



DARLINGTON

Borough Council

Access to Personal Information

HOUSING & REVENUE DIVISON
Town Hall, Darlington, DL1 5QT

Tel: 01325 405333

To protect our clients from unauthorised access to their personal information, and to comply with the Council's legal obligations under the Data Protection Act 1998, we require authorisation from clients before any information is disclosed to a third party, requesting information on their behalf. If you wish to give your consent to a third party, please would you complete and return the form below.

(Please print full name)

(Please print full address)

Give authority to:

Name, Agency:

Telephone Number:

Address:

Relationship:

to access my personal information from the Housing Services, in relation to (please tick appropriate boxes):

To deal with all matters relating to my tenancy

Current Housing Rent

Former Rent Account

Housing Benefit/Council Tax

Housing Application

Correspondence Address

(Tick this box if you wish all correspondence regarding the above to be sent directly to the named person above)

Register and act on behalf on Darlington Home Online

If applicable, please enter email address that will be used to register for Darlington Home Online:

Name, Agency:

Telephone Number:

Address:

Tenant's full name	Tenant's signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

Third Party full name	Third Party signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>