

BUDGET CUT ASSESSMENT FORM

W3

Budget Cut Assessment Form LIBRARY SERVICE - MOBILE LIBRARY	Ref No W3	Responsible AD	Responsible Finance Manager	Responsible HR Manager	Responsible Lawyer	Responsible EIA Officer
<p>Description of Proposal:</p> <p>Proposal to withdraw the mobile library service, which visits 90 locations across the Borough in the town and villages, providing opportunities for residents who can't visit or choose not to either the main library or Cockerton to borrow books or have access to the internet. On average there are approximately 110 adults using the mobile library per week and on average approximately 154 children per week using the mobile library service when it visits their school or nursery.</p> <p>Any changes to the library service would require a full needs assessment carrying out and the development of a library needs assessment, which needs completing before the Council make any final decision on the future of the Library Service.</p> <p>NOTE The Council operates a housebound service for people who cannot get to a Library due to their health. The service may see an increase due to the closure of the mobile library. There will be a requirement to complete a Library Needs Assessment and full Equalities Impact Assessment prior to Members making any final decisions</p>						
Human Resources Impacts		Asset Management Impacts	Decommissioning Costs		Cost Shunting	
No. of posts to be deleted	1	Detail any released buildings/building space Identify disposal or requisition issues	In addition to HR and Asset costs identify any others e.g. early contract termination costs		Is there any known or potential to increase costs elsewhere within Council budgets	
No. of potential redundancies	1	The mobile library bus is owned by the Council and would be disposed of.	None		Potential increased demand on the housebound service. At this stage it is not expected to increase budgets.	
Estimated Redundancy costs	£16,212					

	Financial Summary				
	2016/17	2017/18	2018/19	2019/20	2020/21
Estimated reduction to budget	35,000	54,000	55,000	56,000	56,000
Redundancy Costs	16,000	0	0	0	0
Asset Implication					
Decommissioning Costs					
Known Cost Shunting					
Overheads	1,522	3,520	3,526	3,559	3,559
NET Budget Reduction	20,522	57,520	58,526	59,559	59,559

Equality Impacts

Overview is EIA needed?			Protected Characteristics								
Put 'x' in relevant box if the proposal:			<ul style="list-style-type: none"> Put 'x' in the box in the Impact column if there are positive (P) or negative (N) equality impacts. Leave box blank if there are no potential equality impacts Put L, M, H or ? in relevant column using following descriptions: L = sustainable adjustment in daily routine M = significant reorganisation or change H = life changing or limiting impact on quality of life ? = not known at this stage. 				Explain decision, level of impact and any change across the options			Yes	Brief Details
Affects	Service users	x	There would be an impact on approximately 800 active borrowers who use the mobile library service. The majority will be older members of the community and will be less able to travel to the town centre library.		Impact	Level					
	Employees	x	There would be an impact on employees working on the mobile library service, however there may be opportunities in the main library.		P	N	L/M/H/?		Have Cumulative Impacts been identified?	As other library services are being withdrawn there will be cumulative impacts on service users	
	The wider community		The mobile library visits some of the more rural areas across the Borough as well as a number of nurseries/school sites, which would be impacted upon with the removal of the service.	Age		x	M	Older residents who use the service would be impacted on if they were not able to use the main library or Cockerton.	Have unlawful impacts been identified?		
Significantly affects how services are delivered?		x	The mobile library would be stopped however there may be opportunities to extend the housebound service to support those residents that are housebound and cant visit the town centre Library	Race		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.	Are there opportunities to advance equality?		
Have a significant effect on partner organisations?			There would be an impact on schools and nurseries where the mobile service visits.	Sex		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.	Are there opportunities to foster good relations?		
Affect services known to be important to particular protected groups?		x	Withdrawal of the mobile library service would impact on older residents and those that are not able to travel to main library or Cockerton.	Gender Reassignment		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.	Have any other options been explored and discounted?	x	In the past year, options for a voluntary model at Cockerton Library have been explored but to date have not come to anything. There could be the opportunity of expanding the housebound service for those residents that genuinely can't get to with the main library or Cockerton.
Affect different protected groups in different ways?			It is likely that the withdrawal of the mobile service would affect those less mobile and the elderly population who use the service.	Disability		x	M	A number of disabled residents utilise the mobile library service and would be impacted on if it were withdrawn.			
Relate to service areas with known inequalities				Religion or Belief		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.			
				Sexual Orientation		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.			
				Pregnancy or Maternity		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.			
				Marriage/Civil Partnership		x	?	Withdrawal of the mobile library service would impact on each of the protected characteristics, however it would impact similarly on the broader community.			

MTFP – 2016/17 – Equality Screenings. This screening tool is to gather information on potential equality impacts to inform decision making. It is not an equality impact assessment. EIA will be done at a later stage where appropriate. All proposals must have an equality screen document. Decision makers must have equality screening information before any decision is taken. DBC is at risk of legal challenge if decision makers do not have this information.