

Building Regulation Submission

The Building Act 1984
The Building Regulations 2010

Building Control, Town Hall, Darlington, DL1 5QT

Email: buildingcontrol@darlington.gov.uk

Telephone: 01325 406214



DARLINGTON
Borough Council

Website: <https://www.darlington.gov.uk/environment-and-planning/building-control/>

PLEASE SELECT THE APPLICATION TYPE YOU WISH TO SUBMIT BY PUTTING A CROSS IN THE RELEVANT BOX BELOW

Full Plans Submission	Building Notice Submission	Regularisation Certificate	Reversion Submission
1 Applicant Details (The person on whose behalf the work is intended to be carried out, please provide the FULL name details)			
Name:			
Address:			
Postcode:			
Telephone:		Email:	
2 Agent Details (If applicable)			
Name:			
Address:			
Postcode:			
Telephone:		Email:	
3 Address/Location of Site			
Address:			
Postcode:			
Telephone:		Email:	
4 Details of Proposed Work			
Description of work:			
If the proposal is for a new building or extension, please state the proposed use:			
If the works are to an existing building, please state its present use:			
Date of commencement of the works (if Known):			
Has Planning Permission been applied for?		YES/NO	Planning Reference No.
If new build or extension are there any trees on this or adjoining sites within 20m of the development? If yes, please provide details			YES/NO
If a new build or extension is it going to be sited over or within 3m of a public sewer (a public sewer is any drain which services more than one property)? If yes, please contact Northumbrian Water Limited to arrange any necessary Building Over Sewer Agreements and provide details with your submission to Building Control			YES/NO
Is the building a workplace and subject to the provisions of the Regulatory Reform (Fire Safety) Order 2005? If yes, your application must be a full plans submission with a set of existing and proposed plans for consultation with the fire authority.			YES/NO
5 Fees please fill out the appropriate sections to assist with our calculation of your application fee			
New dwelling	How many dwellings?		How many dwelling types?
Extension	Internal floor area to be created (m ²)		How many storeys?
Replacement windows	How many windows		
All other works	Please provide an estimated cost of work	£	
Works for the sole benefit of a person with disabilities may be exempt from charges. Is exemption from fees being claimed? If yes, please provide evidence			YES/NO

6	Full plans submission only			
	<ul style="list-style-type: none"> One copy of this notice should be completed and submitted with one copy of plans and particulars in accordance with the provisions of Building Regulation 14. If you do not propose to comply with Approved Document M (Access to and use of building) an Access Statement must be provided with this Building Regulation application. 			
	Do you consent to the plans being passed subject to conditions where appropriate? Section 16 of the Building Act 1984: The conditions may specify modifications to the deposited plans and/or that further plans shall be deposited.			YES/NO
Extension of plan checking time: Do you agree to extend the prescribed period from 5 weeks up to 2 months, from the validation of your application?			YES/NO	
7	Building Notice submission only			
	If the works include an extension/new build please include a block/location plan clearly indicating the position of the development, any boundaries, existing buildings and drainage details (<i>scale of not less than 1:1250</i>)			YES/NO
8	Regularisation Submission only			
	<ul style="list-style-type: none"> A Regularisation Certificate can only be issued for work commenced on or after the 11th November 1985 In accordance with Building Regulation 15(6) the Council may require an applicant to take such reasonable steps, including laying open the unauthorised work for inspection as the Authority thinks appropriate to ascertain what work, if any, is required to secure compliance with the relevant regulations. 			
	Date the work was carried out:			
9	Reversion Submission Only Please include any supporting information you hold e.g. plans, calculations, certification and photos. A Form 7 Notice of Cancellation is also required to be completed.			
	Please provide details of the Approved Inspector			
10	Statement			
	<ul style="list-style-type: none"> This notice is given in relation to the building work as described and is submitted in accordance with Regulation 12(2)(a and b) and requires the payment of the appropriate fee. I understand that except in the cases of certain minor schemes further fees will be payable following the first inspection by the Local Authority Data Protection Act 1998: The Council, to which you have submitted this application form, collects data for the purposes of the Building Regulations. This data may also be passed to other related Government Agencies. Information provided as part of this application may be disclosed in response to a request under the Freedom of Information Act 2000. <p style="text-align: center;">PLEASE ENSURE THIS FORM IS SIGNED</p>			
	Name:	Signature:	Date:	

Notes for guidance:

Fees

The appropriate fee is dependent upon the type of work proposed. Fee scales and methods of calculation are set out in the guidance notes on fees which are available on request. Subject to certain exceptions the Full Plans Submission fees are payable in two stages. The Plan fee is payable on submission and the inspection is payable after the first site inspection.

Expiry of application

This application shall cease to have effect from three years after it is given to the local authority unless the work has been commenced before the expiry of that period.

Completion Certificate

A completion certificate will be issued following a satisfactory completion inspection. This is subject to the local authority being notified of all necessary inspections. Where the site has been dormant for more than five years or where notification is given that the application will be archived a resurrection fee may be charged to cover the cost of further inspections prior to the issuing of a Completion Certificate.

Planning Permission

Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the Town & Country Planning Act. You are advised to consult the Planning Department if you are in any doubt.

Further guidance can be found at <https://www.darlington.gov.uk/environment-and-planning/building-control/>