitch</b>			
Non Charter Standard Pay and Play (No VAT)			
3G 1/3 hour	23.00	38.00	
3G Full pitch hour	40.00	62.00	
Grass pitch	15.00	25.00	
Charter Standard and Partner Clubs (No VAT)			
3G 1/3 hour	20.00	35.00	
3G Full pitch hour	40.00	50.00	
Grass pitch	15.00	25.00	
Partner Club Rate Fridays 3G Full pitch hour	25.00	30.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs Only			
3G 1/3 hour	10.00	15.00	
3G Full pitch hour	20.00	25.00	
Grass pitch	10.00	15.00	
<b>Athletics Track</b>			
Adult	3.25	3.35	
Adult concession	2.45	2.55	
Junior	1.95	2.00	
Full track per hour	30.00	31.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Gym</b>			
Adult	3.95	4.00	
Adult concession	3.00	3.10	
Junior	3.15	3.25	
Junior concession	2.35	2.45	
Adult induction	10.00	10.30	
Junior induction	7.50	7.75	
<b>Other</b>			
Shower	1.50	1.55	
Function room and pavilion hire per hour	18.50	19.00	
			NIL AS ALREADY REFLECTED

Description	Existing Charge £	New Charge £	Financial Effect £
<b>MARKETS</b> <b>Covered Market</b> <div> <div>Butchers stalls } Fruiterers and perishable food stalls } Other Stalls } Cellars } Stalls let 2013 onwards</div> <div>Shops }</div> <div>Trade Refuse Removal (per week including VAT)</div> </div> <b>Cattle Market</b> <div> <div>Tolls</div> <div> <div>Cattle</div> <div>Sheep, pigs, calves</div> </div> <div> <div>Levies</div> <div> <div>Cattle</div> <div>Sheep, pigs, calves</div> </div> </div> <div>Rent</div> </div> <b>Other Markets</b> <div> <div>General Open</div> <div> <div>Per 3m x 4.5m gazebo</div> <div>Per 6m x 4.5m gazebo</div> <div>Per 3m x 3m gazebo</div> <div>Per 6m x 3m gazebo</div> </div> <div>All of the above to include lighting if supplied</div> <div>Car Boot Licence (for more than 30 stalls) Per stall</div> <div>Council operated Car Boot Sale - vehicle entrance fee</div> <div>Council operated Car Boot Sale - pedestrian entrance fee (10 years &amp; over)</div> <div>Charitable per day (or part day) (charge per market) - subject to a maximum of 30 stalls -</div> <div>Non Charitable</div> <div> <div>1 - 10 stalls (minimum charge)</div> <div>11-30 stalls (per stall) – subject to a maximum of 30 stalls</div> </div> <div>Large scale market events i.e. Summer Spectacular, subject to negotiation with the Operator(s)</div> </div>			
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>HEAD OF STEAM</b>			
<b>Entrance Fees</b>			
Adults	4.95	4.95	
Concessions	3.75	3.75	
Children (6-16 years old)	3.00	3.00	
Children (under 6)	No charge	No charge	
Single Membership per annum	10.00	10.00	
Family Day Pass (2 adults, 2 children)	10.00	10.00	
Family Membership per annum (2 adults, 4 children)	15.00	15.00	
Organised School Visits	No charge	No charge	
<b>Family History Research</b>			
Family/Railway History Research (for personal use only) via letter, email or phone	20.00 (first hour) 20.00 per additional hour. Personal Visits to the Ken Hoole Study Centre are at no charge	20.00 (first hour) 20.00 per additional hour. Personal Visits to the Ken Hoole Study Centre are at no charge	
Family/Railway History Research Agents	30.00 (first hour) 30.00 per additional hour	30.00 (first hour) 30.00 per additional hour	
<b>Historical Research</b>			
Current Affairs and Documentaries - per hour	60.00	60.00	
TV Dramas and Films - per hour	122.55	122.55	
<b>Photocopying</b>			
A4	0.20	0.20	
A3	0.45	0.45	
<b>Personal photographic reproduction</b>			
Photographic reproduction: max size A4 - per hard copy image (excluding postage)	4.60	4.60	
digital copy (excluding postage)	6.65	6.65	
Plan Copies - per metre	6.15	6.15	



Description	Existing Charge £	New Charge £	Financial Effect £
<b>Commercial photographic reproduction</b>			
Regional newspapers	Free	Free	
National newspapers - per image	35.75	35.75	
Specialist Journals, Newsletters and Magazines -per image	15.35	15.35	
Magazines per image, nationals, journals, newsletters and magazines – per image	25.55	25.55	
Television and film productions – per image	51.10	51.10	
<b>Photographic reproduction in Books</b>			
Less than 6,000 runs - per image	20.45	20.45	
Less than 6,000 runs (cover image) - per image	25.55	25.55	
Over 6,000 runs - per image	40.85	40.85	
Over 6,000 runs (cover image) - per image	61.30	61.30	
Discount for 10 images or more	0.10	0.10	
<b>Filming Fees</b>			
Student Productions (interiors/exterior)	Free but donation welcome	Free but donation welcome	
Small Productions (interiors/exterior) e.g. TV shows and Documentaries - per day (including setting up and de-rigging days)	306.40	306.40	
Large Productions (interiors/exterior) e.g. Films - per day (including setting up and de-rigging days)	510.65	510.65	
<b>Conference Facilities</b> (use of room and access to facilities but excludes Catering)			
During Opening Hours – per hour	25.00	25.00	
Outside Opening Hours – per hour	32.50	32.50	
Use by Museum Friends, DRPS, NELPG, NERA, A1 Trust, DMRC and GLAD – During Opening Hours (with an understanding that paying users have priority booking)	No charge	No charge	
<b>Use of Museum Field</b>			
Caravan Users - per Caravan per night	7.70	7.70	
Educational Use	No charge	No charge	
Corporate Events	Negotiated on an individual basis	Negotiated on an individual basis	
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>REFUSE COLLECTION AND DISPOSAL</b>			
Refuse sacks (per 25) (Exclusive of VAT)	91.79	93.63	
Bulky Household Collection up to 6 items	16.50	18.00	
Garden waste sacks (Non-Vatable)	8.20	10.00	
Cost of replacement (inclusive of 20% VAT)			
360L Wheeled Bin	50.27	50.27	
240L Wheeled Bin	19.80	19.80	
Caddie	5.10	5.10	
Glass Box	3.24	3.24	
55L Box	1.62	1.62	
			<b>Minimal</b>
<b>CEMETERIES</b>			
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Stillborn or child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	710.00	750.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	710.00	750.00	
Cremated remains	150.00	180.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).			
Exclusive burial rights (50 years)	750.00	800.00	
Exclusive burial rights for a bricked grave	1,500.00	1,600.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Other charges</b>			
Scattering of cremated remains	45.00	45.00	
Indemnity form (to produce duplicate grant	45.00	45.00	
Use of Cemetery Chapel	100.00	100.00	
After post mortem remains	150.00	180.00	
Evergreens (including grass mats)	65.00	65.00	
Exhumation of a body (excl. re-interment)	1,500.00	2,000.00	
<b>Exhumation of cremated remains (excl. re-interment)</b>	350.00	400.00	
<b>Grave Maintenance (inclusive of 20% VAT)</b>			
Initial payment	50.00	50.00	
Annual Maintenance	36.00	36.00	
<b>Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)</b>			
Memorial rights including first inscription (30 years)	195.00	195.00	
Provision of kerbs – traditional sites only)	100.00	100.00	
Vases not exceeding 300mm	80.00	80.00	
Additional inscription	80.00	80.00	
<b>Total financial effect for Cemeteries</b>			<b>NIL AS ALREADY REFLECTED</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>CREMATORIUM</b>			
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)			
Individual foetal remains	No charge	No charge	
Hospital arrangement – foetal remains	150.00	180.00	
Stillborn or child not exceeding 12 months	No charge	No charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	678.00	728.00	
After post mortem remains	150.00	180.00	
<b>Other charges</b>			
Environmental Surcharge	52.00	53.00	
Postal Carton	15.00	15.00	
Metal Urn	40.00	40.00	
Wooden Casket	50.00	50.00	
Baby Urn	10.00	10.00	
Crematorium Chapel	100.00	100.00	
Scattering of remains at reserved time	45.00	45.00	
Medical Referee Fee	20.00	20.00	
<b>Book of Remembrance (inclusive of 20% VAT)</b>			
Single Entry (2 lines)	70.00	70.00	
Double Entry (3 or 4 lines)	110.00	110.00	
Additional lines	25.00	25.00	
Crest or floral emblem	115.00	115.00	
<b>Memorial Cards (inclusive of 20% VAT)</b>			
Single entry card (2 lines)	20.00	20.00	
Double entry card (3 or 4 lines)	27.00	27.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	
<b>Memorial Books (inclusive of 20% VAT)</b>			
Single entry book (2 lines)	70.00	70.00	
Double entry card (3 or 4 lines)	77.00	77.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Triptych (inclusive of 20% VAT)</b>			
Single entry card (2 lines)	65.00	65.00	
Double entry (3 or 4 lines)	72.00	72.00	
Additional lines	5.00	5.00	
Crest or floral emblem	60.00	60.00	
Personal Photographs – set up	40.00	40.00	
Additional Photographs – after set up	10.00	10.00	
<b>Other Memorial Schemes</b>			
Replacement kerb vase plaque	270.00	270.00	
Replacement flower holder	5.00	5.00	
Wall plaques	245.00	245.00	
Planter plaques	365.00	365.00	
Lease of space for memorial plaques (per annum)	25.00	25.00	
<b>Total financial effect for Crematorium</b>			<b>£33,000</b>
<b>ALLOTMENTS</b>			
Rent per year	80.00	120.00	
Rent per year (Concession)	40.00	N/A	
			<b>NIL AS ALREADY REFLECTED</b>
<b>SOUTH PARK RESOURCE CENTRE</b>			
Educational Events (£/child for a full day)	4.00	4.00	
Educational Events (£/child for half day)	2.50	2.50	
			<b>NIL</b>
<b>HIGHWAYS</b>			
Private apparatus in the Highway (new installations)	350.00	350.00	
Private Road Openings (repair existing)	125.00	125.00	
Vehicle Crossings (plus actual construction costs)	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	150.00	150.00	
Temporary Road Closure Notices	125.00	125.00	
Temporary Road Closure Orders (plus advertising)	250.00	250.00	
Emergency Road Closures	125.00	125.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	1.00	1.00	
Street Naming & Numbering of Properties:			
• Developments with new roads			
- Per road name +	150.00	160.00	
- Per plot	10.00	15.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Street Naming & Numbering of Properties:			
• Developments with existing roads			
- Per plot or renaming of a property	30.00	30.00	
Rechargeable Works	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	Actual staff costs	Actual staff costs	
Section 116 Stopping Up of the Highway	Actual Costs	Actual Costs	
NRSWA Defect Charges	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstay	Nationally set scale of charges	Nationally set scale of charges	
	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 38 Road Adoption agreement	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 278 Highway works agreement	No charge	No charge	
Access protection markings	£75.00 + VAT	£75.00 + VAT	
Tourist Sign (plus actual cost of sign)	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests			
Traffic Count Data	75.00	75.00	
	Individually priced based on charge out rate	Individually priced based on charge out rate	
Street Lighting Design Service	No charge	No charge	
Oversailing Licence	No charge	No charge	
Banner Licence	No charge	No charge	

Description	Existing Charge £	New Charge £	Financial Effect £
Placing Goods on the Highway	155.00	155.00	
Deposits upon the Highway	No charge	No charge	
Temporary Development Signs – Admin Fee	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	No charge	No charge	
			Minimal
<b>PUBLIC RIGHTS OF WAY</b>			
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257)			
Actual cost based on charge out rate plus advertising and legal costs			
PROW Temporary Closures – as Highways fees and charges			
Landowner Rights of Way Statement and Declaration s31.6			
One parcel of land, includes 2 notices	250.00	250.00	
Additional parcel	50.00	50.00	
Additional notice	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	100.00	100.00	
Path Orders under Deregulation Act			
Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing			

Description	Existing Charge £	New Charge £	Financial Effect £
<b>SUSTAINABLE TRANSPORT</b>			
Charges for Concessionary Travel (ENCTS);			
Replacement pass for lost/stolen without a CRN	10.00	10.00	
Learn to Ride per session (child)	3.00	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	84.00	84.00	
			<b>Minimal</b>
<b>TRANSPORT SERVICES</b>			
Charges for Taxi Licensing;			
Taxi Vehicle Test	50.00	50.00	
Taxi Vehicle Test and MOT	60.00	60.00	
Failure to attend (less than 48 hours' notice)	50.00	50.00	
Re-test	25.00	25.00	
Re-test including emissions	35.00	35.00	
Re-test emissions only	10.00	10.00	
Charges for General Public;			
MOT for Motorbike Class I & II	25.00	25.00	
MOT for Standard Car Class IV	30.00	35.00	
MOT for Class V Vehicles	40.00	40.00	
MOT for Class VII Vehicles	40.00	40.00	
			<b>Minimal</b>



Description	Existing Charge £	New Charge £	Financial Effect £
<b>PRIVATE SECTOR HOUSING</b>			
Works in default & statutory activities per hour	39.50	39.50	
Housing inspections & consultancy per hour (inclusive of VAT)	47.40	47.40	
Charge for the service relevant Housing Act 2004 legal notice	400.00	400.00	
Securing empty homes (addition of VAT by agreement)	237.00	237.00	
Houses in Multiple Occupation Activities;			
HMO licence fee per letting/let/tenancy	175.00	175.00	
Other relevant HMO activities per hour	39.50	39.50	
Housing Immigration Inspections;			
Within 10 working days (including VAT)	120.00	120.00	
Fast Track within 5 working days (including VAT)	150.00	150.00	
Smoke and Carbon Monoxide Alarms (England) Regulation 2015;			
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;			
First	500.00	500.00	
Second	1,000.00	1,000.00	
Third	2,000.00	2,000.00	
Fourth	3,000.00	3,000.00	
Fifth or more	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;			
Fines for failing to join an approved letting and management redress scheme;			
Businesses that have been served with a notice of intent and failed to join an approved scheme	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1 <sup>st</sup> October 2014	3,000.00	3,000.00	

<b>Description</b>	<b>Existing Charge £</b>	<b>New Charge £</b>	<b>Financial Effect £</b>
General Enforcement Activities;			
Hourly rate for preparation of case reports/prosecutions	39.50	39.50	
Additional copies of legal notices via post	10.00	10.00	
			<b>NIL</b>

<b>COST OF REVENUE COLLECTION</b>			
<b>Council Tax – All Charges do not incur VAT</b>			
<b>Description</b>	<b>Existing Charge £</b>	<b>New Charge £</b>	<b>Financial Effect £</b>
Issue of Summons for Liability Order	33.00	33.00	
Issue of Liability Order	44.00	44.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			<b>NIL</b>
<b>Business Rates (NNDR) – All Charges do not incur VAT</b>			
Issue of Summons for Liability Order	37.00	37.00	
Issue of Liability Order	50.00	50.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			<b>NIL</b>

## APPENDIX 4

### KEY ASSUMPTIONS USED IN PROJECTED RESOURCES, EXPENDITURE AND INCOME 2017-21

Factor	Assumption
<b>Resources</b>	
Council Tax base	Variable depending on projected additional properties.
Council Tax	4.99% increase in 2017/18 & 2018/19 (including a 3% levy for Adult Social Care) and then a 1.99% increase in 2019/20 and a 3.99% increase in 2020/21 (including a 2% increase for Adult Social Care)
Council Tax collection	99% collected
Business Rates	No growth assumed with the exception of RPI of 2.0% 2017/18, 3.0% 2018/19, 3.2% 2019/20 & 2% 2020/21.
Government Grants	Government grants for 2017-18 as indicated in settlement and indicative figures for 2018/19 – 2020/21.
	Reduction in Revenue Support Grant of 32% in 2017/18, 30% in 2018/19, 44% in 2019/20 & 13% in 2020/21.
<b>Expenditure</b>	
Pay inflation	2017-18 onwards 1.0%.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Stepped Employers contributions of 14.7% in 2017/18, 15.8% in 2018/19, 16.8% in 2019/20 and thereafter plus a lump sum payment to pension fund for Past Service Deficit of 2017/18 – 2019/20.
<b>Financing Costs</b>	
Interest rates payable	Average rate on existing debt 2017-18, 4.23%; 2018-19, 4.09%; 2019-20, 4.01%; 2020-21, 3.98%.
Interest rates payable on new debt – 10 year rate	2017-18, 1.58%; 2018-19, 1.68%; & 2019/20, 1.75%; 2020/21 2.00%.
Interest rates receivable	2017-18, 0.10%; 2018-19 0.25% & 2019-20 0.50%; 2020/21 0.75%.
<b>Income</b>	
Inflationary increases	Various based on individual service considerations

## REVENUE BUDGET MANAGEMENT 2016/17

### Projected General Fund Reserve at 31st March 2017

	2016-20 MTFP (Jun 2016) £000
<b>Medium Term Financial Plan (MTFP) :-</b>	
MTFP Planned Opening Balance 01/04/2016	20,955
Approved net contribution from balances	(5,470)
<b>Planned Closing Balance 31/03/2017</b>	<b>15,485</b>
 Increase in opening balance from 2015-16 results	 272
 Projected corporate underspends / (overspends) :-	
Economic Growth based savings	26
Neighbourhood Services & Resources based savings	142
Housing General Fund based savings	60
Council Wide	493
Financing Costs	264
Employers PSD Contingency	50
Adults Packages Contingency	235
Contribution to Civic Theatre agreed at 2015/16 Outturn	(500)
 <b>Projected General Fund Reserve (excluding Departmental)</b>	 <b>at 16,527</b>
<b>31st March 2017</b>	
 <b>Planned Balance at 31st March 2017</b>	 <b>15,485</b>
<b>Improvement</b>	<b>1,042</b>

### Departmental projected year-end balances

	Improvement / (decline) compared with 2016-20 MTFP £000
People	(1,480)
Economic Growth	505
Neighbourhood Services & Resources	1,145
 TOTAL	 <b>170</b>

### Summary Comparison with :-

	2016-20 MTFP £000
Corporate Resources - increase in opening balance from 15/16 results	272
Corporate Resources - additional in-year Improvement/(Decline)	542
Quarter 1 budget claw back	228
Departmental - Improvement / (Decline)	170
 Improvement / (Decline) compared with MTFP	 <b>1,212</b>
 <b>Projected General Fund Reserve at 31st March 2017</b>	 <b>16,697</b>

## APPENDIX 6

## RISK RESERVE

RISK RESERVE								
	Risk	Consequence	Scale	Financial Loss £m	Likelihood %	Annual Risk £M	Period (Years)	Reserve Required £M
ECONOMIC	Economic Downturn	Reduced Revenue Income – Leisure, Parking, Planning, Property	£0.075M per 1% - assess risk of further 5%	0.4	20	0.080	2	0.160
		Failure of significant service provider contractors	£20M pa corporately – assess risk of 10% cost increase	2.0	10	0.200	2	0.400
	Energy Costs Significant Increases	Higher Annual Revenue Costs		0.6	10	0.060	2	0.120
	General Price Inflation	Higher Annual Revenue Costs	£30M – assess risk of 2%	0.6	25	0.150	2	0.300
	Pandemic or Similar Event	Increased employee absence requiring cover at extra cost	£0.5M per 1% of employee costs	0.5	10	0.050	1	0.050
SERVICES	New Children's Care Packages	Higher Costs NB see "Key Assumptions" – Appendix 4	Average £0.1M per Case – 5 cases	0.5	25	0.125	2	0.250
			Average £0.02M per case – 10 cases	0.2	25	0.050	2	0.100
	Social Care Increasing Demand	Higher annual Revenue Costs		0.5	20	0.100	2	0.200
	Capital Overspends	Fund from Revenue (no Capital Resources available)	One-off £5M funded over 10 years	0.5	10	0.050	2	0.100
GENERAL	Planned Savings Not Achieved	Higher annual Revenue Costs	£17M – assess risk of 25% shortfall	4.25	30	1.275	2	2.550
	Corporate Manslaughter	Unlimited Fine	Assess risk of £10M fine	10.0	1	0.100	1	0.100
	TOTAL GENERAL FUND RESERVE REQUIREMENT							4.330

**MEDIUM TERM FINANCIAL TERM 2017 TO 2021**

	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children and Adults Services	53.818	53.950	54.610	56.049
Economic Growth	9.037	9.320	9.696	9.987
Neighbourhood Services & Resources	17.766	17.640	17.948	18.007
Financing costs	1.645	1.857	1.980	2.060
Council Wide Pressures/(savings)	(3.159)	(3.198)	(3.186)	(3.186)
Contingencies	(0.701)	(0.253)	0.237	3.094
Contribution to/(from) revenue balances	(0.920)	(0.637)	(1.914)	(4.317)
<b>Total Net Expenditure</b>	<b>77.486</b>	<b>78.680</b>	<b>79.371</b>	<b>81.694</b>
<b><u>Resources - Projected and assumed</u></b>				
Council Tax	44.123	46.884	48.361	50.857
Business rates retained locally	14.499	14.963	15.502	15.967
Top Up	6.828	7.046	7.300	7.519
RSG	9.094	6.334	3.556	3.102
NHB	2.278	1.722	1.505	1.102
BCF	0.161	1.731	3.147	3.147
Adult Social Care Support Grant	0.503	0.000	0.000	0.000
<b>Total Resources</b>	<b>77.486</b>	<b>78.680</b>	<b>79.371</b>	<b>81.694</b>
<b><u>Balances</u></b>				
<b>Opening balance</b>	16.697	10.682	9.957	8.043
<b>Less Redundancy Reserve</b>	(0.765)	(0.088)	0.000	0.000
<b>Risk Reserve</b>	(4.330)	0.000	0.000	0.000
<b>Contribution to/(from) balances</b>	(0.920)	(0.637)	(1.914)	(4.317)
<b>Closing balance</b>	<b>10.682</b>	<b>9.957</b>	<b>8.043</b>	<b>3.726</b>

**MINUTE EXTRACT**

**EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE**

31 January 2017

**PRESENT** - Councillor I Haszeldine (in the Chair); Councillors Carson, Coultas, Crichlow, Crumby, Johnson, K Nicholson, H Scott and C Taylor. (9)

**ALSO IN ATTENDANCE** – Councillors Harker, Mrs D Jones, Kelley, Knowles Lawton, Mills and Wallis.

**OFFICERS IN ATTENDANCE** – Paul Wildsmith, Director of Neighbourhood Services and Resources. Elizabeth Davison, Assistant Director, Finance and Human Resources, Ian Thompson, Assistant Director, Community Services and Luke Swinhoe, Assistant Director, Law and Governance.

**ER22. MEDIUM-TERM FINANCIAL PLAN** – Submitted – The Minutes (previously circulated) of all of this Council's Scrutiny Committee's which had been held to discuss the proposals contained within the MTFP 2017/18 to 2020/21, which were within their individual remits.

Members asked questions in relation to how the additional identified savings of £3.9 million which had been identified over the life of the MTFP had been achieved; the actual figures in relation to the reduction in car parking income and the loss of building cleaning and school meals provision; how the deficit within Children and Adult Social Care would be achieved and monitored; and progress in relation to the one-off investment to the voluntary sector development fund which had been allocated to develop new initiatives with the Voluntary Sector in the 2016/17 plan.

Following a question by a Member. the Director of Neighbourhood Services and Resources reported that Cabinet, at its meeting held on 17<sup>th</sup> January, 2017, had agreed to approve the amendment to the Social Care Council tax Precept from two to three per cent in 2017/18 and 2018/19 and from two per cent to zero in 2019/20.

The Chair of the Place Scrutiny Committee also referred to a question which was asked at that Scrutiny Committee in relation to increased pension contributions and contingencies should a judicial review on Crown Street Library occur and he reported that reserves would be used should they be needed.

The chair reported that, in relation to the schedule of charges, all Scrutiny Committees would be requested, over the next financial year, to undertake a review of all non-statutory service charges within their individual remits in preparation for the 2018/19 plan.

**RESOLVED** – That, in relation to the Medium-Term Financial Plan 2017/18 – 2020/21, Cabinet be advised that the response of all of this Council's Scrutiny Committees is to support the proposals.

<b>Capital Medium Term Financial Plan 2017/18 - 2020/21</b>					
	<b>2017/18 £'000</b>	<b>2018/19 £'000</b>	<b>2019/20 £'000</b>	<b>2020/21 £'000</b>	<b>Total £'000</b>
<b>Resources</b>					
Capital Grants	8,376	7,138	6,838	6,838	<b>29,190</b>
HRA Revenue Contributions	5,664	5,812	6,064	6,241	<b>23,781</b>
HRA Investment Fund	6,413	7,134	4,000	3,000	<b>20,547</b>
HCA Grant	1,000	1,618	-	-	<b>2,618</b>
HRA Capital Receipts	196	198	200	222	<b>816</b>
Corporate Resources	150	150	150	150	<b>600</b>
<b>Total Resources</b>	<b>21,799</b>	<b>22,050</b>	<b>17,252</b>	<b>16,451</b>	<b>77,552</b>
<b>Commitments - see below</b>	<b>21,799</b>	<b>22,050</b>	<b>17,252</b>	<b>16,451</b>	<b>77,552</b>
<b>Resources Available for Investment</b>	-	-	-	-	-
<b>Children, Families &amp; Learning</b>					
School Condition Allocations	<i>138</i>	<i>138</i>	<i>138</i>	<i>138</i>	<b>552</b>
	<i>138</i>	<i>138</i>	<i>138</i>	<i>138</i>	<b>552</b>
<b>Housing</b>					
Adaptations	300	300	305	310	<b>1,215</b>
Heating replacement programme	1,470	1,530	1,602	1,668	<b>6,270</b>
Structural works	140	140	144	144	<b>568</b>
Lifeline Services	50	50	52	54	<b>206</b>
Repairs before painting	100	100	103	105	<b>408</b>
Roofing	420	420	450	450	<b>1,740</b>
Garages	75	75	77	79	<b>306</b>
External Works (footpaths, fencing, etc.)	500	500	515	525	<b>2,040</b>
Smoke detection	50	50	51	53	<b>204</b>
Pavement Crossing	25	25	26	26	<b>102</b>
Replacement Door Programme	250	250	255	260	<b>1,015</b>
IPM works	2,100	2,190	2,294	2,393	<b>8,977</b>
Communal Works	130	130	135	136	<b>531</b>
New build (net of HCA grant)	6,413	7,134	4,000	3,000	<b>20,547</b>
New build (financed by HCA grant)	1,000	1,618	-	-	<b>2,618</b>
Fees	250	250	255	260	<b>1,015</b>
	<i>13,273</i>	<i>14,762</i>	<i>10,264</i>	<i>9,463</i>	<b>47,762</b>
<b>Transport</b>					
Highway Maintenance	<i>1,545</i>	<i>1,398</i>	<i>1,398</i>	<i>1,398</i>	<b>5,739</b>
Integrated Transport	<i>886</i>	<i>886</i>	<i>886</i>	<i>886</i>	<b>3,544</b>
Highway Maintenance Challenge Fund	<i>1,613</i>	-	-	-	<b>1,613</b>
Local Growth Fund	<i>2,200</i>	<i>4,000</i>	<i>3,700</i>	<i>3,700</i>	<b>13,600</b>
Local Growth Fund - Sustainable Access to Employment	<i>1,000</i>	-	-	-	<b>1,000</b>
Pothole Action fund	<i>133</i>	-	-	-	<b>133</b>
Maintenance Incentive Fund	<i>145</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<b>145</b>
National Productivity Investment Fund	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	-
	<i>7,522</i>	<i>6,284</i>	<i>5,984</i>	<i>5,984</i>	<b>25,774</b>
<b>Other Capital Programmes</b>					
Disabled Facility Grants	<i>716</i>	<i>716</i>	<i>716</i>	<i>716</i>	<b>2,864</b>
	<i>716</i>	<i>716</i>	<i>716</i>	<i>716</i>	<b>2,864</b>
<b>Council funded Schemes</b>					
Advanced Design Fees	<i>150</i>	<i>150</i>	<i>150</i>	<i>150</i>	<b>600</b>
Total Council Funded Schemes	<i>150</i>	<i>150</i>	<i>150</i>	<i>150</i>	<b>600</b>
<b>Total Spending Plans</b>	<b>21,799</b>	<b>22,050</b>	<b>17,252</b>	<b>16,451</b>	<b>77,552</b>

Figures shown in italics are estimates, awaiting confirmation of funding streams.



## **Section 1.2**

# **General Fund Revenue and Capital Budget**

1.2 Capital Programme for Council Financed Schemes 2017-18 to 2020-21

- report to Cabinet 4 April 2017

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**CAPITAL PROGRAMME**

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**Responsible Cabinet Member - Councillor Stephen Harker  
Efficiency and Resources Portfolio**

**Responsible Director - Paul Wildsmith,  
Director of Neighbourhood Services and Resources**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To propose a 2017/18 to 2020/21 Capital Programme in relation to Council Financed Schemes to be forwarded to Council for Approval on the 11 May 2017.

**Summary**

2. Capital Expenditure is significant, one off expenditure used to purchase or improve assets to enable the Council to deliver its priorities. The majority of the Council's Capital Programme is funded from government grants and from the Housing Revenue Account (HRA) and these schemes have already been approved by Council at its Special Meeting of 28 February 2017, copy attached at **Appendix 1**.
3. The Council can also supplement Government Capital and funding from its own resources such as capital receipts and borrowing and the main emphasis of this report is on the Council funded schemes; however in the current economic climate the ability to fund from the Council's resources is severely limited. There is a need however to maintain the buildings and assets which the Council owns and provision for this needs to be made within the Council's overall financial strategy.
4. In order to enable investments required to deliver Darlington's ambitions for sustainable economic growth the creation of an Economic Growth Investment Fund (EGIF) is recommended.
5. The proposed Council funded schemes are at **Appendix 2**.

**Recommendation**

6. It is recommended that the Capital Programme for Council funded schemes be recommended to Council on the 11 May 2017, including;
  - (a) The 2017/18 Capital programme as summarised in Appendix 2.
  - (b) The creation of an Economic Growth Investment Fund.

- (c) The delegation of the approval of schemes within the Economic Growth Investment Fund to Cabinet.
- (d) Ring-fencing the NNDR received from the Enterprise Zone to Central Park.

## Reasons

7. The recommendation is supported;
- (a) To provide funding for capital schemes.
  - (b) To assist in the enablement of investments required in order to deliver Darlington's ambitions for sustainable economic growth.
  - (c) To ensure decisions can be made on a timely basis
  - (d) To complete works required at Central Park.

**Paul Wildsmith**  
**Director of Neighbourhood Services and Resources**

## Background Papers

No background papers were used in the preparation of this report.

Elizabeth Davison : Extension 5830

S17 Crime and Disorder	There are no specific proposals that impact on the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	There are no proposals that impact on specific groups.
Budget and Policy Framework	The Capital Programme must be decided by full Council
Key Decision	The Capital Programme must be decided by full Council
Urgent Decision	The Capital Programme must be decided by full Council
One Darlington: Perfectly Placed	The proposed Capital Programme does not make any changes to policy or service levels.
Efficiency	Capital expenditure on the Council's asset will improve efficiency and reduce revenue costs in some areas.

## MAIN REPORT

### Information and Analysis

8. Capital Expenditure is significant, one off expenditure used to purchase or improve assets to enable the Council to deliver its priorities, for example purchasing land to enable road improvements or investing in infrastructure works to facilitate economic expansion.
9. The purpose of this report is to update Council financed schemes that are to be funded predominantly by capital receipts and NNDR or from other sources such as prudential borrowing or income generation.
10. The capital programme for the next 4 years will need to be contained within the funds available wherever possible as due to the current economic climate the ability to fund the capital programme from prudential borrowing is severely limited and therefore it is proposed to utilise the available capital receipts.
11. Attached at Appendix 1 is the existing approved Capital Programme and at Appendix 2 is the additions to be funded from Council resources which will have regular updates as decisions are made and priorities change. The following paragraphs describe the major elements of the programme. Specific Scheme approvals will be subject to detailed reports to Cabinet.

### Resources Available

12. Capital Receipts - The risk assessed capital receipts anticipated over the next four years along with receipts already received are anticipated to be in the region of £18m. Of this £9.1m is earmarked for various schemes as highlighted in the 2017/18 to 2020/21 Revenue MTFP leaving £8.923m to fund the capital programme.
13. Prudential borrowing – the Council can borrow for capital schemes however as this has a revenue implication due to repaying the borrowing costs and taking into regard the council's financial position this is not recommended at present. For example to borrow £1m over 20 years would have an annual revenue implication of £0.072m. The proposed programme does not include any further prudential borrowing, however, should schemes be proposed in the future where the borrowing can be financed from income derived from the scheme then these will be brought forward for consideration.

### Programme of Essential Works

14. The following schemes have been identified as a priority for the Council and as such are recommended for approval.
15. **Town Hall Boiler Replacement** - £0.235m - This work has been prioritised by several condition surveys as essential work. The boilers are significantly past their renewal cycle and have been patch repaired and re-welded due to structural failure. There are modular boilers available now which are more reliable and more efficient.

16. With the Town Hall now remaining as the principle accommodation asset for the Council it is essential that this a key item to secure business continuity in colder periods of the year.
17. **Adoption of Highways** - £0.250m – There are various roads within the borough that have not yet been adopted and are in a state of disrepair. There is a real risk on the Council of liability for third party damage or injury caused by these disrepairs. The funding is sort to bring these roads up to an adoptable standard and hence reduce the risk of potential liability.
18. **Highway Maintenance – Unclassified Roads** - £1.610m – In the last 5 years the unclassified road condition has started to decline against a previous steady state condition profile. This deterioration is impacting on reactive repairs and revenue costs repairing safety defects. The additional funding is to arrest the steep upward trend and try to reduce pressure on reactive revenue spend. Internal and external sources of funding will be sought to try and reduce and compliment the capital allocations.
19. **Highway Maintenance – Bridge Maintenance** - £1.594m - In developing a robust asset management system for bridge management a gap has been identified relating to an Interim Advice Note (IAN) issued in 2007 relating to the requirement to Assess and possibly upgrade Existing Vehicle Parapets. The IAN introduces a risk ranking tool to assess existing parapets.
20. 11 of the 105 bridge parapets have been inspected to date of which 4 require further investigation to identify, repair, strengthening remedial work or the need for vehicle restraint systems. With the remaining bridges there is a significant likelihood further work will be required and funding is sort to quantify the outstanding risk of failure for existing parapets or from lack of vehicle restraint systems and a provision to address the works required.
21. **Advanced Design Fees** - £0.600m – funding to ensure that resources are available to work up any new schemes brought forward in relation to economic growth including site investigations on development sites, industrial and housing land. This amount has already been released in the 2017/18 – 2020/21 MTFP but is included in this report for completeness.
22. **West Cemetery Extension** - £0.400m – if burials are to continue at West Cemetery, works are required to extend the cemetery. Further work will be undertaken to review alternatives but at this stage a provision is recommended.

### **Economic Growth Investment Fund**

23. The Economic Growth group have an Investment Plan that sets out the programme of investments that are either required or desired in order to deliver Darlington's ambitions for sustainable economic growth over the period 2017 to 2021 and beyond.

24. The Plan has been developed as a means to implement key strategies and to set out what needs to be done in order for the Borough to accelerate sustainable, managed and planned economic growth. It has also been developed in order to provide the structured framework required to ensure that a programme of investments is created that can deliver the strategic ambitions and goals of the Council.
25. The majority of the Plan will be completed in conjunction with the Tees Valley Combined Authority, however the Council will need to pump prime and match fund some of the schemes.
26. Assuming the essential works above are approved the remaining anticipated capital receipts to 2020/21 are £4.234m. Approval is sought to earmark this amount over the life of the capital programme to be used for the Economic Growth Investment Fund. It is anticipated any proceeds from sites which subsequently become operational and sold will be reinvested in the fund for future developments.
27. Specific scheme approvals will be subject to detailed reports to Cabinet to release each scheme as and when they are required.

### **Central Park Enterprise zone**

28. Central Park is one of the Tees Valley's most significant regeneration schemes and is home to the Central Park Enterprise Zone. Central Park is one of Darlington's regeneration and economic growth priorities with huge potential to place Tees Valley at the heart of a national drive to place the UK at the forefront of innovation and process and product commercialisation in the biologics, subsea industries and associated sectors.
29. There are still works to be completed at Central Park including the need to create a car parking solution with minimal land take, a need for installing upgraded utilities and de-contamination.
30. Members will be aware that as an Enterprise Zone 50% of the NNDR will be returned to the Tees Valley Combined Authority (TVCA) with the remaining 50% retained by the Council. It is proposed that this NNDR is ring-fenced to Central Park, and following the development of an Enterprise Zone Implementation Plan, be used to fund any borrowing required for the completion of remediation, utilities and wider infrastructure over and above available TVCA funding

<b>Capital Medium Term Financial Plan 2017/18 - 2020/21</b>					
	<b>2017/18 £'000</b>	<b>2018/19 £'000</b>	<b>2019/20 £'000</b>	<b>2020/21 £'000</b>	<b>Total £'000</b>
<b>Resources</b>					
Capital Grants	8,376	7,138	6,838	6,838	<b>29,190</b>
HRA Revenue Contributions	5,664	5,812	6,064	6,241	<b>23,781</b>
HRA Investment Fund	6,413	7,134	4,000	3,000	<b>20,547</b>
HCA Grant	1,000	1,618	-	-	<b>2,618</b>
HRA Capital Receipts	196	198	200	222	<b>816</b>
Corporate Resources	150	150	150	150	<b>600</b>
<b>Total Resources</b>	<b>21,799</b>	<b>22,050</b>	<b>17,252</b>	<b>16,451</b>	<b>77,552</b>
<b>Commitments - see below</b>	<b>21,799</b>	<b>22,050</b>	<b>17,252</b>	<b>16,451</b>	<b>77,552</b>
<b>Resources Available for Investment</b>	-	-	-	-	-
<b>Children, Families &amp; Learning</b>					
School Condition Allocations	138	138	138	138	<b>552</b>
	138	138	138	138	<b>552</b>
<b>Housing</b>					
Adaptations	300	300	305	310	<b>1,215</b>
Heating replacement programme	1,470	1,530	1,602	1,668	<b>6,270</b>
Structural works	140	140	144	144	<b>568</b>
Lifeline Services	50	50	52	54	<b>206</b>
Repairs before painting	100	100	103	105	<b>408</b>
Roofing	420	420	450	450	<b>1,740</b>
Garages	75	75	77	79	<b>306</b>
External Works (footpaths, fencing, etc.)	500	500	515	525	<b>2,040</b>
Smoke detection	50	50	51	53	<b>204</b>
Pavement Crossing	25	25	26	26	<b>102</b>
Replacement Door Programme	250	250	255	260	<b>1,015</b>
IPM works	2,100	2,190	2,294	2,393	<b>8,977</b>
Communal Works	130	130	135	136	<b>531</b>
New build (net of HCA grant)	6,413	7,134	4,000	3,000	<b>20,547</b>
New build (financed by HCA grant)	1,000	1,618	-	-	<b>2,618</b>
Fees	250	250	255	260	<b>1,015</b>
	13,273	14,762	10,264	9,463	<b>47,762</b>
<b>Transport</b>					
Highway Maintenance	1,545	1,398	1,398	1,398	<b>5,739</b>
Integrated Transport	886	886	886	886	<b>3,544</b>
Highway Maintenance Challenge Fund	1,613	-	-	-	<b>1,613</b>
Local Growth Fund	2,200	4,000	3,700	3,700	<b>13,600</b>
Local Growth Fund - Sustainable Access to Employment	1,000	-	-	-	<b>1,000</b>
Pothole Action fund	133	-	-	-	<b>133</b>
Maintenance Incentive Fund	145	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<b>145</b>
National Productivity Investment Fund	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	-
	7,522	6,284	5,984	5,984	<b>25,774</b>
<b>Other Capital Programmes</b>					
Disabled Facility Grants	716	716	716	716	<b>2,864</b>
	716	716	716	716	<b>2,864</b>
<b>Council funded Schemes</b>					
Advanced Design Fees	150	150	150	150	<b>600</b>
Total Council Funded Schemes	150	150	150	150	<b>600</b>
<b>Total Spending Plans</b>	<b>21,799</b>	<b>22,050</b>	<b>17,252</b>	<b>16,451</b>	<b>77,552</b>

Figures shown in italics are estimates, awaiting confirmation of funding streams.

Appendix 2

Capital Medium Term Financial Plan 2017/18 - 2020/21					
	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	Total £'000
<b>Resources</b>					
Capital Receipts	2,263	3,511	1,486	1,663	8,923
<b>Total Resources</b>	<b>2,263</b>	<b>3,511</b>	<b>1,486</b>	<b>1,663</b>	<b>8,923</b>
<b>Council Funded Schemes</b>					
Town Hall Boiler Replacement	235	-	-	-	235
Adoption of Highways	250	-	-	-	250
Highway Maintenance - Unclassified Roads	110	500	500	500	1,610
Highway Maintenance - Bridge Maintenance	94	500	500	500	1,594
Advanced Design Fees	150	150	150	150	600
West Cemetery Extension	-	400	-	-	400
<b>Comittments</b>	<b>839</b>	<b>1,550</b>	<b>1,150</b>	<b>1,150</b>	<b>4,689</b>
<b>Economic Growth Investment Fund</b>	<b>1,424</b>	<b>1,961</b>	<b>336</b>	<b>513</b>	<b>4,234</b>
<b>Total Spending Plans</b>	<b>2,263</b>	<b>3,511</b>	<b>1,486</b>	<b>1,663</b>	<b>8,923</b>



## **Section 1.3**

# **General Fund Revenue and Capital Budget**

1.3     Setting the Council Tax for 2017-18

-     report to Council 28 February 2017

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**SETTING THE COUNCIL TAX FOR 2017/18**

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**Responsible Cabinet Member – Councillor Steve Harker,  
Efficiency & Resources Portfolio**

**Responsible Director – Paul Wildsmith,  
Director of Neighbourhood Services & Resources**

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**SUMMARY REPORT**

**Purpose of the Report**

1. The Local Government Finance Act 1992, as amended (referred to as “the Act” in this report) requires the Council to calculate and set its council tax for 2017/18 before 11 March 2017.

**Summary**

2. The Localism Act 2011 made significant changes to the Act and requires the billing authority to calculate a Council Tax requirement for the year.
3. The budget recommended to Council by Cabinet on 14 February 2017 will result in Band D council tax of £1,379.30, if approved by Council. This includes a 3% Adult Social Care precept as announced by Central Government in the provisional local government finance settlement in December 2016. The Office of the Durham Police, Crime and Victims’ Commissioner has set its Band D council tax for 2017/18 at £169.24. County Durham and Darlington Fire and Rescue Service has set its Band D council tax for 2017/18 at £97.65. Therefore the recommended council tax for a Band D property will be £1,646.19 which is an overall increase of 4.49%. There will also be an additional council tax in any parish where a precept has been issued.
4. The Council has calculated that the Council Tax requirement is £44,279,300 which includes Parish Precepts of £156,300. The Council Tax requirement for the Council’s own purposes for 2017/18 (excluding Parish Precepts) is therefore £44,123,000.

**Recommendation**

5. It is recommended that
  - (a) the following amounts be calculated by the Council for 2017/18 in accordance with sections 31 to 36 of the Act and relevant regulations:-

(i)	the aggregate of the amount which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils, which is its expenditure	£214,125,300
(ii)	the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act, which is its income	£169,846,000
(iii)	the amount by which (i) exceeds (ii) calculated by the Council for the year in accordance with Section 31A(4) of the Act as its Council Tax Requirement	£44,279,300
(iv)	The amount at item 5(iii) above, divided by the council tax base in paragraph 13 below, calculated by the Council in accordance with Section 31B of the Act as the basic amount of its Council Tax for the year (including Parish Precepts)	£1,384.19
(v)	the aggregate of all special items (Parish Precepts) referred to in Section 34(1) of the Act as in the attached <b>Appendix 1</b>	£156,300
(vi)	the amount at 5(iv) above less the result given by dividing the amount at 5(v) above by the amount at paragraph 13 below, calculated by the Council in accordance with Section 34(2) of the Act as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates	£1,379.30
(vii)	That the basic council tax for 2017/18 calculated for dwellings in those areas that have parish precepts be as set out in <b>Appendix 1</b> , column 5	
(viii)	That the Council, in accordance with Sections 30 and 36 of the Act, hereby sets the aggregate amounts shown in <b>Appendix 2</b> as the amount of Council Tax for 2017/18 for each part of its area and for each of the categories of dwellings	

- (b) It be noted that for the year 2017/18 The Office of the Durham Police, Crime and Victims' Commissioner has stated the following amounts in the precept issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown : -

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Police Authority	112.83	131.63	150.44	169.24	206.85	244.46	282.07	338.48

- (c) It be noted that for the year 2017/18 County Durham and Darlington Fire and Rescue Service has stated the following amounts in the precept issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown: -

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Fire Authority	65.10	75.95	86.80	97.65	119.35	141.05	162.75	195.30

- (d) The Council, in accordance with Section 30(2) of the Act hereby sets the amounts set out in **Appendix 3** as the amounts of council tax for 2017/18 for each of the categories of dwellings.

## Reasons

6. The recommendations are supported to set the Council Tax for the Council's area in accordance with statutory requirements.

**Paul Wildsmith**  
**Director of Neighbourhood Services & Resources**

## Background Papers

- (i) Local Government Finance Settlement 2017/18
- (ii) Police Authority Precept notification.
- (iii) Fire Authority Precept notification.
- (iv) Parish Council Precept notifications.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report does not contain any Crime and Disorder implications
Health and Well Being	The report does not contain any proposals relating to the health and well being of residents
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no diversity implications in this report
Wards Affected	All Wards are affected equally
Groups Affected	All Groups are affected equally
Budget and Policy Framework	This report must be considered by Council
Key Decision	This report must be considered by Council
Urgent Decision	The Council's Medium Term Financial Plan, Budget and Council Tax require approval by full Council
One Darlington: Perfectly Placed	This report follows from the Corporate Plan and Financial Plan and budget reports, which specifically addresses key issues involved in the Council's contribution to delivering the Sustainable Community Strategy vision.
Efficiency	There are no efficiency implications in this report

## MAIN REPORT

### Information and Analysis

7. The Act, as amended by the Localism Act 2011, requires authorities to calculate their Council Tax requirement for the year. The Council tax requirement is equal to the Council's net budget requirement less Settlement Funding Assessment (Revenue Support Grant, Business Rates Scheme Grant and Top Up Grant) less any contribution to the Collection Fund in respect of any prior year's deficit or plus any contribution from the Collection Fund in respect of any prior year's surplus. The details of these calculations are set out in paragraph 5(i) to (iii) above.
8. The recommended basic council tax including Fire and Police Precepts for a Band D property is £1,646.19. There will also be an additional council tax in any parish where a precept has been issued.
9. Cabinet considered the draft Medium Term Financial Plan (MTFP) on 13 December 2016 and approved it for consultation. After public consultation and review by the relevant Scrutiny Committees, Cabinet considered the MTFP again on 14 February 2017.
10. The Council also has to determine the estimated surplus or deficit on its Collection Fund at 31st March 2017. The estimated surplus/deficit for the council tax is shared between this Council, the Police Authority and the Fire Authority in proportion to the 2016/17 demands/precepts. It is estimated that there will be a nil surplus on the Collection Fund at 31st March 2017.

11. The Council has determined that its basic amount of Council Tax for 2017/18, excluding Parish Precepts, is not excessive in accordance with principles approved under Section 52ZB of the Act.
12. The Council's Council Tax Requirement (including Parish Precepts) for council tax purposes for 2017/18, as calculated in accordance with Section 31A(4) of the Act, is £44,279,300.

## **The Council Tax Calculations**

### **Basic Council Tax**

13. The Council set its tax base at 31,989.5 at the meeting on 26 January 2017 along with the tax bases for various parish councils. These are shown in **Appendix 1** (column 2).
14. The basic council tax must first be calculated by dividing the Council Tax requirement by the approved tax base as follows:-

$$\frac{£44,279,300}{31,989.5} = £1,384.19$$

15. From this figure parish precepts, which the Act refers to as special items, are deducted as follows:-

$$\frac{£156,300}{31,989.5} = £4.89$$

16. The basic council tax for those areas of the Borough Council where there are no special items is, therefore, £1,379.30 (£1,384.19 - £4.89). This also excludes the Police Authority and Fire Service precepts. It represents a 4.99% increase compared with the council tax in 2016/17, 1.99% to fund general expenditure and 3% to fund adult social care expenditure.

### **Parish Council Taxes**

17. The calculation of the additional tax for areas where special items apply, i.e. parish precepts, is based on the precepts submitted by each parish council and parish meeting divided by the tax base approved at the Council meeting on 26 January 2017. The Parish Council Precepts for 2017/18 are detailed in Appendix 1 and total £156,300.
18. As part of the consultation on savings required for the 2016/17 MTFP, Council agreed to remove the payment of Parish Council Tax Support funding to Parishes from 2017/18 onwards. Therefore the Parish Precept determined by each respective Parish Council will be fully levied upon the Parish Council Taxpayer.

19. The council tax in relation to the parish precepts is shown in **Appendix 1** (column 3). When added to the basic council tax, as calculated in paragraph 14, this provides the Billing Authority's basic council tax for each parish area (**Appendix 1**, column 5).

### Billing Authority Council Tax

20. Section 30(1) of the Act requires a council tax to be set for each category of dwelling for its area. This is the Billing Authority's council tax for each parish area and the basic council tax for the rest of the authority's area, multiplied by the ratio of each band using the following: -

Band	A	B	C	D	E	F	G	H
Proportion	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9

21. The council tax set will relate to band D which is 9/9 or 1. For other bands the above proportions will apply. For example, Band A properties will be charged 6/9 or two thirds of the Band D tax whilst band H will be charged double the Band D tax.
22. The Billing Authority's council taxes for each band of property are shown in **Appendix 2**.

### Police and Fire Authority Council Taxes

23. The Office of the Durham Police, Crime and Victims' Commissioner is a separate body responsible for its own financial affairs. The Authority met on 23 February 2017 and set their precept at £5,413,903. This results in a Band D Council Tax of £169.24, a 1.98% increase from 2016/17 as shown below:-

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Police Authority	112.83	131.63	150.44	169.24	206.85	244.46	282.07	338.48

24. County Durham and Darlington Fire and Rescue Service met on 09 February 2017 and set their precept at £3,123,775. This results in a Band D Council Tax of £97.65, a 1.97% increase from 2016/17.

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Fire Authority	65.10	75.95	86.80	97.65	119.35	141.05	162.75	195.30

## Overall Council Tax

25. The total council tax for each of the parish areas and the remaining area of the Borough is calculated by adding the charges for the Billing Authority to those of the Police Authority and the Fire and Rescue Service. The overall council tax for each category of dwelling in each parish area and the remaining areas of the Borough where there are no parish precepts is set out in **Appendix 3**. There is a 4.99% increase in the Billing Authority Council Tax next year, inclusive of the 3% adult social care precept, with changes in the amounts of some parish precepts. The Office of the Durham Police, Crime and Victims' Commissioner has increased its Council tax by 1.98% and the Fire and Rescue Service has increased its Council Tax by 1.97%.

## Consultation

26. The content of this report was not subject to consultation. Extensive consultation has, however, taken place with a wide range of stakeholders, during which all households in the Borough have had the opportunity to comment, in preparing the Corporate Plan and Medium Term Financial Plan. The outcomes of consultation are included in those plans.



## COUNCIL TAX FOR PARISH AUTHORITIES 2017/18

	Precept payable to Parish Council	Parish Tax Base	Parish Council Tax	Basic Council Tax	Billing Authority's Council Tax
	(1)	(2)	(3)	(4)	(5)
	£		£ p	£ p	£ p
Bishopton	5,868	172.00	34.12	1,379.30	1,413.42
Heighington	16,772	886.90	18.91	1,379.30	1,398.21
High Coniscliffe	3,500	107.30	32.62	1,379.30	1,411.92
Hurworth	53,000	1,214.50	43.64	1,379.30	1,422.94
Low Coniscliffe / Merrybent	10,390	302.50	34.35	1,379.30	1,413.65
Middleton St. George	45,182	1,657.70	27.26	1,379.30	1,406.56
Neasham	3,774	235.10	16.05	1,379.30	1,395.35
Piercebridge	1,512	62.80	24.08	1,379.30	1,403.38
Sadberge	10,875	285.80	38.05	1,379.30	1,417.35
Whessoe	5,427	555.90	9.76	1,379.30	1,389.06
	<b>156,300</b>	<b>5,480.50</b>			

## APPENDIX 2

### BILLING AUTHORITY'S COUNCIL TAXES FOR EACH PROPERTY BAND 2017/18

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Bishopton	942.28	1,099.33	1,256.37	1,413.42	1,727.51	2,041.60	2,355.70	2,826.84
Heighington	932.14	1,087.50	1,242.85	1,398.21	1,708.92	2,019.63	2,330.35	2,796.42
High Coniscliffe	941.28	1,098.16	1,255.04	1,411.92	1,725.68	2,039.44	2,353.20	2,823.84
Hurworth	948.62	1,106.73	1,264.83	1,422.94	1,739.15	2,055.36	2,371.56	2,845.88
Low Coniscliffe /								
Merrybent	942.43	1,099.51	1,256.57	1,413.65	1,727.79	2,041.94	2,356.08	2,827.30
Middleton St. George	937.70	1,093.99	1,250.27	1,406.56	1,719.13	2,031.70	2,344.26	2,813.12
Neasham	930.23	1,085.27	1,240.31	1,395.35	1,705.43	2,015.50	2,325.58	2,790.70
Piercebridge	935.58	1,091.52	1,247.44	1,403.38	1,715.24	2,027.10	2,338.96	2,806.76
Sadberge	944.90	1,102.38	1,259.86	1,417.35	1,732.32	2,047.28	2,362.25	2,834.70
Whesoe	926.04	1,080.38	1,234.72	1,389.06	1,697.74	2,006.42	2,315.10	2,778.12
All other parts of the Council's area	919.53	1,072.79	1,226.04	1,379.30	1,685.81	1,992.32	2,298.83	2,758.60

## APPENDIX 3

### OVERALL COUNCIL TAX FOR EACH PROPERTY BAND 2017/18

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Bishopton	1,120.21	1,306.91	1,493.61	1,680.31	2,053.71	2,427.11	2,800.52	3,360.62
Heighington	1,110.07	1,295.08	1,480.09	1,665.10	2,035.12	2,405.14	2,775.17	3,330.20
High Coniscliffe	1,119.21	1,305.74	1,492.28	1,678.81	2,051.88	2,424.95	2,798.02	3,357.62
Hurworth	1,126.55	1,314.31	1,502.07	1,689.83	2,065.35	2,440.87	2,816.38	3,379.66
Low Coniscliffe /								
Merrybent	1,120.36	1,307.09	1,493.81	1,680.54	2,053.99	2,427.45	2,800.90	3,361.08
Middleton St. George	1,115.63	1,301.57	1,487.51	1,673.45	2,045.33	2,417.21	2,789.08	3,346.90
Neasham	1,108.16	1,292.85	1,477.55	1,662.24	2,031.63	2,401.01	2,770.40	3,324.48
Piercebridge	1,113.51	1,299.10	1,484.68	1,670.27	2,041.44	2,412.61	2,783.78	3,340.54
Sadberge	1,122.83	1,309.96	1,497.10	1,684.24	2,058.52	2,432.79	2,807.07	3,368.48
Whesoe	1,103.97	1,287.96	1,471.96	1,655.95	2,023.94	2,391.93	2,759.92	3,311.90
All other parts of the Council's area	1,097.46	1,280.37	1,463.28	1,646.19	2,012.01	2,377.83	2,743.65	3,292.38

## **Section 2**

### **Housing Revenue Account**

#### **2.1 Housing Revenue Account – Revenue Budget 2017-18**

- report to Council 28 February 2017

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**HOUSING REVENUE ACCOUNT – MTFP 2017/18 TO 2021/22**

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**Responsible Cabinet Member - Councillor Veronica Copeland,  
Adult Social Care and Housing Portfolio**

**Responsible Director - Paul Wildsmith,  
Director of Neighbourhood Services and Resources**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To consider proposals in respect of the revenue budget, rent levels and service charges for the Council's Housing Revenue Account (HRA) for the financial year 2017/18 in the context of the HRA Medium Term Financial Plan to 2021/22 and the 30 year Business Plan.

**Summary**

2. The key decision regarding the HRA is the balance between rent and service charge levels and investment in the housing stock. For four years, commencing in 2016/17 the Government are introducing a compulsory 1% reduction in Social and Affordable rents through the Welfare Reform and Work Bill 2015. We therefore have no discretion to increase rents, although we could reduce rents even further than the level imposed upon us. This would however have a significant impact on the level of services we are able to provide to our tenants. It is proposed therefore that in line with government rent policy all Council tenants will have an average 68p reduction in weekly rent (Average Rent 2016/17 £72.17 – Average Rent 2017/18 £71.49). It is worth noting that 70% of tenants will have their rents and service charges covered by benefit payments. An Equality Impact Assessment has been undertaken to enable Members to understand the full impact of the proposed rent and service charges and this is attached at **Appendix 1**. The proposals included in this report have been considered and supported by the Customer Panel and Housing Executive.

## Recommendations

3. It is proposed that the following are recommended by Council:-
- (a) The Equalities Impact Assessment at Appendix 1 is given full consideration before making any decisions.
  - (b) An average weekly social rent reduction of 1% for 2017/18 be implemented giving an average rent of £71.49.
  - (c) Garage rents and service charges are increased as shown in Table 3.
  - (d) The budget at **Appendix 2** is approved.
  - (e) The Housing Business Plan **Appendix 3** is agreed.

## Reasons

4. The recommendations are supported :-
- (a) To enable the Council to deliver an appropriate level of service to tenants to meet housing need and to support the economic growth of the Borough through housing development.
  - (b) To allow the results of consultation to be considered before final decisions are made.

**Paul Wildsmith**  
**Director of Neighbourhood Services and Resources**

## Background Papers

### CLG Rent Restructuring Guidance

Pauline Mitchell: Ext 5381

S17 Crime and Disorder	The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.
Health and Well Being	There are no issues relating to health and well-being which this report needs to address
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no diversity issues
Wards Affected	This will have an effect on the majority of the Wards in the Borough.

Groups Affected	All Council Tenants and Lifeline Service Users
Budget and Policy Framework	The issues contained within this report require Council approval.
Key Decision	This is a key decision because agreement to the recommendations will result in the Local Authority incurring expenditure which is significant. There will also be a significant effect on the communities living or working in an area comprising two or more wards within the area of the local authority.
Urgent Decision	This is not an urgent decision for Council.
One Darlington: Perfectly Placed	The report has no particular implications for the Sustainable Community Strategy.
Efficiency	As the HRA is a ring fenced budget every effort is made to maximise income and identify savings in order to maintain a high quality service.

## MAIN REPORT

### Setting the MTFP for the HRA

5. Councils no longer have the previous levels of flexibility to decide the balance between the levels of service provided to tenants and the levels of rent charged. For a four year period commencing in 2016/17 all social and affordable rents must be reduced by 1% and there is discretion to lower the rent levels even further but this would significantly impact on the levels of service provided to our tenants. The MTFP as described in the following sections reflects government policy whilst striving to ensure the standard of service offered remains high. This will be a challenge in the context of the HRA already having relatively low rents and service charges. The investment identified in the 30 Year Business Plan has been reduced to reflect any loss in income.

### 6. Analysis of Expenditure within the HRA

#### (a) Management £5.574m

This includes all staffing costs associated with the provision of a housing management service, central support service and ground maintenance recharges and other associated support costs such as ICT and insurance. These costs have been benchmarked and show our 2015/16 (latest available CIPFA stats) cost of £557 per property compare very favourably with our Comparator Group average of £1,192 per property.

#### (b) Maintenance - Revenue Repairs - £3.642m

This covers the on-going general repairs to the Councils 5,271 properties at a rate of approximately £718 per property per year. This level represents an average spend and reflects the overall good condition of the stock due to sustained capital investment. Benchmarks indicate we provide good value for money when compared to the overall average of £1,074 per property. The continued investment in a good repairs service is essential to maintaining our

stock at a good level for current and future tenants.

(c) **Capital Financing Costs**

This is the cost of paying for previous borrowing undertaken to fund capital expenditure.

(d) **Bad Debts Provision**

A provision to cover rents that are deemed unrecoverable.

(e) **Revenue Contributions to Capital Programme - £12.08m**

The Council cannot borrow to finance major refurbishments due to the current restriction on HRA borrowing, although we have successfully bid for some grant funding from the Homes and Communities Agency (HCA) for the building of new houses during 2015/18. Most capital expenditure needs to be funded from revenue. The budget acknowledges this and allows for revenue contributions each year. In addition over recent years contributions have been set aside to fund significant investment such as regeneration and new house building.

7. Members will appreciate that expenditure items (a) to (d) are relatively fixed and the main variable is the type and location of capital investment. The proposed Business Plan is discussed in the following section and this explains where future capital investment is planned.

## **Housing Business Plan**

8. The purpose of the Housing Business Plan 2015 is to ensure that the Housing Service has a financial plan which is sustainable and focuses investment towards strategic priorities. During the development of the Business Plan it has become clear that there were a number of strategic investment priorities that are particularly pressing and have significant financial implications for both the Housing Revenue Account and the Council's General Fund.
9. The following proposals will outline these strategic priorities, the resources available to deliver on these priorities (subject to final decisions on rent levels) and how resources will be aligned against the priorities.

## **New Build – Current Programme**

10. The Strategic Housing Market Assessment completed for Darlington in 2015 identified that there is a need for 160 affordable dwellings for rent across the Borough of Darlington each year. Not only is there a need to build affordable dwellings to meet local need, it is also a business need for the Housing Service. The Business Plan is underpinned by the rents received from Council properties and the loss of rents as a result of regeneration works and right to buy sales would significantly reduce income for the Housing Service if these properties were not replaced. Similarly the impact for New Homes Bonus of overall reductions in property numbers needs to be taken into account.
11. The implementation of the Government's Self-Financing Initiative introduced from April 2012 enabled the creation of an Investment Fund which is currently being prioritised on the development of new Council housing for affordable rent. A total of £23.3m has previously been approved to deliver 60 two and three bedroom houses



and 106 two bedroom flats across seven sites. Expenditure in 2017/18 will mainly be in relation to Allington Way, Lingfield where 30 two bed roomed flats and 32 two and three bed roomed houses are due for completion in October 2017.

12. The Investment Fund includes £17.7m for further consideration for investment in Council Housing such as additional new build schemes. The government has recently announced grant funding through the Homes and Communities Agency which can be used, for example, for Affordable Housing for Rent, Supported Housing and bringing empty homes back into use. Appropriate schemes are therefore currently being worked up into more detail for future Cabinet approval.

### **Housing for Vulnerable People**

13. Each year Housing Services complete a range of minor and major adaptations to individual Council properties where a need has been identified by an Occupational Therapist. In 2015/16 over 250 properties received adaptations works through this route and works ranged from the provision of lever taps and grab rails to semi-permanent ramps, stair lifts, hoists and ground floor extensions. The spend profile of the adaptations budget has changed in recent years with an increasing number of major projects being commissioned including:
  - (a) the installation of through floor lifts
  - (b) completion of major structural alterations to provide wheelchair friendly accommodation
  - (c) the construction of extensions providing ground floor bathing and bedrooms
14. The increasing number of larger projects funded through the adaptations budget reflects the fundamental role adaptations play in supporting households to continue to live independently, reduce the need for expensive care packages and prevent a premature move into a more supported form of accommodation. Due to the key role adaptations play in reducing demands on Adult Social Care budgets the Business Plan is committed to investing £300k per year on lifts and adaptations.
15. Properties being provided as part of our current new build programme of 160 homes have been built in accordance with Lifetime Homes principles. Inexpensive features include flush door entrances at front and rear for wheelchair access, and raised sockets, as well as, low level window sills and openings. Increased space standards have however increased costs, including hallways wide enough for 360% wheelchair turning circle, wider doors, ground floor toilets in all properties including houses are wheelchair accessible, all ground floor flats have flat floor showers, a knock out panel is provided between the bedroom and bathroom in the ground floor flats to make it easy to provide a ceiling track hoist in the future and additional space/electric sockets provided in the hall of houses to facilitate a platform lift. A bespoke six bed roomed property has also been provided at Red Hall for a large family which includes a child with disabilities. The property can be readily converted into two 3 bed roomed properties.
16. Unfortunately due to significant future constraints on the HRA budget the current specifications will need to be reviewed but we have significantly increased the amount of stock available for people with disabilities both now and in the future.

## **Existing Stock Investment and Responsive Repairs**

17. The housing stock has been assessed as being in good condition with significant annual investment as part of a structured programme for both on-going capital improvements and maintenance resulting in:
  - (a) All stock meeting the Decent Homes Standard by 2006.
  - (b) A proactive approach to capital improvement work ensuring all stock is maintained to a standard above the Decent Homes Standard, locally known as the Darlington Standard.
  - (c) An average SAP rating of over 70 across the Council housing stock indicating an above average level of thermal comfort. This can be largely attributed to a central heating programme which has installed over 2,700 A-rated combi-boilers and a planned maintenance programme which ensures all properties suitable benefit from cavity wall insulation and 300mm of loft insulation. A significant number of properties with previously very poor SAP ratings have also been targeted in recent years for a more comprehensive package of energy efficiency measures including double glazed UPVC windows, composite doors and in some cases external cladding.
18. The Business Plan identifies a capital works budget of £41m over the next five years and £233m budget for capital works over the next 30 years. The impact of these changes is outlined in more detail in paragraphs 22-24 of this report. This budget will ensure all works identified within the stock condition survey can be completed alongside additional works to maintain properties to the Darlington Standard.
19. The Business Plan anticipates responsive repairs will remain at historical levels and so allocates a budget of £20.3m for responsive and cyclical repairs within the five year investment plan and £124m within the 30 year investment plan.

## **Energy Efficiency**

20. The Standard Assessment Procedure (SAP) is an industry standard used to evaluate the energy efficiency of a property. The average SAP rating of the Council's housing stock is over 70 and well in line with the national average. Housing stock with poor levels of thermal comfort has now benefitted from additional measures as indicated above and given the on-going constraints on the HRA budget which had not previously been foreseen it is now an appropriate time to review our energy efficiency programme. The programme for 2016/17 included £600k for energy efficiency and £250K for a door replacement programme. Whilst new doors continue to be fitted based on poor condition, no particular area could be identified as a priority for other energy efficiency measures such as replacing sound doors or single glazed upvc windows with double glazed units. This £600K has therefore been set aside as a saving and it is proposed that this particular heading is removed from the Business Plan going forward.
21. The five year investment plan directs £8m towards investment in A rated combination boilers and £50m over 30 Year Business Plan period.

22. Attached at Appendix 3 is the 30 Year Investment Plan and at **Appendix 4** the detailed 5 Year investment plan.

### **Rent Level Options**

23. The main objective of the Government's policy on rent restructuring is that rents should be fair and affordable for tenants in the social rented sector. The policy sets out a common basis on which all rents in the social sector should be set. This means that the rent for a house or flat (known as the formula rent) is linked to its capital value, size, location, condition and local earnings so that tenants can make a proper choice between how much they pay and the size and quality of the property they live in.
24. On 8 July 2015 the Government introduced a requirement for all social landlords to reduce their rents by 1% every year for the next four years (2016/17 – 2019/20) rather than increasing them by CPI + 1% as previously indicated. The reduction is described by Government as social landlords' contribution to reducing the Housing Benefit Bill. The impact on the Council's HRA is that by year 4 we will be losing rental income of approximately £2.5m every year. Example rents for 2017/18 based on this new information are attached at **Appendix 5**.

### **Garage Rents and Service Charges**

25. The budget at Appendix 2 includes the financial effect of the proposed increases. The proposed service charges shown at Table 3 provide for achieving full recovery of costs from those tenants who directly benefit from the services provided. In most instances this means a small inflationary increase is necessary but in some instances no increase is needed to maintain current levels of service. Any additional costs will be covered by Housing Benefits for the 71% of tenants who are eligible. The HRA funds a Money Advice Service and Income Management Team to address the financial challenges facing a number of Council tenants and referrals are also made to CAB for independent financial advice as well as to food banks and the Credit Union. Those tenants, particularly first time tenants who require more sustained intensive support will be referred to the Housing Plus Team.

**Table 3: Garage Rents and Service Charges**

Description	Current Weekly Charge (16/17)	Proposed Weekly Charge (17/18)
	£	£
Garage Rents	7.39	7.47
Building Cleaning – Flats	1.76	1.76
Building Cleaning – Sheltered Schemes	3.60	3.61
Building Cleaning – Extra Care	11.32	11.33
Grounds Maintenance – General Housing	1.67	1.70
Grounds Maintenance – Blocks of Flats	1.67	1.70
Heating – Comprehensive schemes	11.46	11.46
Heating - Blocks of flats	1.28	1.34
Administration – Leaseholders	84.00	84.50
Furnishings and Fittings – Comprehensive Schemes	1.85	1.87
Furnishings and Fittings – Good Neighbour Schemes	0.84	0.85
Lifeline Response	5.24	5.28
Lifeline - Sheltered and Extra Care Housing	16.80	17.03
Pavement Crossings and Hard standings	3.96	4.00
Mid-day Meal – Extra Care (Residents only)	32.27	32.27
Mid-day Meal – Extra Care (Non-Residents only)	38.78	38.78
Furnished Tenancies – 1 bed flat	28.51	28.51
Furnished Tenancies – 2 bed flat	29.65	29.65
Furnished Tenancies – 2 Bed House	45.97	45.97
Furnished Tenancies – 3 Bed House	48.10	48.10
Furnished Tenancies – White Goods	6.10	6.10
Guest Rooms in Sheltered Schemes	79.80	80.50
Door Entry Systems	0.65	0.66
TV Aerials	0.19	0.19
Housing Plus Service	17.71	17.89

### **HRA Implications of the Housing and Planning Act 2016 and Autumn Statement**

26. The Housing and Planning Act included a number of significant changes to housing and planning in general. Those changes that directly impacted on Council housing services included the following:

- (a) Pay to Stay - An additional rent charge where households have a taxable income above £30,000 per year, with the additional income being used by the Government.
- (b) The end of secure tenancies. Apart from in a limited number of circumstances all new tenancies to be let as fixed term “flexible” tenancies to ensure better use of Council stock. There will also be an impact on the right of succession, introducing flexible tenancies on succession for some and also making succession for anyone other than a partner or spouse discretionary.

- (c) The introduction of a charge on vacant “higher value” Council properties which would force the sale of properties to pay the charges. The income was intended to be used to compensate Housing Associations for the introduction of the voluntary right to buy.
27. The significant impacts of these on the HRA, as well as, the increased administrative burdens have been taken into account in the Autumn Statement. The Right to Buy for housing associations has been extended but will be funded by Government so there will be no requirement for Higher Value Asset payments from local authorities at least for 2017/18. The Government is not proceeding with ‘Pay to Stay’ either. However, fixed term tenancies will be proceeding and are currently set to be introduced in Autumn 2017 following a period of consultation. This means that if a family’s circumstances change and they no longer need social housing that home can be reallocated to another family who needs it more.

### **Consultation**

28. The Annual Review of the HRA Business Plan is developed in consultation with Council tenants through their Customer Panel and the Housing Executive and supplemented with surveys, and marketing tools such as mystery shopping. The proposals have been considered by the Customer Panel and Housing Executive and they supported the proposed changes.

### **Equality Impact Assessment**

29. An Equality Impact Assessment has been undertaken to enable Members to understand the full impact of the recommendations included in this report. The EIA is attached in full at Appendix 1. This identified that the proposals had no specific impacts in terms of sex, sexual orientation, gender reassignment, religion or belief, race, marriage or civil partnership, pregnancy or maternity. However a small number of the approximately 500 tenants of working age affected by the Bedroom Tax who have a disability could benefit slightly. This is where they are deemed to have one or more spare bedrooms and are therefore at risk of losing some of their Housing Benefit.
30. As a result of the rent decrease and small overall increase in service charges all tenancies will benefit from the rent reduction. The exceptions are tenants of sheltered housing schemes who will see a 2-3% increase overall due to increased service charges. For some such groups as older people and disabled people, the increase in energy efficiency work, together with the continuing aids and adaptations programme will have a positive impact. The increase in housing supply will also have specific positive impacts for older and disabled people because of the specialist design of some properties.

### **Financial Implications**

31. The estimates included in this report represent a fair view of ongoing plans and commitments although Members will appreciate some budgets are subject to volatility and will continue to be monitored closely.
32. The level of revenue balances projected in this report represent an adequate level given the level of risk.

EIA Record Form – note free version



## Equality Impact Assessment Record Form 2012-16

### Section 1 – Service Details and Summary of EIA Activity

<b>Title of activity:</b>	Housing Revenue Account- MTFP 2017/18 - 2021/22
<b>Lead Officer responsible for this EIA:</b>	Ken Davies
<b>Telephone:</b>	01325 405955
<b>Service Group:</b>	Neighbourhood Services and Resources
<b>Service or Team:</b>	Housing and Building Services
<b>Assistant Director accountable for this EIA</b>	Pauline Mitchell
<b>Who else will be involved in carrying out the EIA:</b>	Money Advice Team Income Management Team Housing Management Team Asset Management Team Lifeline Team Housing Options Team Customer Panel
<b>Stage</b>	<b>Summary of position</b>
<b>Stage 1: Initial Officer Assessment. Whole Population likely to be affected identified</b>	<p>A desk top analysis was conducted in October 2016 of the available evidence</p> <p>A rent reduction will apply to all Council Tenancies and when taken together with increases in service charges it will see slight overall reductions for all tenants.</p> <p>(Service Charges are based on actual costs and apply to all Council tenancies). The reduction will vary dependant on services that are being received but on average there will be a 0.68p reduction.</p> <p>Affordable Rents were introduced in 2016/17 and will be limited to properties that become empty in certain areas and therefore there will only be an impact on those sections of the population who may want to apply to rent those properties. Affordable rents will see an overall 1% reduction as unlike secure rents, service charges are included within an affordable rent and therefore subject to the rent</p>

	<p>reduction.</p> <p>Garage owners and leaseholders will have increased charges</p>
<b>Stage 2: Further Assessment. Target Population likely to be affected identified</b>	Council Tenants and applicants for properties converted to Affordable Rents. Those renting garages and leaseholders who pay service charges will also be affected.
<b>Stage 3: Further Assessment. Individuals likely to be affected identified</b>	<ol style="list-style-type: none"> <li>1. The Government introduced a compulsory 1% reduction in Social and Affordable rents from April 2016 for four years through the Welfare Reform and Work Act 2016. There is no discretion in making this change. In 2017/18 all Council tenancies will therefore have an average 68p reduction in weekly rent.</li> <li>2. For the 70% of tenancies in receipt of Housing Benefit this will have no impact. There will be a marginal benefit to those approximately 500 tenancies affected by the Bedroom Tax who will have to pay in the region of 9 and 18p less per week</li> <li>3. In the coming year the loss of income will not have a direct impact on day to day services but will have an impact on longer term planned investment with potential negative consequences for all tenants</li> <li>4. The service charges will see varying increases for those who receive these services. The more services someone receives the more the service charge is likely to increase. The Council are entitled to full recovery of these costs. However, the rent reduction more than compensates for any increase in service charge costs; consequently, all tenancies will see an overall reduction.</li> <li>5. Affordable Rents will have an impact on those who successfully apply for properties with this type of rent. All new properties will be let at affordable rents as a requirement of the funding received in the Affordable Homes Programme. Existing properties will only be converted to affordable rents when they become available to let. This is also part of the Affordable Homes Programme. An affordable rent is 80% of a market rent and therefore higher than a social rent. The level of increase between rents will vary based on local market conditions. They are introduced as part of an agreement with the Homes and Communities Agency that allow the difference between the rents to be used for funding new housing.</li> <li>6. Not all areas are suitable for the introduction of affordable rents and neither are some types of property in particular locations. The introduction of affordable rents will be localised and affect different groups of people. Some of them may have protected characteristics.</li> </ol>

	<p>7. Some people who need rehousing will benefit from new council housing that will continue to be developed. There are wider benefits to the local economy, the 30 year Business Plan commits to £233m capital works investment in the stock over 30 years, and as such they have the potential to have positive impacts on tenants with protected characteristics.</p>
<b>Stage 4: Analysis of Findings</b>	<ul style="list-style-type: none"> <li>• There are about 5,300 council tenancies that will be affected by the rent reduction.</li> <li>• In total 70% of tenancies receive full or partial housing benefit and their income will not be affected by the reduction</li> <li>• There are 500 tenancies that receive Housing Benefit and are affected by the Bedroom Tax who receive a marginal benefit. They have to pay 14% of their rent because they under occupy by one bedroom (about 400 tenancies at any one time) or 25% if they under occupy by two beds (about 100 tenancies).</li> <li>• Approximately 1620 who meet the full cost of the rent will benefit by on average 68p per week.</li> <li>• As a result of the statutory rent decrease all tenancies will see a rent reduction. The exceptions are: <ul style="list-style-type: none"> <li>○ 71 Leaseholders who will have varying increases depending on the level of service they receive</li> <li>○ Garage rents will increase by 8p per week</li> </ul> </li> <li>• It is estimated that approximately 500 properties may be converted to Affordable Rents during 2017/18 when vacant with varying increases on Social Rents</li> </ul> <p>The Council were aware that the introduction of Affordable Rents could have affected individual decisions to apply for these types of property and that could have led to applicants having to consider properties in a different area. However since Affordable Rents conversions were introduced in April 2016 there has been no noticeable impact on demand. Also this change is balanced by the additional income generated to develop much needed new housing.</p> <p>There are positive effects contained within the Housing Business Plan. The funding generated through the rents has a number of direct benefits. The planned programme of work will benefit tenants by improving housing conditions, regenerating Council estates and by building new Council houses that will help meet current and future needs. The improvements in the stock have a general accumulative impact:</p>



	<ul style="list-style-type: none"> <li>• There are more properties that have been adapted to meet the needs of people who are disabled</li> <li>• Some new properties will specifically address the needs of older people and people with disabilities</li> <li>• Energy efficiency measures reduce the overall cost of running a home and there are implied benefits for people with protected characteristics</li> </ul>
<b>Stage 5: Sign-Off</b>	<p>Ken Davies</p> <p>Pauline Mitchell</p>
<b>Stage 6: Reporting and Action Planning</b>	The actions will fit into the monitoring processes established for the Housing Business Plan

Details of the activity (main purpose and aims)
<p>Consider proposals for the revenue budget, rent levels and service charges for the Council's Housing Revenue Account (HRA) for the financial year 2017/18 in the context of the HRA Medium Term Financial Plan and the 30 year business plan. The report therefore considers the level of rent and the level of expenditure. It also seeks approval of the Medium Term Financial Plan and the updated 30 year Business Plan</p> <p>The HRA is a ring-fenced self-funding budget exclusively for use on Council housing.</p> <ul style="list-style-type: none"> <li>(a) The key decision regarding the HRA is the balance between rent levels and investment in the housing stock. Changes to the HRA financial regime have increased flexibility in how finances can be managed generally although restrictions remain in place on borrowing. The proposals contained in the Welfare Reform and Work Act 2016 to reduce rents alters the position over the medium and long term. Further changes introduced in the Housing and Planning Act 2016 may also have an impact but as the Government has not yet published detailed guidance and regulation it is impossible to estimate the impact.</li> <li>(b) The rents go towards funding the maintenance and repair of the housing stock. The HRA includes funding the improvements to the existing housing stock and the funding of new Council housing. These activities help to better meet housing needs. This includes increased availability of properties for people with disabilities and older people. It also provides more housing choice for those who are pregnant and those that need a home of their own or need a larger home</li> <li>(c) The impact on the Council's HRA is that by year 4 we will be losing rental income of approximately £2.5m every year. This will have consequences on the long term plan and actions are therefore being taken to mitigate this including a thorough evaluation of priorities for expenditure and income</li> </ul>
Who will be affected by the activity? (groups and numbers)
Whole population
There are approximately 1600 people on the waiting list for Council Housing plus 5300 Council Tenants
Target population
<p>43.3% of tenants are Male and 56.7 Female</p> <p>About 48% of tenants are 60 or over</p> <p>96% of Tenants are White British</p> <p>1% are Gypsy or Traveller</p> <p>1.9% are White other</p> <p>0.6% Asian or Asian British</p> <p>0.5% Black or Black British</p> <p>57% of tenants have a long term health problem</p> <p>In 8.8% of tenants households someone is a wheel chair user</p>

<p>2134 Tenants are in receipt full Housing Benefit and 1546 are in receipt of partial Housing benefit. This is about 70% of all tenants. Of these 518 are affected by the Bedroom Tax.</p> <p>416 are under occupying by 1 bedroom and see their housing benefit reduced by 14%</p> <p>102 are under occupying by 2 or more bedrooms and see their rent reduced by 25%</p> <p>81% of tenants living in Sheltered Housing, Good Neighbour Schemes and Extra Care are in receipt of Housing Benefit</p>
<p><b>Individuals</b></p>
<p>3680 tenancies will not be affected because they are in receipt of Housing Benefit. There will be a reduction in the cost of Housing Benefit to the Government</p> <p>Of the 1560 tenancies where they meet the full cost from their own resources, all will have some reduction after taking into account the rent reduction and the increase in the Service Charge.</p> <p>There has been no noticeable negative impact as a result of the introduction of Affordable Rents.</p>
<p><b>What data, research and other evidence or information is available which is relevant to the EIA?</b></p>
<p>The Council retains detailed information on each Council tenancy that it can draw on. This can provide quantitative data, for example who is on Housing Benefit, are they affected by the Bedroom Tax, do they receive DHP:</p> <ul style="list-style-type: none"> <li>• Orchard Housing Management Information system containing detailed information on tenancies including family composition, most protected characteristics, benefits and other information. This provides quantitative and qualitative data</li> <li>• Lifeline system contains information on those living in properties linked to Lifeline. This includes mainly disabled and older people and is in addition to the information contained on Orchard. This provides quantitative and qualitative data.</li> <li>• The Bedroom Tax data base contains detailed information producing a number of standard reports. This provides quantitative and qualitative data</li> <li>• Reports on the impact of the Welfare Reforms</li> <li>• Research to support the regeneration of Red Hall</li> <li>• The Housing Strategy</li> <li>• Supported Housing Strategy</li> </ul>

**Use this table to record your views on potential impact on Protected Characteristics. As the activity and the assessment develop your views may change – record them here.**

**It is important to be searching and honest about this – many Council activities are planned to be of positive benefit to identified target groups but can often have the potential for inadvertent effects on other groups.**

Protected Characteristics	Potential Impact Positive/Negative/ Not Applicable			Potential level of impact				Summary of Impact
<b>Age</b>	<b>P</b>					<b>L</b>		<p>The overall reduction will have a slight positive impact for those who self-fund</p> <p>There are some positive impacts in terms of the increase in availability of properties for older people as a result of the new build programme</p> <p>There is an implied positive impact for older people and very young in the increased energy efficiency measures. Older and very young people are more likely to be affected by cold and therefore likely to be higher uses of energy</p>
<b>Race</b>			NA				<b>nil</b>	There are no specific disproportionate negative impacts based race
<b>Sex</b>			NA				<b>nil</b>	There are no specific disproportionate negative impacts based sex
<b>Gender Reassignment</b>			NA				<b>nil</b>	There are no specific disproportionate negative impacts based Gender Reassignment
<b>Disability (summary of detail on next page)</b>	<b>P</b>					<b>L</b>		<p>The overall reduction will have a slight positive impact for those who self-fund</p> <p>Funding of Aids and Adaptation will positively help those with mobility and other needs. The new build programme may also include specially adapted properties</p>

<b>Religion or belief</b>			NA				nil	There are no specific disproportionate negative impacts based on age Religion
<b>Sexual Orientation</b>			NA				nil	There are no specific disproportionate negative impacts based on sexual orientation
<b>Pregnancy or maternity</b>	P						nil	There are no specific disproportionate negative impacts based on pregnancy or maternity.  There may be positive affects as a result of the increase in supply of housing
<b>Marriage/ Civil Partnership</b>			NA				nil	There are no specific disproportionate negative impacts based on marriage/ civil partnership

### Section 3: Officer Assessment - continued

<b>The Council must have due regard to disabled people's impairments when making decisions about 'activities'. This list is provided only as a starting point to assist officers with the assessment process. It is important to remember that people with similar impairments may in reality experience completely different impacts. Consider the potential impacts and summarise in the Disability section on the previous page. Officers should consider how the 'activity' may affect a disabled person.</b>								
<b>Mobility Impairment</b>	P					L		<p>There are no specific disproportionate negative impacts based on mobility impairment</p> <p>A programme of aids and adaptations to aid mobility will help people with a mobility problem to remain in their own home</p>
<b>Visual impairment</b>	P						nil	<p>There are no specific disproportionate negative impacts based on visual impairment</p> <p>A programme of aids and</p>

							adaptations to aid mobility will help people with a mobility problem to remain in their own home. This work is carried out with Adult Social care
<b>Hearing impairment</b>	<b>P</b>					nil	<p>There are no specific disproportionate negative impacts based on hearing impairment</p> <p>A programme of aids and adaptations to aid mobility will help people with a mobility problem to remain in their own home</p>
<b>Learning Disability</b>	<b>P</b>					nil	<p>There are no specific disproportionate negative impacts based on Learning Disability</p> <p>Will help to increase the range of housing choices available increasing the opportunities to find suitable housing</p>
<b>Mental Health</b>	<b>P</b>					nil	<p>There are no specific disproportionate negative impacts based on Mental Health</p> <p>Will help to increase the range of housing choices available increasing the opportunities to find suitable housing</p>
<b>Long Term Limiting Illness</b>	<b>P</b>					L	<p>There are no specific disproportionate negative impacts</p> <p>A programme of aids and adaptations to aid mobility will help people with a mobility problem to remain in their own home</p>
<b>Multiple Impairments</b>	<b>P</b>					L	<p>There are no specific disproportionate negative impacts</p> <p>A programme of aids and</p>

								<p>adaptations to aid mobility will help people with a mobility problem to remain in their own home</p> <p>Will result in more properties being made available for people with mobility issues</p>
Other - Specify	None							
<b>Cumulative Impacts</b>								
<b>Change activities</b>				<b>Potential cumulative impacts</b>				
<b>Impact on tenants and applicants</b>				<p>Council tenants are being affected by a number of changes in national and local policy:</p> <p>The Welfare Reforms are changing the eligibility criteria for benefits and the way benefits are paid. This is reducing the overall benefit bill. There are particular impacts for those who are in receipt of disability benefits. This affects people who are disabled; have a long term limiting illness and people who have multiple impairments. They are also being affected by the reduction in Council Tax support. There may also be other additional impacts as a result of changes to the funding criteria for receiving care and support services. Most that fall into these categories are in receipt of housing benefit and will not be affected by the changes to the rent and service charge.</p> <p>Affordable Rents have been a growing part of the housing market in Darlington since they were introduced. By the end of 2016/17 the Council are on course to have introduced about 500 affordable tenancies. There are about 400 properties provided by other providers that are affordable tenancies. The conversion of council stock to affordable rent has had no noticeable impact on demand.</p> <p>The proposed changes to rent and service charges will be a minor benefit for those who are not in receipt of Housing benefit and will have no impact on those in receipt of Housing Benefit. For those who are impacted by the Bedroom Tax this will slightly reduce the amount they need to find from their own resources.</p> <p>There are positive impacts particularly for older people and disabled as a result of the accumulative impact of maintaining and modernising of the council stock:</p>				

	<ul style="list-style-type: none"> <li>• More homes will be energy efficient and this will help those who need to use more energy for health and disability reasons to reduce costs</li> <li>• Increased availability of stock will help a number of protected characteristics as it will provide more housing choice and specifically older people and disabled</li> </ul> <p>In the long term the year on year reduction of rental income will have an impact on the way the council delivers services and maintains properties as resources will be significantly reduced</p> <p><b>Conclusion</b></p> <p>Council tenants will not be directly negatively affected by the rent and service charge changes during the life of this EIA. However, in the longer term the impact of the rent reductions will inevitably have an effect on services to tenants.</p>
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#### Section 4: Engagement Decision

<b>Is engagement with affected people with Protected Characteristics required, now or during the further development of the activity?</b>	<b>No</b>
<b>If YES, proceed to the next section.</b>	
<b>If NO, briefly summarise below the reasons why you have reached this conclusion.</b>	
<p>The proposed changes were discussed with the Customer Panel in November 2016. The changes are essential requirements to reduce rents and recover costs within the service charges limiting the discretion that the Council has.</p> <p>There is a considerable amount of qualitative and quantitative information available concerning the financial circumstances of council tenants and there is more detailed information available for those who are likely to be the most affected by any increase. This information provides a clear picture of the likely impacts both positive and negative of an increase. Engagement will not provide additional insight into the impacts on protected characteristics. Some of these groups are more likely to be positively affected as a result of the housing improvement programmes</p>	



## Section 5 - Sign-off when assessment is completed

Officer Completing the Form:		
Signed	Name:	Ken Davies
	Date:	14/12/16
	Job Title:	Housing Strategy Officer
Assistant Director:		
Signed	Name:	Pauline Mitchell
	Date:	14/12/16
	Service:	Assistant Director- Housing and Building Services

## Section 6 – Reporting of Findings and Recommendations to Decision Makers

**Based on the EIA findings, the report may consider the options in the table below, but the report must contain a clear statement of the impacts so that decision-makers can understand the effects of the decision that is being recommended.**

What does the review of the information show?
No negative impacts are identified as a result of the proposed changes.

## Section 7 – Action Plan and Performance Management

What is the negative impact?	Actions required to reduce/eliminate the negative impact (if applicable)	Who will lead on action	Target completion date
Negative impacts specifically <b>affect one group of people</b> , with a protected characteristic	Everyone will be notified in writing of the increase and given information on what to do to seek advice and support  Those affected by the will be specifically contacted the Income Management Team	Tony Martin  Housing Income Team Manager	March 2017
Some tenants will experience an accumulative impact as a result of the Welfare Reforms and other financial pressures	The Housing Service has introduced a dedicated money advice service to address these issues. They are able to target those who are affected by the Welfare Reforms and in	Tony Martin  Housing Income Team Manager	On going

	combination with Housing Management Officers identify tenants who are experiencing difficulties paying the rent		
	Advice and information is regularly provided to tenants via Hot News and this is supplemented with information leaflets and information on the Council Website	Tony Martin Housing Income Team Manager	On going
	Work is on-going with the Credit Union to provide tenants with an affordable alternative to “payday” and “door step” loans. The Council’s Website also provides a link to Smarterbuys for household goods	Tony Martin Housing Income Team Manager	On going
The impact of Affordable Rents may have an impact on Housing choices	The impact will be carefully be monitored to identify any negative impacts	Veruta Barlow Housing Management Team Manager	On going
<b>Performance Management</b>			
<b>Date of the next review of the EIA</b>	December 2017		
<b>How often will the EIA action plan be reviewed?</b>	Annually with the setting of the HRA budget		
<b>Who will carry out this review?</b>	Housing and Building Services		

## HOUSING REVENUE ACCOUNT

	2017/18	2018/19	2019/20	2020/21	2021/22
	£000	£000	£000	£000	£000
<b><u>Income</u></b>					
Rents Of Dwellings (Gross)	(19,661)	(19,606)	(19,413)	(19,359)	(19,252)
Sundry Rents (Including Garages & Shops)	(544)	(549)	(554)	(559)	(565)
Charges For Services & Facilities	(2,894)	(2,900)	(2,906)	(2,911)	(2,921)
Contribution towards expenditure	(293)	(295)	(298)	(300)	(303)
Interest Receivable	(25)	(14)	(6)	(6)	(6)
<b>Total Income</b>	<b>(23,418)</b>	<b>(23,365)</b>	<b>(23,177)</b>	<b>(23,136)</b>	<b>(23,046)</b>
<b><u>Expenditure</u></b>					
Management	5,574	5,648	5,707	5,762	5,816
Capital Financing Costs	3,642	3,553	3,465	3,423	3,659
Increase in Bad Debt Provision	250	250	250	250	250
HRA Revenue Repairs	3,840	3,955	4,074	4,196	4,322
Revenue Contribution to Capital (R.C.C.O.)	12,077	12,946	10,064	9,241	9,005
Contribution to/(from) balance	(1,965)	(2,987)	(384)	265	(6)
<b>Total Expenditure</b>	<b>23,418</b>	<b>23,365</b>	<b>23,177</b>	<b>23,136</b>	<b>23,046</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Opening balance</b>	<b>7,384</b>	<b>5,419</b>	<b>2,432</b>	<b>2,049</b>	<b>2,314</b>
<b>Contribution to/(from) balance</b>	<b>(1,965)</b>	<b>(2,987)</b>	<b>(384)</b>	<b>265</b>	<b>(6)</b>
<b>Closing balance</b>	<b>5,419</b>	<b>2,432</b>	<b>2,049</b>	<b>2,314</b>	<b>2,308</b>
<b>Estimated closing dwelling numbers</b>	<b>5,297</b>	<b>5,299</b>	<b>5,299</b>	<b>5,269</b>	<b>5,239</b>
<b>Closing balance per dwelling</b>	<b>£1,023.06</b>	<b>£459.02</b>	<b>£386.64</b>	<b>£439.10</b>	<b>£440.45</b>

## THIRTY YEAR INVESTMENT FORECAST 2017/18 - 2046/47

	Years 1 to 10 (£000)	Years 11-20 (£000)	Years 21 - 30 (£000)	Total Spend (£000)
Adaptations	3,105	3,150	3,150	9,405
Communal Works	1,347	1,360	1,360	4,067
Decoration following IPM	257	497	473	1,227
External works (footpaths, fencing, etc.)	5,190	5,250	5,250	15,690
Garage Improvements	780	790	790	2,360
Heating Replacements	16,732	16,989	16,319	50,040
Internal Planned Maintenance	25,946	27,938	26,758	80,642
Repairs before painting	1,038	1,050	1,050	3,138
Roof work	4,440	4,500	4,500	13,440
Structural Repairs	1,450	1,470	1,470	4,390
Warden Link & Sheltered Housing	530	540	540	1,610
Walls/Canopies	1,795	3,590	3,590	8,975
Energy Efficiency	6,475	10,400	10,400	27,275
Professional Fees	2,593	2,630	2,630	7,853
Smoke / Fire Alarms	522	530	530	1,582
New build and regeneration capital investment	24,547	0	0	24,547
<b>Total expenditure</b>	<b>96,747</b>	<b>80,684</b>	<b>78,810</b>	<b>256,241</b>

<b>HRA Business Plan – Draft 5 Year Investment Plan</b>					
	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	£000's	£000's	£000's	£000's	£000's
<b><u>Scheme / Project</u></b>					
Adaptations	300	300	305	310	315
Heating replacement programme	1,470	1,530	1,602	1,668	1,736
Structural works	140	140	144	144	147
Lifeline Services	50	50	52	54	54
Repairs before painting	100	100	103	105	105
Roofing	420	420	450	450	450
Garages	75	75	77	79	79
External Works (footpaths, fencing, etc.)	500	500	515	525	525
Smoke detection	50	50	51	53	53
Pavement Crossing	25	25	26	26	26
Replacement Door Programme	250	250	255	260	260
IPM works	2,100	2,190	2,294	2,393	2,590
Communal Works	130	130	135	136	136
New build (net of HCA grant)	6,413	7,134	4,000	3,000	2,500
New build (financed by HCA grant)	1,000	1,618			
Fees	250	250	255	260	263
<b>Total spend</b>	<b>13,273</b>	<b>14,762</b>	<b>10,264</b>	<b>9,463</b>	<b>9,239</b>
<b><u>Resourced by:</u></b>					
Capital Receipts	196	198	200	222	234
RCCO	5,664	5,812	6,064	6,241	6,505
HCA Grant	1,000	1,618			
Investment Fund	6,413	7,134	4,000	3,000	2,500

Examples of Weekly Rent Changes for 2017/18

APPENDIX 5

Area	Property Type	Approved Rent 2016/17	Proposed Rent 2017/18	Increase between 16/17 & 17/18 £	Increase between 16/17 & 17/18 %
<u>Middleton St George</u>					
	1 Bedroom Bungalow	70.54	69.83	(0.71)	-1.01%
	2 Bedroom House	76.95	76.18	(0.77)	-1.00%
	3 Bedroom House	87.77	86.90	(0.87)	-0.99%
<u>Cockerton</u>					
	1 Bedroom Flat	63.55	62.91	(0.64)	-1.01%
	2 Bedroom House	74.42	73.67	(0.75)	-1.01%
	3 Bedroom House	80.18	79.38	(0.80)	-1.00%
<u>Haughton</u>					
	1 Bedroom Flat	64.08	63.44	(0.64)	-1.00%
	2 Bedroom Flat	72.59	71.86	(0.73)	-1.01%
	1 Bedroom Bungalow	70.58	69.87	(0.71)	-1.01%
	2 Bedroom House	76.37	75.60	(0.77)	-1.01%
	3 Bedroom House	85.38	84.52	(0.86)	-1.01%
<u>Branksome</u>					
	1 Bedroom Flat	63.65	63.01	(0.64)	-1.01%
	1 Bedroom Bungalow	70.40	69.69	(0.71)	-1.01%
	2 Bedroom House	73.00	72.27	(0.73)	-1.00%
	3 Bedroom House	82.99	82.16	(0.83)	-1.00%
<u>Lascelles</u>					
	1 Bedroom Flat	62.90	62.28	(0.62)	-0.99%
	2 Bedroom Flat	70.15	69.45	(0.70)	-1.00%
	2 Bedroom House	72.03	71.31	(0.72)	-1.00%
	3 Bedroom House	79.70	78.91	(0.79)	-0.99%
<u>Bank Top</u>					
	1 Bedroom Flat	64.05	63.41	(0.64)	-1.00%
	3 Bedroom House	82.07	81.25	(0.82)	-1.00%
<u>Redhall</u>					
	1 Bedroom Flat	61.45	60.83	(0.62)	-1.01%
	2 Bedroom Flat	67.58	66.90	(0.68)	-1.01%
	1 Bedroom Bungalow	65.15	64.50	(0.65)	-1.00%
	2 Bedroom House	69.07	68.38	(0.69)	-1.00%
	3 Bedroom House	75.64	74.88	(0.76)	-1.00%
<u>Eastbourne</u>					
	1 Bedroom Flat	60.36	59.76	(0.60)	-0.99%
	2 Bedroom Flat	67.23	66.56	(0.67)	-1.00%
	2 Bedroom House	70.01	69.31	(0.70)	-1.00%
	3 Bedroom House	75.77	75.02	(0.75)	-0.99%
<u>Skerne Park</u>					
	2 Bed House	70.79	70.09	(0.70)	-0.99%
	3 Bed House	76.50	75.73	(0.77)	-1.01%
<u>Parkside</u>					
	1 Bedroom Flat	64.13	63.49	(0.64)	-1.00%
	2 Bedroom House	73.55	72.81	(0.74)	-1.01%
	3 Bedroom House	81.31	80.50	(0.81)	-1.00%