

<Service Name>
2013/14: DSG Funded Services - Review

AGENDA ITEM 6 - FOR

Date Submitted: <mm/dd/yyyy>
Year of Review 2013/14
Base/School Providing Service <School>
Main Contact Name and Tel No/
Completed by: <name> <contact no>
Budget <Total Budget>
Spend to date: <Total Spend to date>

Summary of Service - why is the service needed? Give brief description of purpose and remit.

What have been the key activities and progress to achieving these.

What were the planned outcomes, were they achieved? If SMART please list below.

What are the total number of children you have worked with, their age and educational achievement?

What is the level of need?

Are the outcomes achieved by the children you have supported in line with other children?

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How does this provision meet/match or exceed existing quality standards?

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Learning - what do you think could have been done differently, better, SMARTER etc, what changes to the service as a result? What feedback is there from children, young people and families.

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Staffing/Governance - how is the service managed? Explain staff responsibilities, other roles and key experience.

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Added Value - Explain service contribution to the school improvement plan, access plan, district equality scheme if relevant, schools curriculum, CPD programme and/or any other.

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Budget - Monitoring/Control. How is the spending/time controlled? Eg staffing costs, monitored by timesheets/expenses

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Related documentation - please list the additional information you have provided.

<Service Name>

AGENDA ITEM 6 - FORM 2

2013/14: DSG Funded Services - Funding Breakdown

No of Places

Direct Costs

Indirect Costs

Detail	£Staff costs (salaries)	Premises Costs	Resources	Expenses	Other	Total Direct Costs	Training	Insurance		Total Cost
eg. ICT - hardware cost eg. Water yearly eg SENCo conference eg public liability		£100.00	£500.00				£500.00	£350.00		
	£0.00	£100.00	£500.00	£0.00	£0.00	£600.00	£500.00	£350.00	£0.00	£850.00
Total										£1,450.00

Cost per place

Guidance:

Examples given, please over-write. Itemise all costs using 'detail' to explain each item. Use one line per item and add more lines as required.