

**Disability Equality Impact Assessment Questionnaire**

<p><b>Policy/Service/Change being assessed:</b> 2012/2013 Budget Proposal : Merger of Reception Services – Staff without Accommodation</p>	<p><b>Department:</b> Resources, People and Place</p>
<p><b>Person Responsible for Assessment:</b> Catherine Whitehead – AD Corporate Services</p> <p><b>Person responsible for strategy where different from above:</b></p>	<p><b>Date of assessment:</b></p> <p>January 2012</p>

**Brief description of service and to whom provided/available:**

This is a proposal to combine Customer Services, Central House and Town Hall Reception without significant changes to accommodation. This will impact on services delivered to the community including; users of adult social care, blue badge holders and children services clients who use Central House reception. Elderly users in relation to bus passes currently issued at the Town Hall / Customer Services.

The following financial saving has been identified against this proposal.

2012/13	2013/14	2014/15	2015/16
£000	£000	£000	£000
40	80	80	80

The above savings include an employee impact of 5 employees been reduced to 2.5 FTE, likely to mean to 2/3 people been made redundant and the new service offering a reduced team size.

**Introduction**

This template should be used with the Disability Equality Scheme 2006-2009. Completing this template without following the rest of the disability equality impact assessment process outlined in the Scheme does not comprise a disability equality impact assessment.

If, after reading the guidance, you require further information on how to implement the assessment, please contact Peter Roberts, Social Enterprise Development Manager on 01325 388713

**Q.1 Is your service/policy/change accessible to all disabled people? Bear in mind any economic, social, environmental, physical, intellectual, cultural, linguistic, technological or other barriers.**

Issue	Yes	No	If yes, what evidence do you have to demonstrate this?	If no, what do you plan to do to remove barriers to access?
Physical or mobility impairment			Impact raised that only one receptionist has British Sign Language and people were concerned how this would be dealt with in the future	Implementation planning will include further impact assessment work.
Sensory impairment				
Learning disability or mental impairment				
Other disabilities and health conditions covered by the Equality Act 2010 (eg. diabetes, HIV, multiple sclerosis, depression and cancer)				
Any other disability issue (e.g. frail/vulnerable people, people with mild impairments who do not perceive				

themselves as disabled, people with multiple impairment)			
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**Q.2 (a) For whatever reason, does your service treat any group of disabled people differently from its other service users?**

Yes  
No


**If you have answered 'yes', please specify those individuals or groups affected and whether the impact has the potential to be adverse.**

**b) What needs to be done to prevent any potentially adverse impact?**

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**Q.3 (a) Do you promote disability equality within your service? (e.g. through departmental equalities group, innovative marketing or community engagement techniques)**

Yes

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No

**If you have answered 'yes', please give examples of how equality is promoted.**

**(b) Do you promote positive attitudes towards disabled people? (e.g. through customer care training, cultural issues awareness training, the use of images of disabled people in your publicity material)**

Yes

√

No

**If you have answered 'yes', please give examples.**

**Q.4 Are there any plans in place within your Service to promote disability equality more effectively?**

Yes  
No

√

**If yes, please outline what you intend to do (including details, if known, of timescales and areas to be covered, etc.)**

No.