



DARLINGTON
Borough Council

APPLICATION FOR COMMUNITY FUNDING 2022/23

Eligibility criteria for applicants

- You can apply if you are a group of residents or leaseholders, a voluntary or community group with a good idea that will make a difference to the lives of **Darlington Council tenants and the wider community on Council housing estates**
- You can apply for funding up to £1,000 or for Jubilee events up to £500

As well, applications should meet at least one of the outcomes in the following outcomes. See attached Frequently Asked Questions for more details.

- A safe and caring community
- More people active and involved
- A place designed to thrive
- More people caring for our environment
- Enough support for people when needed
- More people healthy and independent
- Children with the best start in life
- More businesses and more jobs

If you have any queries or require assistance with your application please don't hesitate to contact the Customer Engagement Officer by email

customerengagement@darlington.gov.uk

How to Apply?

Simply visit our website and complete the online application or use this hard copy form and send to:

Customer Engagement Officer
Housing Services
Town Hall
Darlington
DL1 5QT

SECTION 1 - APPLICATION FORM

Please use this form when applying for a grant from the Community Fund.

Organisation:

Main Contact:

Address:

Telephone number:

Email address:

Do you have any communication needs – for example Braille, large print, interpreter, British Sign Language, hearing loop, etc? Yes No

SECTION 2 - YOUR PROJECT

Describe what you intend to do with the funding you are applying for, stating whether the project is new or existing. Please do not exceed 500 words.

Section 3 – Funding

How much is your application in total? (Maximum funding available is £1,000)

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Please provide a breakdown of how this funding will be spent, including other sources of funding from other organisations.

| Item | Cost of Item included in the bid | Items funded from other sources/in kind and not included in the bid |
|--------------|-----------------------------------------|----------------------------------------------------------------------------|
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| | | |
| | | |
| Total | | |

Section 4 – Declaration

I confirm that I am authorised to sign on behalf of the organisation named in this application. To the best of my knowledge the answers to all questions are accurate. If this application is successful, the grant awarded will be used only for the purposes stated in this application. This organisation agrees to abide by all the terms and conditions associated with any grant that may be awarded. I understand that we will be required to repay any grant awarded if it is not used for the purpose stated in this application.

Signed:

Date:

Print Name:

Position held in group:

Cheque to be made payable to:

| | |
|-----------------------------------------------------------|--|
| Please tell us how you found out about the Community Fund | |
|-----------------------------------------------------------|--|



Frequently Asked Questions

How will applications be judged?

All applications will be judged on their own merit.

1. Each application must demonstrate how it will benefit Council tenants, their families and /or the wider community living on Council estates.
2. Each application must also be able to demonstrate how it aims to help achieve, in the local community, at least one of the eight outcomes identified below.

The outcomes are:

- A safe and caring community
- More people active and involved
- A place designed to thrive
- More people caring for our environment
- Enough support for people when needed
- More people healthy and independent
- Children with the best start in life
- More businesses and more jobs

All applications that meet at least one of the eligibility criteria will then be assessed against a scoring criterion. These are used to assess:

- The extent to which the application supports one or more of the eligibility criteria above
- The quality and any added of the application

The decision on which projects to fund will be made by the Head of Housing and Tenants Panel.

What can a grant pay for?

In your application you will need to tell us what the grant will be spent on. Here are some examples of what we will fund:

- Materials for use in your project
- Publicity materials for use in your project
- Training
- Transport costs

- Venue hire
- Volunteer expenses
- Purchase or hire of equipment
- Information technology equipment
- A local event

What we won't pay towards:

- Day to day running costs (e.g. utility bills, council tax, rents)
- Items that only benefit individuals (e.g. equipment that is not to be shared)
- Political or religious activities
- Purchase of alcohol

How will I know if I have been successful?

Projects which demonstrate ability to have a positive impact on their community will be short listed to receive funding. A member of the Housing team will contact you to check your details and confirm payment arrangements.

How will I receive the funding?

If successful payment will be made by cheque distributed by post.

What is Interim Funding?

Occasionally, due to the nature of the project payment may be split with payments being conditional on completing certain tasks within a project.

What is the purpose of the interim funding?

Representatives of Housing Services and one or more tenant representatives will come to your project to meet with members of your organisation and/or the beneficiaries of the grant, take some photographs, hear about how the project is going and present the cheques for the second half of the funding.

What happens after the interim funding?

Once the interim visit has been completed you should carry on with the clear aim of completing your project.