

ACCESSIBILITY ADVISORY AND PLANNING SERVICES

ACADEMY TRADED SERVICE 2017/18 CHILDREN, FAMILIES AND LEARNING

1. SERVICE DESCRIPTION

PURPOSE: Competent accessibility planning advice and guidance, as set out below.

FUNCTIONS:

- An Accessibility audit tool will be provided which the School must complete in order to identify training requirements.
- Delivery of an accessibility training session to support implementation of accessibility planning. Based on the response to the audit tool, one of three packages will be offered to the school. The training offer will be composed of 2.5-hour twilight sessions on a pre-booking basis.

Bronze – for those schools who, on completion of the checklist, have identified significant gaps which indicate potential non-compliance and for which they require guidance.

Silver – for those schools, who, on completion of the checklist, have identified some gaps which would benefit from further guidance to achieve compliance.

Gold - for those schools who, on completion of the checklist, have identified potentially minor gaps which, when addressed, would support the schools in exceeding compliance.

It is expected each school will undertake one of the above accessibility sessions during the Academic year.

- An annual on-site meeting with management representatives to pro-actively monitor and assist in the development and implementation of agreed accessibility action plans
- An annual audit of the action plan, providing a written report and action points or recommendations where necessary. Ad-hoc advice and guidance eg in relation to complaints relating to accessibility.
- Bespoke training can be developed and provided to meet specific needs. The charge applicable will be agreed depending on the training requirements prior to the services being provided. For example, training such as delivery staff training per year (examples could be Equality Act, DFE guidance support, risk assessment support).