# BUDGET CUT ASSESSMENT FORM

Mc4

| Budget Cut Assessment Form<br>TRADING STANDARDS | Ref No<br>Mc4 | Responsible AD | Responsible Finance Manager | Responsible HR Manager | Responsible Lawyer | Responsible EIA Officer |
|---|---|---|---|---|---|---|

**Description of Proposal:**

Delete one Trading Standards Officer post.
Reduction in subscriptions.
This will necessitate reducing reactive investigation work and ceasing participation in projects and campaigns such as seizure of illicit tobacco and alcohol and rogue traders. Medium risk inspections will also cease.

| Human Resources Impacts | | Asset Management Impacts | Decommissioning Costs | Cost Shunting |
|---|---|---|---|---|
| No. of posts to be deleted | 1 | Detail any released buildings/building space<br>Identify disposal or requisition issues | In addition to HR and Asset costs identify any others e.g. early contract termination costs | Is there any known or potential to increase costs elsewhere within Council budgets |
| No. of potential redundancies | 1 | None | None | None |
| Estimated Redundancy costs | £63,410 | | | |

| | Financial Summary | | | | |
|---|---|---|---|---|---|
| | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 |
| Estimated reduction to budget | 15,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| Redundancy Costs | 63,000 | 0 | 0 | 0 | 0 |
| Asset Implication | | | | | |
| Decommissioning Costs | | | | | |
| Known Cost Shunting | | | | | |
| Overheads | 491 | 1,131 | 1,116 | 1,107 | 1,107 |
| NET Budget Reduction | (47,509) | 36,131 | 36,116 | 36,107 | 36,107 |

## Equality Impacts

### Overview is EIA needed?

| Put 'x' in relevant box if the proposal: | | 'x' | Comments, including any charge across the options. Include the number of people affected, where known |
|---|---|---|---|
| Affects | Service users | x | Reduced investigation of requests for service. Reduced inspections increasing risks to consumers. |
| | Employees | | |
| | The wider community | | |
| Significantly affects how services are delivered? | | | |
| Have a significant effect on partner organisations? | | x | Unable to participate in projects and campaigns with the Police and Fire and Rescue Service. |
| Affect services known to be important to particular protected groups? | | | |
| Affect different protected groups in different ways? | | | |
| Relate to service areas with known inequalities | | | |

### Protected Characteristics

- Put 'x' in the box in the Impact column if there are positive (P) or negative (N) equality impacts. Leave box blank if there are no potential equality impacts
- Put L, M, H or ? in relevant column using following descriptions:
  L = sustainable adjustment in daily routine
  M = significant reorganisation or change
  H = life changing or limiting impact on quality of life
  ? = not known at this stage.

| | Impact | | Level | Explain decision, level of impact and any change across the options |
|---|---|---|---|---|
| | P | N | L/M/H/? | |
| Age | | | | |
| Race | | | | |
| Sex | | | | |
| Gender Reassignment | | | | |
| Disability | | | | |
| Religion or Belief | | | | |
| Sexual Orientation | | | | |
| Pregnancy or Maternity | | | | |
| Marriage/Civil Partnership | | | | |

| | Yes | Brief Details |
|---|---|---|
| Have Cumulative Impacts been identified? | | |
| Have unlawful impacts been identified? | | |
| Are there opportunities to advance equality? | | |
| Are there opportunities to foster good relations? | | |
| Have any other options been explored and discounted? | | |

MTFP – 2016/17 – Equality Screenings. This screening tool is to gather information on potential equality impacts to inform decision making. It is not an equality impact assessment. EIA will be done at a later stage where appropriate. All proposals must have an equality screen document. Decision makers must have equality screening information before any decision is taken. DBC is at risk of legal challenge if decision makers do not have this information.