

# **DARLINGTON BOROUGH COUNCIL**

## **BUDGET BOOK 2018-19**

### **INTRODUCTION**

The purpose of this book is to provide a single reference document containing key information relating to the Council's budgets for 2018-19 and medium term financial plans for 2018-19 to 2021-22.

There are two sections in the book:-

- 1. General Fund Revenue and Capital Budget**
- 2. Housing Revenue Account**

The book contains the following documents:-

#### **Section 1**

- 1.1 Medium Term Financial Plan 2018-19 to 2021-22 (including Capital Programme) – report of Chief Officers Executive to Council 22 February 2018.
- 1.2 Setting the Council Tax for 2018-19 – report to Council 22 February 2018.

#### **Section 2**

Housing Revenue Account - Revenue Budget 2018-19 – report to Council 22 February 2018.

## **General Fund Revenue Budget**

The Council has a long established process of operating a medium term approach to its financial planning and in line with this it reviews the plan at least on an annual basis when it firms up the following year, by approving a detailed budget and Council Tax level for the year. In doing this, the Council also takes due consideration of future year demands on its resources and establishes its firm proposals for the coming year with due regard to prudent financial management in the medium term. The Council has a successful track record of managing its resources in this way.

Between the financial years 2010/11 to 2017/18 the Council has faced unprecedented financial challenges following the Governments response to the worldwide economic downturn by introducing significant public sector spending reductions. In the case of Darlington Borough Council this has meant an overall real terms decrease in government funding of £42.4m anticipated to increase to £51.0m by 2021/22. To date this has resulted in the Council agreeing reductions to planned expenditure of £45.4m leading to a reduction of 730 in the Council's workforce

These reductions are unprecedented. The Council's main sources of income going forward are Council Tax and Business Rates and the ability to increase these sources of income to protect services and offset the loss of government grant is limited by the Government. Unless a referendum is held the Council cannot raise Council Tax by more than 3% each year and the rateable value of properties is set by the Government. Therefore the only way we can collect more revenue from these sources is to increase the numbers of properties built and attract more businesses to the Borough.

The Council undertook a significant consultation exercise in 2016 following an in-depth and detailed review of all services which resulted in the agreement of a Core offer budget by Council on 29 June 2016. The Council acknowledged that spending would need to be further reduced by £12m per annum by 2019/20, reducing expenditure and services to a statutory level with a small investment fund of £2.5m for services which the Council does not have to provide but which add great value to Darlington and its residents.

The Core Offer remains extremely challenging with a number of savings still to be delivered over the life of the MTFP, and additional pressures having arisen. Nevertheless, through innovative financial investments, increased income and release of redundant earmarked reserves, the Council can still deliver the agreed balanced plan and extend the MTFP, and have also identified £4.1m to add to the Futures Fund for investment in services across the life of this MTFP.

It is planned to allocate resources, predominantly on a one-off basis across the following five themes which are wholly consistent with the recently refreshed Corporate Plan and the additional funds will enable the core offer budget to be enhanced;

- a) Community Safety
- b) Maintain an attractive street scene environment
- c) Maintaining a vibrant town centre
- d) Developing an attractive visitor economy
- e) Neighbourhood renewal

The priorities of the Council are set out in the Community Strategy – One Darlington Perfectly Placed (ODPP), developed in partnership with public services, business and the voluntary and community sector. It is proposed that the focus needs to be on putting in place the conditions that will enable the ODPP ambitions to be achieved in a climate of significantly reduced public spending. The three conditions are:

1. Building Strong Communities – enabling people to live fulfilling lives with less involvement from public services.
2. Spending Wisely – maximising value for all public expenditure.
3. Growing the economy – generate income streams, employment and opportunities.

As part of the MTFP, annual council tax increases of 2.99% have been included in the MTFP as this is the limit by which council tax can be increased without a referendum.

Taking account of the above the Council’s General Fund balance at 1<sup>st</sup> April 2018 is projected to be £20.233m.

The Council has set a revenue budget of £80.640m for 2018-19 which is summarised at group level below:-

	£M
Children and Adults Services	55.470
Economic Growth	6.324
Neighbourhood Services & Resources	21.180
Financing Costs	0.915
Council Wide Pressures	0.769
Contingencies	(2.175)
Contribution from revenue balances	(1.843)
<b>Total net revenue budget</b>	<b>80.640</b>

	£M
The budget is funded by:-	
Council Tax	47.331
Business Rates Retained Locally	14.963
Top Up Grant	7.033
Revenue Support Grant	6.334
New Homes Bonus	1.822
Better Care Fund	1.731
Improved Better Care Fund	1.426
<b>Total</b>	<b>80.640</b>

A detailed report prepared by the Chief Officers Executive (COE) was presented to Cabinet on 12 December 2017 for consultation. The views of Efficiency & Resources Scrutiny Committee were fed back to Cabinet on 13 February 2018. The results of the consultation and other updates were considered at the meeting and amendments were made to the budget that was approved by Council on 22 February 2018.

## **Capital Programme**

As with the revenue budget the Council has a medium term financial plan for Capital. Local authorities' freedoms in capital investment and borrowing came into force on 1st April 2004 and under this system councils are able to borrow subject to affordable and prudent limits. This has ensured that there is even closer linkage between capital and revenue financial planning and enhances the Council's ability to invest to save.

The MTFP includes planned capital investment of £71.563m between 2018-19 and 2021-22.

The Department of Transport (DfT) releases capital funding to Tees Valley Combined Authority (TVCA) under the devolution deal, to implement the Local Transport Plan (LTP) based on a needs formula. A new Local Transport Plan is currently in draft form as the Strategic Transport Plan for the Tees Valley, which is due for consultation and publication in 2018. Currently the TVCA has agreed to passport the LTP allocation of funding to the local authorities and it is assumed that this will continue in 2018/19.

The capital investment requirements of Education services are largely funded by government programmes, which typically have a system of bids and/or assessments whereas the Housing Programme is funded from the Housing Revenue Account. The plans of these services are reviewed and updated on an annual basis and they contribute to the longer term view on financial planning for capital investment. The capital report also includes indicative allocations of future funding for the main areas of the capital programme, the majority of these being funded by capital grants and contributions from the Housing Revenue Account.

As a result of the implementation of the government's self-financing initiative introduced from April 2012 and savings delivered in the Capital Works fund it has been possible to create a HRA Investment Fund. It is proposed that this will be primarily used to deliver a new build programme. A total of £20.534m is available for the development of new council houses.

The Council can and has supplemented Government Capital Funding from its own resources such as capital receipts and prudential borrowing, although, in such challenging financial times the ability to fund from the Council's resources is severely limited. There is a need, however, to maintain the buildings and assets which the Council owns and provision for this needs to be made within the Council's overall financial strategy.

In order to enable investment required to deliver Darlington's ambitions for sustainable economic growth there has been created an Economic Growth Investment Fund (EGIF). The majority of the Plan will be completed in conjunction with the Tees Valley Combined Authority, although the Council will be required to provide prime and match fund some of the schemes.

Borrowing to fund capital expenditure and the investment of money that the Council holds to meet future costs is managed in accordance with a Treasury Management Strategy, which is approved annually by the Council. The Strategy for 2018-19 was approved at the Council meeting on 22 February 2018 after being considered at a special Audit Committee on 31 January 2018. The management of the Council's borrowing and investments is an integral part of the MTFP for both revenue and capital.

## **Council Tax**

In setting the budget the Council has regard to public expectations and demands for services and the impact on Council Tax. Government support in the form of Formula Grant is determined by national formulae and does not vary with local spending decisions. In this way, nearly half of the

Councils non-schools net budget funding is fixed which means that the Council's expenditure decisions impact very significantly on Council Tax.

Council Tax is calculated by dividing the part of the council tax requirement to be met from Council Tax by the tax base (the number of Band D equivalent dwellings):-

$$\frac{\pounds 47,331,000}{32,375.6} = \pounds 1,461.93$$

This is the amount paid to the Borough Council for band D properties excluding the average Parish Precept. This represents an increase of 5.99% in Council Tax levels from 2017/18. 3% of this increase is for an adult social care precept that is to be used solely towards expenditure on adult social care. The offer of this precept was introduced by the Secretary of State for Communities and Local Government in recognition of demographic changes nationally which are leading to growing demand for adult social care, which is an increasing pressure on council budgets.

Properties are categorized in eight valuation bands (based on estimated market values as at 1<sup>st</sup> April 1991). The Council Tax for each band is calculated as a proportion of Band D.

Band	Valuation range £	Proportion of Band D	D B C Council Tax 2018-19 £
A	Up to 40,000	6/9	974.62
B	40,001 to 52,000	7/9	1,137.06
C	52,001 to 68,000	8/9	1,299.49
<b>D</b>	<b>68,001 to 88,000</b>	<b>9/9</b>	<b>1,461.93</b>
E	88,001 to 120,000	11/9	1,786.80
F	120,001 to 160,000	13/9	2,111.68
G	160,001 to 320,000	15/9	2,436.55
H	More than 320,000	18/9	2,923.86

In addition to the Council's own requirements, Council Tax bills include the Office of the Durham Police Crime and Victims' Commissioner (£181.24 for Band D), County Durham and Darlington Fire and Rescue Authority precept (£100.53 for Band D) and in parish areas the Parish Council's precept (ranging from £10.15 to £45.30 for Band D).

### **Housing Revenue Account**

Local authorities are required to maintain a Housing Revenue Account (HRA) which records revenue expenditure and income relating to an authority's own council housing stock. The main items of expenditure in the HRA are loan charges and management & maintenance costs and the main items of income are from tenants in the form of rents and service charges.

From April 2012, the HRA subsidy system was abolished and replaced with "self-financing." For a one-off payment of £33m, the Council has bought itself out of the old subsidy system and from now on will be able to retain all rental income to use locally. This brings greater certainty and stability to the HRA so that future plans can be made with more confidence.

The HRA is ring-fenced to ensure that rents paid by local authority tenants accurately and realistically reflect the cost of providing the housing service and thus is required to carry its own working balance. The balance at 31<sup>st</sup> March 2018 is projected to be £8.561m.

Forward planning for Housing in service and financial terms is important and is carried out via the Housing Business Plan process which projects demands and resources up to 30 years ahead. Quite obviously, there is greater uncertainty as projections reach further into the future but the abolition of the HRA subsidy system has removed some of this uncertainty. The process of keeping a business plan is valuable to anticipate and plan future needs and ensure the sustainability of the service.

The main objective of the Government's policy on rent restructuring is that rents should be fair and affordable for tenants in the social rented sector. The policy sets out a common basis on which all rents in the social sector should be set. This means that the rent for a house or flat is linked to its capital value, size, location, condition and local earnings so that tenants can make a proper choice between how much they pay and the size and quality of the property they live in. The Council has determined rents for 2018-19 in accordance with this system.

**Paul Wildsmith**  
**Director of Neighbourhood Services & Resources**

**March 2018**

# Section 1

## **General Fund Revenue and Capital Budget**

### 1.1 Medium Term Financial Plan 2018-19 to 2021-22

- report of Chief Officers Executive to Council 22 February 2018

### 1.2 Setting the Council Tax for 2018-19

- report to Council 22 February 2018

# **Section 1.1**

## **General Fund Revenue and Capital Budget**

1.1 Medium Term Financial Plan 2018-19 to 2021-22

- report of Chief Officers Executive to Council 22 February 2018

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**MEDIUM TERM FINANCIAL PLAN**

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**Responsible Cabinet Member - Councillor Bill Dixon,  
Leader and all Cabinet Members**

**Responsible Director - Chief Officers Executive**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To approve a Revenue Medium Term Financial Plan (MTFP) for 2018/19 to 2021/22 including setting a budget and council tax increase for 2018/19. To also propose a 2018/19 to 2021/22 Capital Programme.

**Summary**

2. Between the financial years 2010/11 to 2017/18 the Council has faced unprecedented financial challenges from reductions in public sector spending. In the case of Darlington Borough Council this has meant an overall real terms decrease in government funding of £42.4m anticipated to increase to £51.0m by 2021/22. This resulted in the Council agreeing reductions to planned expenditure of £45.4m leading to a reduction to date of 730 in the Council's workforce. These income reductions have come at a time when demands for Council services in particular social care are increasing.
3. Since the draft MTFP proposed in December there have been a number of changes which affect the financial position. The most significant changes were the receipt of the Local Government Finance Settlement (LGFS) and the pay offer made to the Unions by the National Employers Organisation. Whilst the pay offer was higher than anticipated and would have caused a significant pressure, the LGFS gave Local Authorities flexibility by increasing the council tax referendum limit to 2.99%. Cabinet met in January and recommended the amendment to the proposed Council tax from 1.99% to 2.99%.
4. The Council undertook a significant consultation exercise in 2016 following an in-depth and detailed review of all services which resulted in the agreement of a Core Offer budget by Council on the 29 June 2016.
5. The Core offer remains extremely challenging with a number of savings still to be delivered over the life of the MTFP, and additional pressures having arisen. Nevertheless, through innovative financial investments, increased income and release of redundant earmarked reserves, the Council can still deliver the agreed balanced plan

and extend the MTFP, and have also identified £4.1m to add to the Futures Fund for investment in services across the life of this MTFP.

6. Following consultation feedback and the consideration of the impacts on services since the programme of austerity began, it is proposed to allocate resources, predominately on a one-off basis across the following five themes which are wholly consistent with the recently agreed corporate plan and the additional funds will enable the plan to be enhanced;
  - (a) Community Safety
  - (b) Maintain an attractive street scene environment
  - (c) Maintaining a vibrant town centre
  - (d) Developing an attractive visitor economy
  - (e) Neighbourhood renewal
7. In summary with significant good progress on savings, strong cost management and innovative treasury management the councils financial position is robust with a four year balanced MTFP and funds available for investment.

### **Recommendation**

8. Council are requested to:
  - (a) Approve the Revenue MTFP as set out in **Appendix 7** including the following;
    - (i) Council tax increase of 2.99% plus the 3% social care levy to fund Adult Social Care for 2018/19.
    - (ii) Schedule of charges as set out in **Appendix 3**
    - (iii) The proposed investments as set out in 49 - 62.
  - (b) A delegation for Cabinet to vary the Revenue Budget for 2018/19 by up to £0.5m without further Council approval.
  - (c) Approve the Capital Medium Term Financial Plan as summarised in **Appendix 10**.
  - (d) A delegation for Cabinet to vary the Capital Budget for 2018/19 by up to £0.5m without further Council approval.

### **Reasons**

9. The recommendations are supported by the following reasons :-
  - (a) The Council must set a budget for the next financial year.
  - (b) To enable the Council to continue to plan services and finances over the medium term
  - (c) To ensure decisions can be made in a timely manner.

**Chief Officers Executive**

### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase. Individual groups will be affected by specific proposals as they develop. In each case impacts will be considered before a decision is made to implement the proposal.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
One Darlington: Perfectly Placed	Within the constraints of available resources it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Sustainable Community Strategy, within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.
Impact on Looked after Children and Care leavers.	Children's social care continues to be resourced to provide good outcomes for Looked after Children or Care Leavers.

## MAIN REPORT

### Background and Context

- The Council for the period 2010/11 to 2017/18 faced unprecedented financial challenges as the Government responded to the worldwide economic downturn by introducing significant public sector spending reductions. In the case of Darlington Borough Council this meant an overall real terms decrease in government funding of £42.4m anticipated to increase to £51.0m by 2021/22. This resulted in the Council agreeing reductions to planned expenditure of £45.4m leading to reduction to date of

730 in the Council's workforce.

11. In agreeing the MTFP 2016/17 to 2019/20, the Council acknowledged that spending would need to be further reduced by £12m per annum by 2019/20 and following significant public consultation agreed a Core Offer budget for the period which reduced expenditure and services to a risk based minimum level with a small investment fund (The Futures Fund) of £2.5m per annum for services which the Council does not have to provide but which add great value to Darlington and its residents.
12. In terms of the financial context faced by the Council since approving the MTFP the situation remains similar with reductions in Local Government funding along the lines predicted in the MTFP. Following the submission and approval of the Council's Efficiency Statement, Revenue Support Grant is guaranteed at the published reducing level however this is now only a small fraction of the Councils overall revenue stream. The Councils two main sources of funding are Council Tax and Business Rates, the former being relatively stable, the latter being far more volatile.

### Updated Information and changes to the draft MTFP

13. As a result of updated information since the draft MTFP was approved for consultation last December a number of changes have been made to this proposed MTFP. These changes along with the references to where they appear in the report are shown below:

No.	Change	Effect	Para.	App.
1	Increase council tax by 1% in 2018/19 & 2019/20	Improves resources over the life of the MTFP by £3.414m	42, 45, 53	7
2	Revenue budget management Qtr 3 position.	Improves reserves by £1.429m	55	5, 7
3	Increased pressure in Children's Services external placements	Increases Children's expenditure over the life of the plan by £1.7m	23, 31, 54	1, 2, 7
4	Proposed national pay award	Increases expenditure across services over the life of the MTFP by £4.954m	23, 31, 54	1, 2, 7
5	Additional profits from joint venture activity	Reduces expenditure over the MTFP by £0.695m	23, 31, 54	1, 2, 7
6	Reversal of Adult social care contingencies not required	Increase reserves by £0.850m over the MTFP	23, 31, 54	1, 2, 7
7	Proposed one off funding for each of the five investment themes reduced to £0.500m each.	Reduced the one off investment for each theme by £0.067m.		
8	Alteration to the Top Up grant formula as per the Ministry of Housing, Communities & Local Government (HCLG)	Reduces resources over the life of the MTFP by £0.055m	36, 53	7

No.	Change	Effect	Para.	App.
9	Final confirmation of NHB Payments	Increases resources over the life of the MTFP by £0.219m	36, 53	7

## Financial Analysis

### Progress on Delivery of the Current MTFP

14. Overall good progress has been made on delivering the savings identified in the Current MTFP and most will be achieved with the exception of the Library relocation where the decision was deferred due to legal proceedings and a property management role which cannot be deleted at present due to increased activity. There is however some considerable savings still to be achieved which have been programmed for future years and whilst progress is on track to deliver them the significance of the challenge should not be underestimated.
15. Whilst every effort has been made to minimise the impact of the reductions on residents and service users, the level of financial cuts has been severe. Through service performance monitoring and discussions with partners the impacts have been monitored and wherever possible mitigated and it has been particularly pleasing to see some of the success of the voluntary sector in bringing in additional charitable funding to support services. The Council has been working hard to achieve the savings and using innovative ways to increase funding to enable the Futures Fund to grow. This is discussed in further detail in paragraphs 49– 62.

### Projected Expenditure

16. Estimates attached at **Appendix 1** have been prepared based on current service levels and include known pressures and efficiencies which are summarised below and detailed in **Appendix 2**. The most significant pressures and efficiencies are however discussed in the following paragraphs. Assumptions used when preparing the estimates are set out at **Appendix 4**.

<b><u>Summary of Pressures/Savings</u></b>	Estimate 18/19 £m	Estimate 19/20 £m	Estimate 20/21 £m	Estimate 21/22 £m
Savings offsetting pressures	(2.449)	(3.097)	(3.109)	(3.199)
Service Demand	2.612	2.088	1.992	1.979
Reduced Income	0.265	0.267	0.267	0.267
Other	0.153	0.114	0.088	0.088
Current Savings Shortfalls	0.476	0.047	0.048	0.048
Pay Model	0.916	1.775	2.275	2.790
<b>Net Pressures</b>	<b>1.973</b>	<b>1.194</b>	<b>1.561</b>	<b>1.973</b>

17. **Efficiencies/Savings** identified - By far the largest saving is in financing costs where investments in pooled property funds are anticipated to generate £0.800m per annum.

The Treasury Management strategy approved by Council in March 2017 approved the use of the Council under borrowing for investment in these funds and the Council has currently invested £29m with dividends already received of £0.300m. The saving also includes the efficiencies from the senior management restructure agreed at Council in January along with profits from the council's Joint ventures.

18. A number of contingencies have also been released including the £0.275m provision for anticipated increased National Insurance Contributions and subsequent agency rate increase following the introduction of IR35 legislation which hasn't materialised. The Living wage contingency of £0.549m was also released as it partially forms part of the pay model pressure and also has been contained in the new social care contracts.
19. **Service demand** – The largest pressure in service demand is external residential placements and Independent Fostering Allowances in Children's Services with an anticipated pressure of £1.6m. When preparing the MTFP it was anticipated that costs would reduce however following significant work reviewing all packages this has not materialised, in fact costs have increased as packages are becoming more complex and the cost of external placements is increasing. This is in line with local and national trends and has been growing over the last few years. Whilst overall numbers are not increasing significantly the number of children requiring high cost specialised external placement is. Work is on-going in the Children's transformation project to try and reduce the spend and the pressure reduces in future years, however the likelihood of reducing this further in the short term is limited and it would not be prudent to assume it could be removed. Two further pressures have been identified on the back of the increase in placements, one being transportation costs to children in out of area special placements at £0.300m and legal fees at £0.050m. A key focus of the review of Commissioning in Children's Services is to enable more children to be placed closer to home.
20. **Reduced income** – There are a number of areas anticipating reduced income, the largest being in parking with income down by 5% on anticipated, creating a pressure of £0.120m. This reduction is across long and short stay car parks. Cemeteries and Crematoriums have seen a reduction in burials and cremations highlighting a pressure of £0.070m.
21. **Other** – there are a number of small pressures including the cost of asset valuations required for the statement of accounts, partnership contributions and subscriptions required for data intelligence systems to assist with economic regeneration.
22. **Savings Shortfall** - The current savings shortfall relates to the library relocation and estates officer post as noted above.
23. **Pay Model** – since the draft MTFP the National Employers Organisation have made a two year pay offer to the unions which was far higher than anticipated. Whilst the head line increase is 2% per annum for 2018/19 and 2019/20 the offer is significantly bottom loaded with some employees receiving far higher awards. For Darlington the 2 year increase equates to 5.9% with an additional cost over the life of the MTFP of £4.9m.

24. Taking all of the above savings and pressures into account the projected expenditure is shown in the table below:-

	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children and Adult Services	55.470	55.106	55.765	56.593
Economic Growth	6.324	6.704	6.961	7.590
Neighbourhood Services and Resources	21.180	21.233	21.317	21.543
Financing costs	0.915	0.560	0.935	1.039
Council Wide Pressures/(savings)	0.769	1.610	2.110	2.625
Contingencies	(2.175)	(2.256)	0.199	0.201
<b>Total Expenditure</b>	<b>82.483</b>	<b>82.957</b>	<b>87.287</b>	<b>89.590</b>

### **Projected Income – Core Grant Funding to Local Government**

25. As mentioned earlier, the Council submitted an Efficiency Statement which was approved and has guaranteed our level of Revenue Support Grant (RSG). Therefore the resource levels are as per the current MTFP.
26. In terms of New Homes Bonus (NHB) this is included in core Government funding as it is top sliced from RSG. However in the 2017/18 Local Government Finance Settlement changes to the formula were announced and there is now a national baseline of 0.4% with no NHB paid until the increase in numbers is above this limit, which for Darlington is 162. It was also announced that the current NHB payment of 6 years would be reduced to 4 in 2018/19.
27. The national saving in NHB of £240m in 2017/18 was converted into an Adult Social Care Support Grant of which Darlington's element was £0.503m. This grant however was for one year only whereas the NHB reduction is on an annual basis putting further pressure on our finances.
28. As part of the Economic Growth Strategy, the Council is working towards increasing housing numbers to meet the needs of our population. Whilst there are a high number of planning applications being granted some of the developments are slow to come to fruition. The current financial incentives in terms of NHB are £1,530 per band D equivalent property with an additional £350 for affordable housing. In addition the Council also receives additional Council Tax for each property. Clearly housing growth is key to sustaining the Council's MTFP.
29. Set out in the table below are the latest projections which show a further £3.638m reduction in cash terms, in real terms (which assumes inflation) this equates to £5.251m.

	<b>2017/18 £m</b>	<b>2018/19 £m</b>	<b>2019/20 £m</b>	<b>2020/21 £m</b>	<b>2021/22 £m</b>
Revenue Support Grant	9.094	6.334	3.556	3.102	3.102
Top up Grant	6.828	7.033	7.286	7.505	7.692
New Homes Bonus	2.278	1.822	1.578	1.154	1.285
Better Care Fund	0.161	1.731	3.147	3.147	3.147
Adult Social Care Support Grant	0.503	0.000	0.000	0.000	0.000
<b>TOTAL</b>	<b>18.864</b>	<b>16.921</b>	<b>15.567</b>	<b>14.908</b>	<b>15.226</b>

30. What happens to Local Government funding beyond 2020 is unknown, the Government had announced that it would be reviewing the system and was proposing to allow Councils to keep 100% of NNDR subject to some equalisation of resources and safety nets. In return Local Government will receive no RSG and take on additional responsibilities and costs. Following the national election and the priority given to Brexit the full review of Local Government Finance has been delayed so any changes that happen will only take place where there is no need for legislative changes; this means a 100% business rate retention scheme cannot happen. The latest announcement is that the government is aiming for 75% business rate retention by 2020/21, alongside system reset and implementation of Fair Funding Review.
31. This change puts a level of uncertainty into the system and planning at this stage beyond 2020 is challenging.

### **Improved Better Care Fund**

32. In the Spring budget, following pressure from Local Government regarding the escalating costs of Adult Social Care the Government announced additional funding named Improved Better Care Fund (IBCF) reducing over a three year period. With the funding came conditions on what it could be spend on and required the plan to be signed off by the Health and Wellbeing board and followed by approval of the plan from the DCLG.
33. Darlington's plan has received approval and will be used to offset expenditure on current pressures and demand to ensure sustainability while the service undergoes transformation, also funded through IBCF. This has reduced the immediate Adult Social Care budget pressure and achieved a more financially stable position for the medium term when a transformed service can operate sustainably within its resources. The table below shows the funding received;

	<b>2017/18 £m</b>	<b>2018/19 £m</b>	<b>2019/20 £m</b>	<b>2020/21 £m</b>	<b>2021/22 £m</b>
IBCF	2.192	1.426	0.708	0.000	0.000

### **Council Tax Income**

34. As a direct consequence of reductions in Government funding Council Tax is now by far the largest single funding stream and will increase further as a percentage over the coming years as it represents 55% of all income in 2017/18 increasing to 63% by 2021/22. The on-going increases reflect the Cabinet's continued view that income from

Council Tax must increase to protect key services. Members will recall that a 1% increase in Council Tax increases annual revenue by £0.447m and that Darlington has the second lowest Council Tax in the North East Region.

35. Cabinet initially proposed to increase Council tax by 1.99% however subsequently the LGFS gave Local Authorities more flexibility by increasing the council tax referendum limit to 2.99%. Cabinet met in January and recommended an amendment to the proposed Council tax from 1.99% to 2.99% be set out for consultation.
36. In the 2015 Autumn Statement it was announced that Council's with responsibility for adult social care will be able to levy a 'precept' of 2% on top of the current council tax referendum limit to help fund the increasing cost of social care. The LGFS in December 2016 provided more flexibility by allowing the Social Care precept to rise by an additional 1 per cent in 2017/18 and 2018/19 (from 2 percent to 3 percent) on the condition that the total increase to 2019/20 does not exceed 6 percent. Whilst the percentage increase is still 6 percent over the three year period it is advantageous to the Council to take this flexibility and increase the precept in the first two years as it generates more income to help offset the increasing adult social care costs in the short term. For Darlington, adult social care expenditure is the largest overall budget and the precept is required to help in funding the on-going increases. The precept is on top of the 2.99% council tax increase noted in the preceding paragraph. The assumption going forward is a 0% precept increase in 2019/20 and then rising to 2% thereafter.
37. Planning estimates anticipate growth levels to be an average of 376 band D equivalent properties over the period of this plan which is a growth on the tax base of 1.15% albeit lower than anticipated in the current MTFP. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate is anticipated to remain at 99% in 2018/19.
38. Taking the above into account Council Tax income over the period of this plan is estimated as follows :-

	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Total Council Tax anticipated	44.123	47.331	49.300	51.846	54.511

### **National Non Domestic Rates**

39. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Consumer Price Index (CPI). The business tax-base is far more volatile than the council tax base and requires very close monitoring. In addition to the potential to "lose" income due to business closures the Council also carries the risk of losing appeals by businesses against valuations.
40. From 1 April 2017 a new valuations list across the country for non-domestic properties took effect, the revaluation of all properties has led to a net reduction in business rates payable in Darlington of just over £4m although this loss of income will be offset within the system via a Top Up Grant so there should be no direct impact on the Council.

41. The Councils Economic Strategy gives priority to increasing business within the borough, this has a positive impact on the amount of NNDR collected. However this is not a quick solution as major developments and attracting businesses into the Town by their very nature take time and upfront investment. Net growth in NNDR collected relies on grant outstripping revaluations and reductions.
42. The in-year collection rate target for NNDR is 98.0% and as at the end of December 2017 the actual collection figure is 80.4% with three months to go and so is on track to achieve the target.
43. Taking the above into account the projections of NNDR are shown below

	<b>2017/18</b> <b>£m</b>	<b>2018/19</b> <b>£m</b>	<b>2019/20</b> <b>£m</b>	<b>2020/21</b> <b>£m</b>	<b>2021/22</b> <b>£m</b>
NNDR	14.499	14.963	15.502	15.967	16.366

### Collection Fund

44. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non Domestic Rates (NDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire and Rescue precept authorities and Central Government. The collection fund is in a balanced position so there is no an impact on the MTFP

### Other Grants

45. Set out below are the estimated grants which are included in service estimates at Appendix 1.

	<b>2018/19</b> <b>£m</b>
Public Health Grant	8.362
PFI	3.200
Troubled Families Grant	0.536
Discretionary Housing Payments	0.200
Adult & Community Learning	0.858
Youth Justice Board	0.223
Local Reform and Community voices	0.070
Individual Electoral Registration	0.007
<b>Total</b>	<b><u>13.456</u></b>

### Total Income

46. The table below shows the Council's estimated income for the period of this plan which shows a steady state in cash terms, albeit not in relative terms when taking inflation into account, over the next three years, rising in 2021/22 when RSG funding stops falling. This is despite the anticipated reductions in government grant and new homes bonus

as the following income streams offset the reductions. The proposed 2.99% Council tax increase, an Adult Social Care Precept of 3% in 2018/19, the IBCF grant and an anticipated growth in business rates.

<b>Resources - Projected and assumed</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Council Tax	44.123	47.331	49.300	51.846	54.511
Business rates retained locally	14.499	14.963	15.502	15.967	16.366
Top Up Grant	6.828	7.033	7.286	7.505	7.692
RSG	9.094	6.334	3.556	3.102	3.102
New Homes Bonus	2.278	1.822	1.578	1.154	1.285
Better Care Fund	0.161	1.731	3.147	3.147	3.147
Adult Social Care Grant	0.503	0.000	0.000	0.000	0.000
IBCF	2.192	1.426	0.708	0.000	0.000
<b>Total Resources</b>	<b>79.678</b>	<b>80.640</b>	<b>81.077</b>	<b>82.720</b>	<b>86.103</b>

### Projected MTFP

47. Set out in the table below is the projections based on the income and expenditure analysis discussed in the previous sections of this report along with the required use of balances.

	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Estimated Expenditure	80.510	81.763	85.726	87.617
Add Pressures / Additional savings	1.973	1.194	1.561	1.973
Projected Total Expenditure	82.483	82.957	87.287	89.590
Projected Total Resources	(80.640)	(81.077)	(82.720)	(86.103)
Projected budget deficit	1.843	1.880	4.567	3.487
Use of balances	(1.843)	(1.880)	(4.567)	(3.487)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Revenue Balances

48. The table below shows the anticipated revenue balances position taking into account the projected revenue outturn for 2017/18 which is detailed at **Appendix 5** along with the assessment of required risk balances as set out in **Appendix 6** and the utilisation of revenue balances as set out above to fund the projected budget deficit. The reserves position has improved against the current MTFP and as can be seen there remains a closing balance of £4.126m by 2021/22:-

<b>Revenue Balances</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Opening balance	20.233	14.060	12.180	7.613
Risk Reserve	(4.330)	0.000	0.000	0.000
Contribution to/(from) balances	(1.843)	(1.880)	(4.567)	(3.487)
Closing balance	<b>14.060</b>	<b>12.180</b>	<b>7.613</b>	<b>4.126</b>

### **Strategy for using Available Revenue Balances**

49. The unallocated balances rely on delivery of further savings of £4.3m by 2021/22, building around 400 houses per year, no significant overspending, no further pressure on pay inflation and Council Tax increase of 1.99% plus the Adult Social care precept of 2%. We therefore need to be cautious but understand the need to increase our Futures Fund as much as possible to invest into discretionary services which hold great value to our community.
50. The Council's Cabinet are proposing the following approach as to how the available balances should be spent;
- (a) Minimise on-going committed annual spending to assist and work towards eradicating the unfunded budget gap of £3.5m in 2022/23.
  - (b) Create five Future Fund Investments themes which will stimulate growth to be utilised over the four years of the MTFP.
  - (c) Delegate the management of these funds to Cabinet over the four year period.
51. In setting this criteria Cabinet have first and foremost drawn on One Darlington Perfectly Placed – this is the plan, drawn up in consultation and agreed with all the public private and voluntary organisations which belong to the Darlington Partnership. One Darlington Perfectly Placed set out two key priorities for how Darlington can be a great place to live, work, visit and invest.
52. One Darlington aims to make sure that all residents have opportunities for a good quality of life; that inequalities are tackled, the most vulnerable supported and the potential of every resident realised.
53. Perfectly Placed aims to make sure that Darlington's natural advantages, its transport links, good housing and attractive environment, are maximised to create and share jobs and wealth.
54. As a consequence of looking to these long term goals and after listening to feedback the Council's Cabinet have drawn up proposals under the following five themes which are wholly consistent with the recently approved corporate plan priorities and the funding will enable the plan to be enhanced. The themes will be fully developed under each heading if approved:-

### **Futures Fund - Theme 1 - Community Safety - £100,000 ongoing plus £500,000 one off funding across the MTFP period.**

55. Previous rounds of spending reductions in the Council and its partners in the Police have impacted on the co-ordination and leadership of work to keep Darlington a safe

place. In line with national trends anti-social behaviour has increased and there are risks this may impact on public perceptions of safety.

56. This theme will be utilised to deliver on-going funding to provide leadership within the Council that would drive forward a co-ordinated approach where all relevant Council and partner resources are targeted to priority areas achieved by a Council-wide intelligence led problem solving group working with the Multi Agency group. This approach could see work undertaken in specific target areas likely initially to be linked to a Mutual Gain/Neighbourhood Renewal Strategy area. The one off funding would be used to support core resources to address priority issues and make one off interventions at a local level.

**Futures Fund - Theme 2 – Maintaining an Attractive Street Scene Environment - £300,000 ongoing plus £500,000 one off funding across the MTFP period.**

57. Significant reduction in resources over the last six years is increasingly having an impact on the boroughs environment and whilst the teams have been innovative in delivering new ways of working it has been impossible to negate all the impact of the cuts. This theme would provide resource to return grass cutting to 12-15 day cycles, return to weekly back lane cleanse, a general increase in cleansing across the borough along with one off investments for priority areas for deep cleans and physical improvements in some areas. In addition, a report will shortly be presented to Cabinet on the feasibility of the use of a private sector company to undertake environmental enforcement to further improve cleanliness in the Borough.

**Futures Fund - Theme 3 – Maintaining a Vibrant Town Centre - £500,000 one off funding across the MTFP period.**

58. The Town Centre faces a number of challenges as do many towns across the country due to the increase in on-line shopping and out of town retailing. There is currently no funding available in this key area which would help create conditions for growth and therefore this theme could aim to provide investment to underpin the recently agreed Town Centre Strategy, targeting events to increase footfall, support the Markets, promote and market the Town Centre and design schemes to attract businesses along with providing match funding with the private sector on improvement schemes.

**Futures Fund - Theme 4 – Developing an Attractive Visitor Economy - £500,000 one off funding across the MTFP period.**

59. The core offer budget does not allow for any investments in the Experience Darlington Strategy or the 2025 200th Anniversary of the opening of the Stockton and Darlington Railway. These and other culture opportunities will be missed if funding is not available to match those of others and to pump prime investment. This one off fund could be utilised to deliver such cultural activities, which in turn will promote and improve the Darlington economy.

**Futures Fund - Theme 5 – Neighbourhood Renewal - £500,000 one off funding across the MTFP period.**

60. Despite the significant work undertaken to reduce the inequality gap through the One Darlington Strategy the austerity measures have had a negative impact and poverty and inequality remain significant barriers to all of our communities enjoying a good

quality of life. The fund could be used to trial the sort of approaches that are making a difference in Red Hall in another area and would assist public services and communities to determine how best to work together to address inequalities in employment, health etc.

61. In addition, the Council as Corporate Parent for Looked After Children (LAC) recognise the inequality of opportunity for LAC to gain employment and this funding could also be used to assist in helping out LAC to become 'work ready'.
62. With limited funding, it is proposed that the approach would be to select a further area (beyond the Red Hall Healthy New Town) to develop an holistic approach to tackling the impacts of inequality and poverty with firm outcomes to be achieved in areas such as attainment, crime, and employment. Subsequent to consideration of the MTFP in the New Year, a further report would be brought to Cabinet proposing an approach which it is suggested will include an assessment of evidence on deprivation, a set of criteria, and proposed outcomes. Once selected it is likely that as with Red Hall, a local steering group made up of public service representatives, ward members and residents will drive delivery. There is a degree of complementarity with the theme around Community Safety but it is suggested that while it will focus more on place-based interventions, the NR approach is directed towards the impacts on people.

### **Capital Expenditure**

63. Capital expenditure is significant, one off expenditure used to purchase or improve assets to enable the Council to deliver its priorities, for example purchasing land to enable road improvements or investing in modernising school buildings and housing. The Council continues to deliver a significant capital investment programme in the main funded from the Housing Revenue Account (HRA) and external funding which is targeted at specific schemes and programmes such as Transport and Schools.
64. The Council can also supplement Government Capital and funding from its own resources such as capital receipts which are scarce in these times of austerity and or prudential borrowing which has future revenue implications. The Capital programme set and agreed by Council last year laid out a four year plan and with regard to council funded schemes it is not proposed to make any changes to the programme at this point.
65. Attached at **Appendix 10** is the latest capital programme which has regular updates as decisions are made and external funding becomes available. The following paragraphs describe the major elements of the programme. Specific scheme approvals will be subject to detailed reports to Cabinet.
66. Set out below are details of the levels of Government funding available for investment by the Council in 2018/19 and outline proposed use of such funds, the detailed use of the funds will be subject to detailed reports to Cabinet.

	<b>2018/19 £m</b>
<b>Children's Services</b>	
School Condition Allocation	0.142
<b>Transport</b>	
Local Transport Plan	2.575
Local Growth Fund	1.695
National Productivity Investment Fund	1.519
<b>Other Capital Programme</b>	
Disabled Facility Grant	0.804
<b>Total Capital Grants Available</b>	<b>6.735</b>

## **Children's Services**

### **School Condition Allocations**

67. The Local Authority now only receives school condition funding for Community Maintained Schools. Maintenance funding for Academies is available through other routes. This funding received by the Local Authority will be spent in line with key priorities identified with each maintained school through the locally agreed asset management planning (LAMP) process, carried out each January. There are no strict spend deadlines for these small scale condition related projects which are prioritised and completed as funding becomes available.

### **Transport and Highways**

68. The following works are proposed for delivery in 2018/19

#### **Local Transport Plan**

69. The Department for Transport (DfT) releases capital funding to Tees Valley Combined Authority under the devolution deal, to implement the Local Transport Plan (LTP) based on a needs formula. A new Local Transport Plan is currently in draft form as the Strategic Transport Plan for the Tees Valley, which is due for consultation and publication in 2018. There will be a number of further documents below under the Strategic plan including a Local Implementation Plan for each local authority area, which will effectively replace the individual local authorities' LTPs. Currently the TVCA has agreed to passport the LTP allocation of funding to the local authorities and it is assumed that this will continue in 2018/19. The allocation is constituted of two blocks of funding; the Integrated Transport Block and Highways Capital Maintenance.

70. In 2018/19 the indicative amounts are £0.886m allocated for the Integrated Block and £1.689m for the Highways Maintenance Block (comprising £1.398m maintenance and £0.291m incentive funding) and these will fund an agreed priority of maintenance of highway assets, management of the highway network and improvement schemes.
71. The TVCA Local Growth Fund will provide £1.175m for the access road and associated highway improvements to open up Ingenium Parc to phase 1 of the commercial development. Expressions of Interest have been submitted for two schemes to be funded from the LGF Sustainable Access To Employment programme. If successful £0.220m will fund the Rotary Way cycle route and £0.300m will fund the Woodland Road cycle route.
72. During 2017/18 a successful bid was made to the National Productivity Investment Fund to improve the route between the A66 and Darlington town centre. The two year programme consists of three schemes:
- (a) McMullen Road roundabout scheme to increase capacity and traffic flow along Yarm Road and to facilitate access into Ingenium Parc.
  - (b) To signalise Lingfield Way/Yarm Road junction to improve bus reliability and punctuality; improve access into the Business Park and Industrial Estate for all modes including by bike through the creation of an off road cycle route; and to improve traffic flow on Yarm Road.
  - (c) To change the layout of the throughabout junction on Haughton Road and create more capacity to improve traffic flow, whilst retaining good walking and cycling crossing points and routes.
73. National Productivity Investment Fund (NPIF) will provide £1.519m in 2018/19 and a further £1.855m in 2019/20.

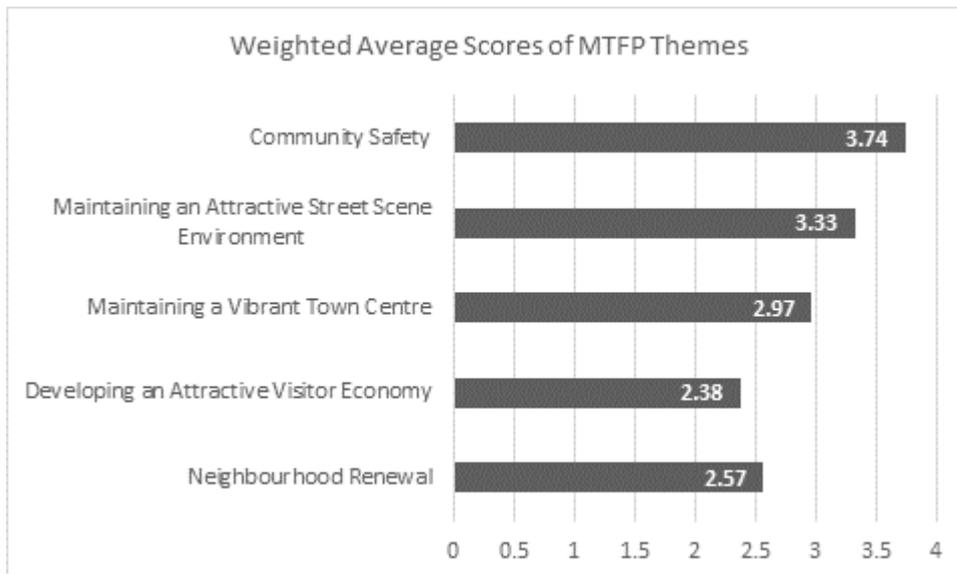
## **Housing**

74. All Housing Capital schemes are funded fully from the Housing Revenue Account. The priorities identified through the Housing Business Plan to be funded from the estimated capital resources for 2018/19 include:-
- (a) Adaptations and lifts – £0.200m budget is to deliver adaptations within the Council's housing stock to enable tenants with a disability to remain in their own home and live independently across the Borough and to complete any unplanned major works to passenger lifts within sheltered and extra care schemes.
  - (b) Heating Replacement - £1.280m to fund new condensing boiler and central heating upgrades.
  - (c) Structural Repairs - £0.500m has been set aside to address any structural issues that may be identified within the year.
  - (d) Lifeline Services - £0.050m is set aside to continue to provide upgrades to Lifeline equipment.
  - (e) Repairs before Painting - £0.100m will be invested in joinery repair works in anticipation of the cyclical external painting programme in areas throughout the Borough.

- (f) Roofing – £0.700m for the replacement of roofs, fascia's, soffits and rainwater goods alongside the top-up of loft insulation where appropriate.
- (g) Garages - £0.075m will be invested in improvements to the Council's garage blocks in areas to be determined.
- (h) External Works - £0.500m will be used to provide new rear dividing fences and new footpaths to Council properties across areas to be determined.
- (i) Smoke Detectors - £0.050m is required to replace existing hard wired smoke and heat detectors where systems are now 10 years old and reaching the end of their recommended lifespan.
- (j) Pavement Crossings - £0.032m has been identified to fund pavement crossings across the Borough.
- (k) Replacement Door Programme - £0.350m will be used to develop a planned programme to replace existing timber doors with new PVC doors.
- (l) Window Replacement - £0.500m will be used to develop a planned programme to replace existing windows with more energy efficient windows.
- (m) Internal planned maintenance – £1.800m for the replacement of kitchens and bathrooms, rewiring of electrical systems and heating system upgrades where required.
- (n) Communal Works - £0.100m will be used on the upgrade and improvement of flooring within communal areas across the borough and to replace failing door entry systems and communal doors across the borough.
- (o) New Build - £8.694m will be spent completing the current new build programme.

## Consultation

75. The Efficiency and Resources Committee met on the 25 January 2018 to consider the draft MTFP and the responses from all the Council's Scrutiny Committees. The minutes are shown in **Appendix 8**, in summary there was a majority support for the Council Tax increase (including the Adult Social Care precept) of 5.99% and the fees and charges levels.
76. A detailed analysis of all consultation is attached at (**Appendix 9**).
- (a) 338 survey responses were received and additional responses collected via social media, emails and letters.
  - (b) The survey produced general support for the themes proposed for additional resources these were ranked as shown in the graph below with the highest number signifying the most popular theme.



- (c) In terms of the proposed increase in Council Tax, the responses were fairly evenly split between those in favour and those against the proposal.

## Conclusion

77. The MTFP as agreed by Council remains deliverable but as previously acknowledged it is not without risk and challenges. Some risks previously identified have occurred and the recommendations within this report address the financial implications of them. The proposed MTFP includes the retention of risk balances to offset further unforeseen risks.
78. The Council still has the financial capacity to deliver a four year balanced MTFP which puts it in a much stronger position than many Councils, however this is at the cost of reductions in service levels. To mitigate some of these reductions the Council's Cabinet are proposing to utilise available revenue balances and have proposed an approach which will minimise on-going committed annual spending to assist and work towards eradicating the unfunded budget gap in 2022/23 and create five Future Fund Investments themes which will stimulate growth and assist in delivery of One Darlington Perfectly Placed outcomes to be utilised over the four years of the MTFP.
79. Planning beyond the current MTFP is extremely difficult given the uncertainty around the new Local Government financial system planned for 2020 and such issues as the impact of BREXIT on the Country's finances. The proposed plan will allow the new Council elected in 2019 to inherit a balanced MTFP to 2021/22 giving it time to assess the impacts of the changing landscape and make its decision on how it will address the financial position it faces. Current planning suggests there will be a budget deficit of approximately £3.5m for the new Council to address however for the reason above, this will almost certainly change but at this stage it is not possible to know whether the change will be positive or negative.
80. In summary, the Council continues to face significant financial challenges however the MTFP agreed by Council in June 2016 remains deliverable and through prudent pooled

investment along with further efficiency savings and release of earmarked reserves there is an opportunity to increase the futures fund and invest a further £4.1m in our services over the next four years.

81. As the Council's Statutory Chief Financial Officer, the Director of Neighbourhood Services and Resources, must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available therefore the Director is confident that they are an accurate reflection of the Council's financial position. General Reserves are adequate however the Council is carrying a significant risk in terms of the need to reduce expenditure, it is essential that cost reductions as agreed in the MTFP in June 2016 are progressed and implemented as the Council will be operating with minimum levels of balances to fund any cost pressures or non-delivery of savings.

## APPENDICES

Appendix 1	Detailed Estimates
Appendix 2	Budget Pressures / Savings
Appendix 3	Fees and Income Proposals
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2017/18
Appendix 6	Assessment of Risk Balances
Appendix 7	Proposed MTFP 2018 to 2022
Appendix 8	Consultation – Efficiency and Resources Minutes
Appendix 9	Consultation – summary of public consultation
Appendix 10	Capital Programme 2018 - 2022

**REVENUE ESTIMATES 2018/19 - Summary**
**APPENDIX 1**

	2017/18	2018/19			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Children and Adults	52,048	107,626	(14,927)	(37,229)	55,470
Economic Growth	6,549	22,121	(15,037)	(568)	6,516
Neighbourhood Services & Resources	21,153	90,811	(29,400)	(40,423)	20,988
<b>Group Totals</b>	<b>79,750</b>	<b>220,558</b>	<b>(59,364)</b>	<b>(78,220)</b>	<b>82,974</b>
Financing Costs	1,618	915	0	0	915
Council Wide Pressures / Savings	5	769	0	0	769
Contingencies	(1,553)	(2,175)	0	0	(2,175)
<b>Grand Total</b>	<b>79,820</b>	<b>220,067</b>	<b>(59,364)</b>	<b>(78,220)</b>	<b>82,483</b>

**Revenue Estimates 2018/19**
**People**

	2017/18	2018/19			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b><u>CHILDREN &amp; ADULT SERVICES</u></b>					
<b><u>Director of Adults &amp; Children's Services</u></b>	176	179	0	0	179
<b><u>Children &amp; Adult Services</u></b>					
Transformation & Performance	589	653	(118)	(37)	498
Business Support	1,212	1,194	(8)	0	1,186
<b><u>Children's Services</u></b>					
Children's Services Management & Other Services	437	487	0	0	487
Assessment Care Planning & LAC	2,890	2,944	0	0	2,944
First Response & Early Help	2,449	2,604	0	(429)	2,175
Youth Offending / ASB	268	656	(123)	(293)	240
Adoption & Placements	9,706	11,460	(43)	0	11,417
Quality Assurance & Practice Improvement	376	540	(88)	0	452
<b><u>Development &amp; Commissioning</u></b>					
Commissioning	1,865	2,010	(67)	0	1,943
Voluntary Sector	432	339	0	(57)	282
Workforce Development	180	183	0	0	183
<b><u>Education</u></b>					
Education	1,690	21,614	(1,085)	(18,483)	2,046
Schools	0	9,213	0	(9,213)	0
Transport Unit	0	0	0	0	0
<b><u>Public Health &amp; Community Safety</u></b>					
Public Health	100	8,462	0	(8,362)	100
Community Safety	0	0	0	0	0
Healthy New Towns	207	355	0	(355)	0
<b><u>Adult Social Care &amp; Health</u></b>					
External Purchase of Care	26,072	36,246	(11,569)	0	24,677
Intake & Enablement	865	2,410	(1,518)	0	892
On-going Long Term Care - Older People	1,282	1,336	0	0	1,336
On-going Long Term Care - Physical Disability	9	59	(54)	0	5
On-going Long Term Care - Learning Disability	1,623	1,790	(99)	0	1,691
On-going Long Term Care - Mental Health	959	1,043	(155)	0	888
On-going Long Term Care - Children's	463	443	0	0	443
Service Development & Integration	(1,802)	1,406	0	0	1,406
<b>Total People</b>	<b>52,048</b>	<b>107,626</b>	<b>(14,927)</b>	<b>(37,229)</b>	<b>55,470</b>

**Revenue Estimates 2018/19**  
**Economic Growth**

	2017/18	2018/19			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Director of Economic Growth</b>	162	164	0	0	164
<b>Economic Initiative</b>					
AD Economic Initiative	122	128	0	0	128
Built & Natural Environment	144	145	0	0	145
Christmas Lights					0
Consolidated Budgets	282	152	0	0	152
Development Management	(110)	498	(610)	0	(112)
Economy	444	381	(47)	0	334
Investment & Funding	164	169	(192)	0	(23)
Place Strategy	247	323	(26)	0	297
<b>Regulatory Services</b>					
AD Regulatory Services	113	124	(9)	0	115
Building Control	151	287	(153)	0	134
CCTV	144	541	(341)	0	200
Emergency Planning	92	94	0	0	94
Environmental Health	269	285	(15)	0	270
Flood & Water Act	94	82	0	0	82
General Licensing	0	176	(176)	0	0
Parking	(1,402)	1,304	(2,494)	0	(1,190)
Private Sector Housing	4	13	(5)	0	8
Property Management & Estates	(698)	474	(1,077)	0	(603)
Taxi Licensing	0	150	(150)	0	0
Trading Standards	214	227	(6)	0	221
<b>Transport &amp; Capital Projects</b>					
AD Transport & Capital Projects	116	121	0	0	121
Building Design Services	22	492	(464)	0	28
Capital Projects	152	277	(104)	0	173
Car Parking R&M					0
Concessionary Fares	3,205	3,221	0	0	3,221
Highways	2,442	3,034	(610)	(29)	2,395
Highways - DLO	(501)	8,014	(8,518)	0	(504)
Regeneration Projects	137	139	0	0	139
Sustainable Transport	199	768	(40)	(539)	189
<b>Joint Levies &amp; Boards</b>					
Coroners	179	182	0	0	182
Environment Agency Levy	102	105	0	0	105
Outside Contributions	60	51	0	0	51
<b>Total Economic Growth Services</b>	<b>6,549</b>	<b>22,121</b>	<b>(15,037)</b>	<b>(568)</b>	<b>6,516</b>

**Revenue Estimates 2018/19**  
**Neighbourhood Services & Resources**

	2017/18	2018/19			
	Net Budget £000	Gross Budget £000	Income £000	Grants £000	Net Budget £000
<b>Chief Executive's Office</b>					
Chief Executive Officer	231	235	0	0	235
Communications & Engagement	817	883	(44)	0	839
Darlington Partnership	16	98	(82)	0	16
Heritage and Cultural Development	139	101	0	0	101
<b>Director of Neighbourhood Services &amp; Resources</b>	152	201	(45)	0	156
<b>AD Law &amp; Governance</b>					
Democratic Support	1,182	1,234	(24)	(7)	1,203
Registrars	(44)	234	(274)	0	(40)
Administration	720	802	(82)	0	720
Legal & Procurement	979	1,287	(218)	0	1,069
<b>AD Finance &amp; Human Resources</b>					
Financial Services & Governance	1,425	1,741	(392)	0	1,349
Financial Assessments & Protection	204	248	(40)	0	208
Systems	708	695	(38)	0	657
Xentrall Services (D&S Partnership)	1,505	2,216	(755)	0	1,461
Complaints & Freedom of Information	162	174	(6)	0	168
Human Resources	576	772	(245)	0	527
Health & Safety	136	182	(41)	0	141
<b>AD ICT</b>	577	586	(9)	0	577
<b>Community Services</b>					
AD - Community Services	119	121	0	0	121
Building Cleaning - DLO	69	675	(598)	0	77
Cemeteries & Crematorium	(831)	570	(1,388)	0	(818)
Civic Theatre	75	4,498	(4,458)	(81)	(41)
Commercial Catering - DLO	0				0
Allotments	(4)	17	(8)	0	9
Dolphin Centre	415	3,131	(2,651)	0	480
Eastbourne Complex	3	105	(125)	0	(20)
Head of Steam	222	278	(47)	0	231
Indoor Bowling Centre	12	25	(12)	0	13
Libraries	804	878	(51)	0	827
Markets					0
Town Centre & Outdoor Events	114	174	0	0	174
School Meals - DLO	22	687	(664)	0	23
Move More	3	32	(16)	(16)	0
Stray Dogs	54	54	(1)	0	53
Street Scene	4,580	6,188	(1,754)	0	4,434
Transport Unit - Fleet Management					0
Waste Management	2,689	2,745	0	0	2,745
Winter Maintenance	405	418	(2)	0	416
<b>Building Services</b>					
Construction - DLO	(456)	10,069	(10,512)	0	(443)
Maintenance - DLO	(341)	3,085	(3,429)	0	(344)
Other - DLO	153	0	0	0	0
Corporate Landlord	2,216	2,689	(384)	0	2,305
<b>General Support Services</b>					
Works Property & Other	106	105	0	0	105
<b>Housing</b>					
Local Taxation	291	732	(284)	(147)	301
Rent Rebates / Rent Allowances / Council Tax	(132)	39,583	(132)	(39,540)	(89)
Housing Benefits Administration	106	822	(50)	(632)	140
Housing Options	264	398	(97)		301
Customer Call Centre	571	758	(288)	0	470
Service, Strategy & Regulation and General Services	139	285	(154)		131
<b>Total Neighbourhood Services &amp; Resources</b>	<b>21,153</b>	<b>90,811</b>	<b>(29,400)</b>	<b>(40,423)</b>	<b>20,988</b>

<b>Pressures</b>	Estimate	Estimate	Estimate	Estimate
	18/19	19/20	20/21	21/22
	£m	£m	£m	£m
<b>Increased Demand</b>				
Childrens external placements	1.650	1.350	1.350	1.350
Childrens transportation costs for additional routes	0.294	0.298	0.304	0.289
Looked after children - various staffing changes	0.041	0.008	0.007	0.005
Childrens social work - various staffing changes	0.186	0.049	0.049	0.049
Child arrangement orders	0.050	0.000	0.000	0.000
Childrens legal fees	0.050	0.050	0.050	0.050
Family Placement - various staffing changes	0.016	0.021	0.029	0.030
Family Placement - additional costs	0.016	0.016	0.016	0.016
Adoption - Tees Valley Regional Adoption Agency costs	0.080	0.080	0.000	0.000
Complaints - Increased use of external professionals	0.030	0.030	0.000	0.000
Looked after children - increased use of external professionals	0.009	0.009	0.009	0.009
Child Protection & Review - increased staffing costs	0.037	0.020	0.020	0.020
Legal Services staff changes	0.011	0.012	0.012	0.013
Secretarial staff changes	0.009	0.011	0.011	0.012
Engagement Team changes	0.028	0.029	0.030	0.031
Parking Processing and Appeals - introduction of P&D card readers	0.080	0.080	0.080	0.080
CCTV	0.025	0.025	0.025	0.025
	2.612	2.088	1.992	1.979
<b>Reduced Income</b>				
Parking Processing and Appeals - reduced income	0.120	0.120	0.120	0.120
CCTV - lost income from external client	0.025	0.025	0.025	0.025
Dolphin Centre - reduced income	0.050	0.050	0.050	0.050
Cemeteries & Cremations - reduced income	0.070	0.072	0.072	0.072
	0.265	0.267	0.267	0.267
<b>Other</b>				
Various small pressures	0.153	0.114	0.088	0.088
	0.153	0.114	0.088	0.088
<b>Current Savings shortfall</b>				
Library - anticipated delay on relocation	0.429	0.000	0.000	0.000
Property Management - not achievable due to increased activity	0.047	0.047	0.048	0.048
	0.476	0.047	0.048	0.048
<b>Pay Model</b>				
Projected additional costs for proposed national pay model	0.916	1.775	2.275	2.790
	0.916	1.775	2.275	2.790
<b>Savings</b>				
Financing Costs - reduction due to increased activity	(0.829)	(0.800)	(0.755)	(0.651)
IR35 - Employers NI - additional costs not materialised	(0.275)	(0.275)	(0.275)	(0.275)
Living Wage - release of contingency as costs reflected in Pay Model	(0.142)	(0.284)	(0.549)	(0.549)
Apprentice Levy - saving based on updated information	(0.082)	(0.083)	(0.084)	(0.082)
Additional savings due to Joint Venture activity	(0.086)	(0.593)	(0.343)	(0.343)
Concessionary Fares - reduction in inflation	(0.060)	(0.110)	(0.140)	(0.180)
Construction - maintain current levels of turnover	(0.156)	(0.126)	(0.126)	(0.126)
Release of Employers NI not required	(0.161)	(0.193)	(0.211)	(0.191)
Adult Social Care contingency not now required	(0.213)	(0.212)	(0.213)	(0.212)
Darlington & Stockton Partnership - additional income	(0.021)	(0.022)	(0.023)	(0.023)
Corporate Management - no increase in Members allowances	(0.015)	(0.019)	(0.025)	(0.027)
Reduction in Pension Increase Act charges	(0.017)	(0.017)	(0.017)	(0.017)
Banking - savings on new contract	(0.005)	(0.005)	(0.005)	(0.005)
Occupational Health - reduction in doctor/nurse provision	(0.020)	(0.020)	(0.020)	(0.020)
In house fostering savings	(0.140)	(0.140)	(0.140)	(0.140)
Supporting People - contract savings	(0.038)	(0.036)	(0.024)	(0.022)
Social Work staff changes	(0.011)	(0.006)	0.000	0.000
Additional Rental income from Shops & Offices	(0.019)	(0.037)	(0.037)	(0.037)
Concessionary Fares - Bulk bus pass issue	0.000	0.000	0.000	(0.085)
South Park Café - Richmondshire Trust running the Café	(0.006)	(0.006)	(0.006)	(0.006)
Hippodrome - additional income as per business plan	0.000	0.000	0.000	(0.040)
Feethams Multi-Storey Car Park - reduction in planned maintenance	0.000	0.000	0.000	(0.052)
Senior Management Savings	(0.153)	(0.113)	(0.116)	(0.116)
	(2.449)	(3.097)	(3.109)	(3.199)
<b>Total net pressures</b>	1.973	1.194	1.561	1.973

## SCHEDULE OF CHARGES 2018/19

Description	Existing Charge £	New Charge £	Financial Effect £
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**LEARNING SKILLS – LEARNING FOR LIFE**

Standard Fee is £60 per course per term

Full Fees (including enrolment and tuition fees) per hour	3.00	3.00	<b>NIL</b>
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**Accredited Learning**

Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.

**No fees will be charged for publicly subsidised courses where:**

Learners are aged 16-18 (on 31 August 2017)

Learners are aged 19-24 (on 31 August 2017) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan or Learning Difficulty Assessment (LDA)

Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or maths.

Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL).

Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one or more of the following apply:

- They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or
- They receive Employment and Support Allowance (ESA) and the learner is in the work-related activity group (WRAG), or
- They receive Universal Credit, earn less than 16 times the national minimum wage or £330 a month and are determined by Jobcentre Plus (JCP) as being in one of the following groups:
  - i. All Work Related Requirements Group
  - ii. Work Preparation Group
  - iii. Work Focused Interview Group
- They are released on temporary licence (RoTL) and studying outside a prison environment and not funded through the Offender's Learning and Skills Service (OLASS).

*Evidence required: Letter of entitlement from Job Centre Plus indicating the date and claim or for copy of licence (RoTL) from Probation Service*

Learners aged 19-24 who are unemployed and on a Traineeship

### **Courses with no public subsidy**

For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: [www.gov.uk/advanced-learning-loans](http://www.gov.uk/advanced-learning-loans)

Asylum Seekers – individuals will be assessed for eligibility in conjunction with SFA

Special Fees – some courses have special fees, cost on application

FE course – NVQ etc price on application

#### **The following courses are free:**

Family Learning, Functional Skills, Study Programmes and courses which are funded through external projects

**Additional Learning Support (ALS)** is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities.

Description	Existing Charge £	New charge £	Financial Effect £
<p><b>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</b></p> <p>The following fees do not incur VAT</p> <p><b>Marriages</b>  Entering a Notice of Marriage or Civil Partnership  For a Registrar to attend a Marriage at the Register Office  Civil Partnership Registration  Incumbents for every Entry Contained in Quarterly Certified  Copies of Entries of Marriage  Registrars fee for attending a marriage at a registered building or for the housebound or detained  Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained  Superintendents Registrar fee for attending the marriage of the housebound or detained</p> <p><b>Certification for Worship and Registration for Marriages</b>  Place of Meeting for Religious Worship  Registration of Building for Solemnisation of Marriage</p> <p><b>Certificates issued from Local Offices</b>  Standard Certificate (SR)  Standard Certificate (RBD) (at time of Registration)  Standard Certificate (RBD) (after Registration)  Short Certificate of Birth (SR)  Short Certificate of Birth (RBD)  Certificates of Civil Partnership (at time of Ceremony)  Certificates of Civil Partnership (at later date)  General Search fee  Each Verification</p>		<p>These charges set nationally by Statute and will be charged at the advised rate for 2018/19</p> <p>These Charges set nationally by Statute and will be charged at the advised rate for 2018/19</p>	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>All Ceremonies – Town Hall</b> Monday to Saturday	200.00	250.00	
<b>All Ceremonies – Approved Premises</b>			
Application Fee (3 years)	1,700.00	1,700.00	
Fee for Attendance Monday to Saturday	400.00	458.00	
Fee for Attendance Sunday	500.00	508.00	
Fee for Attendance Bank Holidays	500.00	508.00	
<b>Certificates</b>			
Walk in Certificates	20.00	20.00	
European Passport return service checking	30.00	40.00	
<b>REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE</b>			
The following fees do not incur VAT.			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
Register – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
<b>LIST OF OVERSEAS ELECTORS – SALE</b>			
The following fees do not incur VAT.			
List – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
List – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
<b>MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST – SALE</b>			
The following fees do not incur VAT			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	2.00	2.00	
Register – Data Form	10.00	10.00	
Per 1,000 Names – Data	1.00	1.00	
<b>TOWN HALL</b>			
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. All rooms are to be charged by the hour, rather than by session			
Committee Rooms per hour	28.50	31.00	
			<b>Minimal</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>LAND CHARGES</b>			
<b>The following fees are inclusive of VAT</b>			
<b>Search Fees</b>			
Standard Search - Residential Property (post or DX)	79.00	91.80	
Standard Search – Residential Property (electronic)	77.00	89.80	
Standard Search – Commercial Property (post or DX)	119.00	139.80	
Standard Search – Commercial Property (electronic)	117.00	137.80	
<b>Con 29 Required</b>			
<b>Residential Property</b>			
One Parcel of Land	64.00	76.80	
Several Parcels of Land – Each Additional Parcel	20.00	24.00	
<b>Commercial Property</b>			
One Parcel of Land	104.00	124.80	
Several Parcels of Land – Each Additional Parcel	20.00	24.00	
<b>Con 29 Optional</b>			
Each Printed Enquiry	5.00	6.00	
Own Questions	5.00	6.00	
Official Search – LLCI	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	13.00	13.00	
Expedited Search (Residential)	140.00	165.00	
Expedited search (Commercial)	190.00	225.00	
Personal Search	No charge	No charge	
			<b>NIL</b>

<b>FINANCIAL PROTECTION SERVICES</b>				
<b>Category</b>	<b>Description</b>	<b>Existing Charge £</b>	<b>New Charge £</b>	<b>Financial Effect £</b>
1	Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	670.00	670.00	
II	Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order: - for the first year - for the second and subsequent years where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.	700.00 585.00	700.00 585.00	
III	Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	270.00	270.00	
IV	Preparation and lodgement of an annual report or account to the Public Guardian	195.00	195.00	
V	Conveyancing Costs Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees: A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements	See Description	See Description	
				<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>LIBRARIES</b>			
<b>Fines On Overdue Items</b>			
Adults – per day	0.15	0.15	
Maximum charge per book	5.10	5.10	
Senior Citizens – per day	0.10	0.10	
Maximum charge per book	3.10	3.10	
Children – per day	No charge	No charge	
<b>Loan Charges for Audio Materials (1 week)</b>			
CD's	1.00	1.00	
DVD's	1.50	1.50	
<b>Reservation Fees for books and Audio Materials</b>			
Adults	0.50	0.50	
Senior Citizens	0.25	0.25	
Children/Unemployed	0.25	0.25	
<b>Reservation Fees for Books Obtained from Outside the Authority</b>			
Single charge for all books obtained from other libraries	5.00	6.00	
<b>Repeat Fee for Renewal of Books from Outside the Authority</b>			
Single Charge for all books obtained from other local authorities	5.00	6.00	
<b>Replacement Tickets</b>			
Adults	1.20	1.20	
Senior Citizens	1.20	1.20	
Children/Unemployed	0.60	0.60	
<b>Spoken Word</b>			
Cassettes & CDs (3 Week Loan)			
Adults ( <i>who are not exempt</i> ) each	1.50	1.50	
Children each	No charge	No charge	
<b>Language Courses (per element)</b>			
Subscription for whole course to be paid in advance	1.35	1.35	
<b>Local History Research</b>			
Standard charge	5.00	5.00	
Specialist Research – per hour	30.00	30.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Photocopies</b>			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
<b>Printing</b>			
Text Printouts			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
Image Printouts			
A4 B&W	0.80	0.80	
A4 colour	1.60	1.60	
<b>Reproduction of Images from Stock</b>			
Digital copies for Private/Study purposes – per photo	5.50	5.50	
Digital copies for small local commercial use – per photo	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	110.00	110.00	
<b>Scan and e-mail Service</b>			
First sheet	1.00	1.00	
Each subsequent sheet	0.50	0.50	
<b>Hire of Locker</b>	0.50	0.50	
<b>Internet Use</b>			
Library members First 30 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	1.00	1.00	
<b>Lost &amp; Damaged Items</b>	Full current Replacement Cost (non- refundable)	Full current Replacement Cost (non- refundable)	
<b>Fax</b>			
Outgoing Transmission			
United Kingdom – per sheet	1.45	1.45	
Europe – per sheet	2.30	2.30	
USA/Canada – per sheet	2.80	2.80	
Rest of the World – per sheet	3.80	3.80	
Incoming Transmission – per sheet	0.45	0.45	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Fax by Satellite</b>			
Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet	12.50	12.50	
<b>Room Hire</b>			
Not for profit organisations per hour	10.00	10.00	
Commercial organisations per hour	15.00	15.00	
			<b>Minimal</b>
<b>PLANNING FEES</b>			
Planning fees are set nationally			
<b>PLANNING – PRE APPLICATION ADVICE</b>			
All charges include VAT at 20%			
Major Development for a written response, including up to 2 meetings	504.00	700.00	
Minor Developments for a written response to include a meeting if necessary	252.00	252.00	
<b>Other Developments</b>			
Minerals Processing	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	126.00	126.00	
Householder developments	24.00 to 36.00	24.00 to 36.00	
Advertisements	63.00	63.00	
Listed Building consents (to alter/extend)	Free	Free	
Listed Building consents (to demolish)	Free	Free	
Conservation area consents	Free	Free	
Certificates of lawful development	Pre - Application advice not appropriate	Pre - Application advice not appropriate	
Telecommunications Notifications	126.00	126.00	
<b>Other Charges</b>			
Pre-Application meeting involving Planning Committee Members	630.00	630.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>PLANNING – SUPPLEMENTARY ITEMS</b>			
<b>Items inclusive of VAT at 20%</b>			
Letter confirming exemption	26.00	26.00	
Letter confirming completion	26.00	26.00	
Letter confirming enforcement action will not be taken	26.00	26.00	
Site inspection to determine info.	26.00	26.00	
A4 Photocopy (ex plans) – first page	1.10	1.10	
Subsequent pages	0.10	0.10	
A3 Photocopy (ex plans) – first page	1.20	1.20	
Subsequent pages	0.20	0.20	
A2 Photocopy (ex plans) – first page	1.50	1.50	
A1 Photocopy (ex plans)	2.00	2.00	
A0 Photocopy (ex plans)	3.00	3.00	
O.S. Sheets – up to 6 copies	16.00	16.00	
<b>Items outside the scope of VAT</b>			
Local plan	18.00	18.00	
Local plan – postage	4.00	4.00	
Local plan – alterations	2.00	2.00	
Invoicing	9.00	9.00	
			<b>Minimal</b>
<b>LICENSING</b> <i>The following fees do not incur VAT</i>			
<b>General Licensing</b>			
Pavement Café Licence, per person			
1-10	200.00	200.00	
11-25	240.00	240.00	
26-40	280.00	280.00	
41-60	320.00	320.00	
61-80	360.00	360.00	
81-99	400.00	400.00	
100 or over	450.00	450.00	
Duplicate licence fee	50.00	50.00	
Transfer of licence	50.00	50.00	
Change of detail	30.00	30.00	
Variation of Covers	100.00	100.00	
Pavement Display Licence	155.00	155.00	
Pet Shops	120.00	120.00	
Animal Boarding	120.00	120.00	
Dangerous wild animals	120.00	120.00	
Performing animals registration	100.00	100.00	
Dog Breeding	120.00	120.00	

Description	Existing Charge	New Charge	Financial Effect
	£	£	£
Riding Establishments	230.00	230.00	
Sex Shop Grant of application	1,200.00	1,200.00	
Sex Shop Renewal	1,200.00	1,200.00	
Sex Shop transfer	1,200.00	1,200.00	
Sexual Entertainment Venue (SEV) Grant	1,200.00	1,200.00	
SEV Variation	1,200.00	1,200.00	
SEV Renewal	1,200.00	1,200.00	
SEV Grant / Variation / Renewal – Club Premises Certificates	750.00	750.00	
Skin Piercing (Premises) Grant	280.00	280.00	
Skin Piercing (Personal) Grant/Variation	65.00	65.00	
<b>Scrap Metal Dealers</b>			
Collectors Licence (3 years) - application	150.00	150.00	
Collectors Licence (3 years) – renewal	150.00	150.00	
Major Variation	50.00	50.00	
Minor Variation	15.00	15.00	
Site Licence (3 years) Grant	350.00	350.00	
Additional Sites (per site per year of licence)	195.00	195.00	
Site licence (3 years) – renewal	270.00	270.00	
Additional sites (per site per year of licence)	195.00	195.00	
Minor Variation Site	15.00	15.00	
Major Variation Site	50.00 + 65.00 per additional site per year	50.00 + 65.00 per additional site per year	
<b>Caravan Sites</b>			
New Application for a permanent residential site licence;			
1-5 pitches	200.00	200.00	
6-20 pitches	225.00	225.00	
21-50 pitches	240.00	240.00	
Greater than 50 pitches	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;			
1-5 pitches	No charge	No charge	
6-50 pitches	220.00	220.00	
Greater than 50 pitches	260.00	260.00	
Cost of Laying Site Rules	25.00	25.00	
Cost of Variation/Transfer	100.00	100.00	
<b>Zoo Licensing Act</b>			
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	450.00	450.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Street Trading</b>			
November / December - Full Calendar Month	975.00	975.00	
- Week	385.00	385.00	
- Day	85.00	85.00	
January / October - Full Calendar Month	660.00	660.00	
- Week	270.00	270.00	
- Day	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows			
Annual Consent	7,000.00	7,000.00	
If Paying Monthly	620.00	620.00	
If Paying Weekly	170.00	170.00	
Buskers selling CD's – Half Day	25.00	25.00	
Full Day	45.00	45.00	
Mobile vehicles (moving or lay-by)	260.00	260.00	
New Vendor Permits	35.00	35.00	
Duplicate licenses	15.00	15.00	
<b>Skip Hire Licence</b>			
More than 3 days' notice	15.00	15.00	
Less than 3 days' notice	30.00	30.00	
Hoarding/Scaffold Licence	50.00	50.00	
Administration Charge (per hour or part thereof)	35.00	35.00	
<b>Statutory Fees</b>			
<b>Petroleum Licences</b>			
Less than 2,500 litres	41.00	41.00	
2,500 – 50,000 litres	57.00	57.00	
More than 50,000 litres	118.00	118.00	
Transfer/variation	8.00	8.00	
<b>Gambling Act</b>			
<b>Statutory Fees-</b> The following gambling fees are set within statutory bands and will be revised as changed nationally.			
Adult Gaming Centres – Annual Fee	600.00	600.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Betting Shops - Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,300.00	1,300.00	
Bingo Halls - Annual Fee	600.00	600.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
Betting (tracks) – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
<b><u>Permit Type – The following fees are set by statute and will be revised as changed nationally</u></b>			
Small Society Lottery Registration	40.00	40.00	
Small Society Annual Fee	20.00	20.00	
FEC gaming machine – Renewal fee	300.00	300.00	
FEC gaming machine – Change of name	25.00	25.00	
Prize gaming – Application fee	300.00	300.00	
Prize gaming – Renewal fee	300.00	300.00	
Prize gaming – Change of name	25.00	25.00	
Prize gaming – Copy permit	15.00	15.00	
Gaming machines (3 or more) - application Fee	100.00	100.00	
Gaming machines (3 or more) - variation Fee	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	25.00	25.00	
Gaming machines (3 or more) - annual Fee	50.00	50.00	
Change of name	25.00	25.00	
Copy Permit	15.00	15.00	
Notice of intent 2 or less gaming machines available	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	100.00	100.00	
Other applicants - application fee	200.00	200.00	
Other applicants - renewal fee	200.00	200.00	
Variation fee	100.00	100.00	
Annual fee	50.00	50.00	
Copy permit	15.00	15.00	
Initial fee	40.00	40.00	
Annual fee	20.00	20.00	
Temporary use notice	500.00	500.00	
Copy/replacement/endorsed copy of notice	25.00	25.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Licensing Act Fees</b>			
<b>Statutory Fees-</b> The following gambling fees are set within statutory bands and will be revised as changed nationally.			
<b>Premises Licences</b>			
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00
	- Annual fee	70.00	70.00
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00
	- Annual fee	180.00	180.00
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00
	- Annual fee	295.00	295.00
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00
	- Annual fee	320.00	320.00
Band E (RV > £125,001)	- Initial fee	635.00	635.00
	- Annual fee	350.00	350.00
Band D with Multiplier	- Initial fee	900.00	900.00
	- Annual fee	640.00	640.00
Band E with Multiplier	- Initial fee	1,905.00	1,905.00
	- Annual fee	1,050.00	1,050.00
<b>Club Premises Certificates</b>			
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00
	- Annual fee	70.00	70.00
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00
	- Annual fee	180.00	180.00
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00
	- Annual fee	295.00	295.00
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00
	- Annual fee	320.00	320.00
Band E (RV > £125,001)	- Initial fee	635.00	635.00
	- Annual fee	350.00	350.00
<b>Large Scale Events</b>			
5,000 to 9,999	- Initial fee	1,000.00	1,000.00
	- Annual fee	500.00	500.00
10,000 to 14,999	- Initial fee	2,000.00	2,000.00
	- Annual fee	1,000.00	1,000.00
15,000 to 19,999	- Initial fee	4,000.00	4,000.00
	- Annual fee	2,000.00	2,000.00
20,000 to 29,999	- Initial fee	8,000.00	8,000.00
	- Annual fee	4,000.00	4,000.00
30,000 to 39,999	- Initial fee	16,000.00	16,000.00
	- Annual fee	8,000.00	8,000.00
40,000 to 49,999	- Initial fee	24,000.00	24,000.00
	- Annual fee	12,000.00	12,000.00
50,000 to 59,999	- Initial fee	32,000.00	32,000.00
	- Annual fee	16,000.00	16,000.00
60,000 to 69,999	- Initial fee	40,000.00	40,000.00

Description		Existing Charge £	New Charge £	Financial Effect £	
70,000 to 79,999	- Annual fee	20,000.00	20,000.00		
	- Initial fee	48,000.00	48,000.00		
80,000 to 89,999	- Annual fee	24,000.00	24,000.00		
	- Initial fee	56,000.00	56,000.00		
> 90,000	- Annual fee	28,000.00	28,000.00		
	- Initial fee	64,000.00	64,000.00		
	- Annual fee	32,000.00	32,000.00		
<b>Other Licensing Act 2003 Fees &amp; Charges</b>					
Minor Variations		89.00	89.00		
Personal Licence		37.00	37.00		
Provisional Statement		315.00	315.00		
Temporary Event Notice (TEN)		21.00	21.00		
Theft / Loss of Licence / Notice		10.50	10.50		
Variation of DPS		23.00	23.00		
Transfer of Premises Licence		23.00	23.00		
Change of Name / Address		10.50	10.50		
Notification of Interest		21.00	21.00		
Notification of Alteration of Club Rules		10.50	10.50		
Interim Authority Notice		23.00	23.00		
Explosives Act/Fireworks Annual Registration		52.00	52.00		
<b>Prosecution Costs</b>					
Hourly rate for Preparation of Case Reports		39.50	45.00		
				<b>Minimal</b>	
<b>HACKNEY CARRIAGES</b>					
<b>Taxi Licencing</b>					
Taxi licencing fees are agreed annually by licensing committee normally in March and will be published separately as part of this process. Existing licence holders will be notified accordingly.					

Description	Existing Charge £	New Charge £	Financial Effect £
<b>ENVIRONMENTAL HEALTH</b>			
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate			
Insects – per Treatment	58.50	58.50	
Rodents in Private Premises	8.33	8.33	
Re-rating Food Hygiene Inspections	N/A	150.00	
<b>Prosecution Costs</b>			
Hourly Rate for preparation of case reports and carrying out works in default of legal notices			
	39.50	45.00	
<b>Environmental Searches</b>			
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)			
	65.00	65.00	
Additional photocopying for example copies of site investigation reports;			
A4 B&W	0.10	0.10	
A3 B&W	0.20	0.20	
A4 Colour	1.00	1.00	
A3 Colour	2.00	2.00	
Scanned Copy	Free	Free	
<b>LAPPC and LAIPPC Permits</b>			
Charges are annually set by Defra in March and are subject to change. Current charges as known are;			
<b>LAPPC Charges</b>			
Application Fee;			
Standard process (includes solvent emission activities)	1,579.00	1,650.00	
Additional fee for operating without a permit	1,137.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	148.00	155.00	
PVR I & II combined	246.00	257.00	
VRs and other Reduced Fee Activities	346.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N/A	71.00	
Mobile plant**	1,579.00	1,650.00	
for the third to seventh applications	943.00	985.00	
for the eighth and subsequent applications	477.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	297.00	310.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Annual Subsistence Charge;			
Standard process Low*	739.00 (+99.00)	772.00 (+104.00)	
Standard process Medium*	1,111.00 (+149.00)	1,161.00 (+156.00)	
Standard process High*	1,672.00 (+198.00)	1,747.00 (+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation			
PVRI, SWOBs and Dry Cleaners Low	76.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	151.00	158.00	
PVRI, SWOBs and Dry Cleaners High	227.00	237.00	
PVR I & II combined Low	108.00	113.00	
PVR I & II combined Medium	216.00	226.00	
PVR I & II combined High	326.00	341.00	
VRs and other Reduced Fees Low	218.00	228.00	
VRs and other Reduced Fees Medium	349.00	365.00	
VRs and other Reduced Fees High	524.00	548.00	
Mobile plant, for the first and second permits Low**	618.00	626.00	
for the third to seventh permits Low	368.00	385.00	
eighth and subsequent permits Low	189.00	198.00	
Mobile plant, for the first and second permits Medium**	989.00	1,034.00	
for the third to seventh permits Medium	590.00	617.00	
eighth and subsequent permits Medium	302.00	316.00	
Mobile plant, for the first and second permits High**	1,484.00	1,551.00	
for the third to seventh permits High	884.00	924.00	
eighth and subsequent permits High	453.00	473.00	
Late payment fee	50.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	99.00	104.00	
Transfer and Surrender;			
Standard process transfer	162.00	169.00	
Standard process partial transfer	476.00	497.00	
New operator at low risk reduced fee activity	75.00	78.00	
Surrender: all Part b activities	0.00	0.00	
Reduced fee activities: transfer	0.00	0.00	
Reduced fee activities: partial transfer	45.00	47.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Temporary transfer for mobiles;			
First transfer	51.00	53.00	
Repeat following enforcement or warning	51.00	53.00	
Substantial change;			
Standard process	1,005.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	1,579.00	1,650.00	
Reduced fee activities	98.00	102.00	
**Not using simplified permits			
<b>LAPPC mobile plant charges (not using simplified permits)</b>			
Number of permits 1 to 2;			
Application fee	1,579.00	1,650.00	
Subsistence fee Low	618.00	646.00	
Subsistence fee Medium	989.00	1,034.00	
Subsistence fee High	1,484.00	1,506.00	
Number of permits 3 to 7;			
Application fee	943.00	985.00	
Subsistence fee Low	368.00	385.00	
Subsistence fee Medium	590.00	617.00	
Subsistence fee High	884.00	924.00	
Number of permits 8 and over;			
Application fee	477.00	498.00	
Subsistence fee Low	189.00	198.00	
Subsistence fee Medium	302.00	316.00	
Subsistence fee High	453.00	473.00	
<b>LA-IPPC charges</b>			
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation			
Application	3,218.00	3,363.00	
Additional fee for operating without a permit	1,137.00	1,188.00	
Annual Subsistence Low	1,384.00	1,447.00	
Annual Subsistence Medium	1,541.00	1,611.00	
Annual Subsistence High	2,233.00	2,334.00	
Late Payment Fee	50.00	52.00	
Variation	1,309.00	1,368.00	
Transfer	225.00	235.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Partial Transfer	668.00	698.00	
Surrender	668.00	698.00	
<p>Subsistence charges can be paid in four equal quarterly instalments paid on 1<sup>st</sup> April, 1<sup>st</sup> July, 1<sup>st</sup> October and 1<sup>st</sup> January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00</p> <p>Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs</p>			
			<b>Minimal</b>
<p><b>TRADING STANDARDS</b></p>			
<p>Please note that VAT may be added to some charges. Check with the service before the work is agreed.</p>			
<p><b>Measures</b></p>			
<p>Linear measures not exceeding 3m each scale</p>	13.50	13.50	
<p>Not exceeding 15kg</p>	38.00	38.00	
<p>Exceeding 15kg but not exceeding 100kg</p>	58.00	58.00	
<p>Exceeding 100kg but not exceeding 250kg</p>	80.00	80.00	
<p>Exceeding 250kg but not exceeding 1 tonne</p>	139.00	139.00	
<p>Exceeding 1 tonne but not exceeding 10 tonnes</p>	223.00	223.00	
<p>Exceeding 10 tonnes but not exceeding 30 tonnes</p>	468.00	468.00	
<p>Exceeding 30 tonnes but not exceeding 60 tonnes</p>	696.00	696.00	
<p>Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)</p>	61.32 per hour	61.32 per hour	
<p><b>Measuring Instruments for Intoxicating Liquor</b></p>			
<p>Not exceeding 150ml</p>	22.00	22.00	
<p>Other</p>	25.00	25.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Measuring Instruments for Liquid Fuels and Lubricants</b>			
Container Type (un-subdivided)			
Multi-grade (with price computing device):	96.00	96.00	
Single Outlets	132.00	132.00	
Solely Price Adjustment	241.50	241.50	
Otherwise			
Other Types – Single Outlets			
Solely Price Adjustment	106.00	106.00	
Otherwise	144.00	144.00	
Other Types – Multi Outlets:			
1 Meter Tested	154.00	154.00	
2 Meters Tested	253.00	253.00	
3 Meters Tested	345.50	345.50	
4 Meters Tested	440.00	440.00	
5 Meters Tested	532.50	532.50	
6 Meters Tested	625.00	625.00	
7 Meters Tested	706.00	706.00	
8 Meters Tested	816.50	816.50	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	61.32 per hour	61.32 per hour	
<b>Special Weighing and Measuring Equipment</b>			
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies			
	61.32 per hour	61.32 per hour	
Discounts			
Fees from Measures to Certification Calibration will be discounted as follows :-			
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%			
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%			
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided			
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees			

Description	Existing Charge £	New Charge £	Financial Effect £
<p><b>Licensing – VAT not applicable</b></p> <p><b>Explosives and Fireworks Licences (Statutory Fee)</b>  Licence for the storage of explosives  Licence for the sale of fireworks all year round</p> <p>**These are statutory rates that are set centrally in April</p> <p><b>Prosecution Costs</b>  Hourly rate for Preparation of Case Reports</p>	<p>**See Note **See Note</p> <p>39.50</p>	<p>**See Note **See Note</p> <p>45.00</p>	
			<b>Minimal</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>PARKING</b> – all off-street charges are inclusive of VAT at 20%			
<b>Car Parks (Short Stay) – per hour</b>			
Abbotts Yard	1.00	1.00	
Commercial Street East & West	1.00	1.00	
Feethams Multi Storey Car Park	1.00	1.00	
Winston Street North & South	1.00	1.00	
<b>Car Parks – Mixed Charges</b>			
Archer Street, Garden Street, Kendrew Street East & West, Hird Street, St Hilda's & Park Place East & West			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
East Street			
Per hour	1.00	1.00	
Per day	4.00	4.00	
<b>Car Parks – Long Stay</b>			
Chestnut Street			
Cars per day	2.00	2.00	
Cars per week	8.00	8.00	
HGV/coach per night	4.00	4.00	
Park Lane			
Per day	5.00	5.00	
Central House			
Saturday all day	4.00	4.00	
Bank Holiday all day	4.00	4.00	
<b>All Car Parks</b>			
Sunday all day	1.00	1.00	
<b>On Street Parking</b> (up to 2 hours no return within 1 hour EXCEPT for Grange Road & Northumberland Street up to 3 hours no return within 1 hour and East Row 30 minutes maximum no return within 1 hour)			
Per 30 mins	0.50	0.50	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Car Parks – Contract Parking – all charges are inclusive of VAT at 20%</b>			
Parking locations as determined by the Director of Neighbourhood Services and Resources.			
Per year one space	950.00	950.00	
Per year two spaces	900.00	900.00	
Per year three spaces	860.00	860.00	
Per year four spaces	830.00	830.00	
Per year five to nine spaces	800.00	800.00	
Per year ten or more spaces	N/A	700.00	
Four Riggs			
Per calendar month	64.00	64.00	
Winston Street West			
Per space per year	1100.00	1100.00	
<b>Car Parks – Staff &amp; Members per year</b>	173.04	173.04	
<b>Residents Parking Permits</b>			
3 month temporary permit	12.00	12.00	
6 month permit	24.00	24.00	
12 month permit	40.00	40.00	
<b>Tradesmen Parking Permits</b>			
Daily Waiver	5.00	5.00	
3 month permit	50.00	50.00	
6 month permit	90.00	90.00	
12 month permit	150.00	150.00	



Description	Existing Charge £	New Charge £	Financial Effect £
<b>DOLPHIN CENTRE</b>			
Pricing based on the introduction of a leisure card.			
<b>Swimming</b>			
Adult swim			
Card holder	3.60	3.65	
Non card holder	4.15	4.20	
Concession	2.70	2.75	
Junior Swim	2.40	2.45	
Concession	1.80	1.85	
Family swim junior rate discount (up to 4 children accompanying 1 adult)			
Per card holder	1.80	1.85	
Per non card holder	2.10	2.15	
Under 5 years	1.00	1.05	
	Free of Charge	Free of charge	
Under 12 months			
Lessons	43.00	45.00	
<b>Fitness Areas</b>			
The Gym			
Card holder	4.25	4.35	
Non card holder	4.90	5.00	
Concession	3.20	3.25	
Junior Gym	3.35	3.50	
Concession	2.50	2.65	
<b>Health &amp; Fitness Classes</b>			
Health & Fitness Classes			
Card holder	3.75	3.90	
Non card holder	4.30	4.50	
Concession	2.80	2.95	
<b>Multi Activity Sessions</b>			
Badminton Daytime Session			
Card holder	2.20	2.40	
Non card holder	2.55	2.75	
<b>Half Main Hall</b>			
Adult			
Card holder	42.00	43.50	
Non card holder	48.30	50.00	
Junior (1 hour courts only)	28.50	30.00	
Weekday lunchtime			
Card holder	35.50	38.00	
Non card holder	40.80	42.00	

Description	Existing Charge	New Charge	Financial Effect
	£	£	£
Adult			
Card holder	7.35	7.65	
Non card holder	8.45	8.80	
Concession	5.50	5.75	
Junior (1 hour courts only)	3.75	4.05	
Concession (1 hour courts only)	2.80	3.05	
<b>Squash Courts</b>			
Adult			
Card holder	6.60	6.90	
Non card holder	7.60	7.95	
Concession	4.95	5.20	
Junior (up to 5pm on weekdays only)	3.55	3.55	
Concession (up to 5pm on weekdays only)	2.65	2.65	
<b>Equipment Hire</b>			
Footballs	Free	Free	
Footballs – Deposit (FOC for card holders)	5.00	5.00	
Badminton	2.00	2.00	
Badminton – Deposit (FOC for card holders)	5.00	5.00	
Squash Racquets	2.00	2.00	
Squash Racquets – Deposit (FOC for card holders)	5.00	5.00	
Table Tennis Bats	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	5.00	5.00	
Pram Lock	Free	Free	
Pram Lock – Deposit (FOC for card holders)	5.00	5.00	
<b>Children's Activities</b>			
Crèche	3.00	3.30	
Soft play admissions	3.45	3.60	
Sensory Room	3.45	3.60	
Parent/toddler (Soft play)	3.45	3.60	
<b>Other Activities</b>			
Showers			
Card holders	1.50	1.75	
Non card holders	1.75	2.00	
<b>Fit 4 Life Packages</b>			
12 month Full Membership	299.40	299.40	
12 month Seniors	228.00	228.00	
12 month Student	180.00	180.00	
6 Month Full	195.00	195.00	
12 Month Upfront	275.00	275.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Swimming Pools</b>			
Main Pool - per hour	80.00	86.40	
Diving Pool - per hour	45.00	48.60	
Teaching Pool - per hour	45.00	48.60	
<b>Gala - per hour</b>			
Swimming Galas - whole complex			
Normal opening hours - per hour	255.00	275.40	
Outside normal opening hours - per hour	135.00	145.80	
<b>Swimming Galas - Schools, Junior Clubs and Organisations</b>			
Main Pool - Peak	180.00	194.40	
Main Pool - Off Peak	125.00	135.00	
Main Pool and Teaching Pool - Peak	150.00	162.00	
Main Pool and Teaching Pool - Off Peak	155.00	167.40	
Electronic Timing	75.00	81.00	
<b>Dry Sports Hall</b>			
Main Sports Hall - per hour	84.90	91.70	
Special Events - per hour Weekends	268.40	289.90	
Preparation - per hour Weekends	144.60	156.20	
Special Events - Schools - per hour off peak	39.50	43.00	
Meeting Room	28.50	31.00	
Seminar Room/Stephenson Suite	28.50	31.00	
<b>Central Hall</b>			
All Events (except commercial, exhibitions and local societies)	88.00	95.00	
Exhibitions - commercial - per hour	115.00	124.00	
Local Societies event - per hour	60.00	65.00	
			<b>34,000</b>
<b>PARKS</b>			
Bowls Season Ticket	37.00	37.00	
Concession	28.00	28.00	
Football - Hire of Hundens Park Pitch Seniors' Match	36.00	36.00	
Juniors Match	20.00	20.00	
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>EASTBOURNE SPORTS COMPLEX</b>			
<b>3G Pitch</b>			
Non Charter Standard Pay and Play (No VAT)			
3G 1/3 per hour – Adult	45.00	45.00	
3G 1/3 per hour – Junior	28.00	28.00	
3G Full pitch per hour – Adult	75.00	75.00	
3G Full pitch per hour – Junior	48.00	48.00	
Charter Standard and Partner Clubs (No VAT)			
3G 1/3 hour	35.00	35.00	
3G Full pitch hour	50.00	50.00	
Partner Club Rate Fridays 3G Full pitch hour	30.00	30.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs Only			
3G 1/3 hour	15.00	15.00	
3G Full pitch hour	25.00	25.00	
<b>Grass Pitch</b>			
Adult per match	35.80	35.80	
Junior per match	18.00	18.00	
<b>Athletics Track</b>			
Non club rate			
Adult	3.35	3.50	
Junior	2.00	2.10	
Full track per hour	31.00	31.00	
Club rate			
Adult	2.10	2.25	
Junior	1.30	1.45	
<b>Gym</b>			
Adult	4.00	4.00	
Junior	3.25	3.25	
Adult induction	10.30	10.30	
Junior Induction	7.75	7.75	
Personal training per hour	20.00	20.00	
3 months membership	60.00	60.00	
12 month full upfront membership	150.00	150.00	
12 month direct debit membership	15.00 per month	15.00 per month	
<b>Other</b>			
Shower	1.60	1.70	
Function room and pavilion hire per hour	19.00	19.00	
			<b>Minimal</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>CATTLE MARKET</b>			
Tolls			
Cattle	13.30	13.30	
Sheep, pigs, calves	4.35	4.35	
Levies			
Cattle	10.64	10.64	
Sheep, pigs, calves	3.48	3.48	
Rent	4,000.00	4,000.00	
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>HEAD OF STEAM</b>			
<b>Admission</b>			
Adult	4.95	4.95	
Concession	3.75	3.75	
Children (6-16 years old)	3.00	3.00	
Children (under 6)	No charge	No charge	
Single annual pass	10.00	10.00	
Family day pass (2 adults & 4 children)	10.00	10.00	
Family annual pass (2 adults & 4 children)	15.00	15.00	
School Visit	No charge	No charge	
<b>Research</b>			
	Personal use: £20.00 (first hour) £20.00 per additional hour.	£30.00 (min 1 hour & max 3 hours)	
Research by Curator	Research agent: £30.00 (first hour) £30.00 per additional hour	£30.00 (min 1 hour & max 3 hours)	
Short research (up to 10 mins)		Free except for £5.00 minimum handling fee for scans, photocopies and postage	
<b>Photocopying</b>			
A4 (B&W)	0.20	0.20	
A3 (B&W)	0.40	0.40	
A4 (B&W)	0.50	0.50	
A3 (Colour)	1.00	1.00	
A0 plan copies (B&W)	6.15	6.50	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Digital Copies (personal) per image</b>			
Scan of document (max A3)		Free except for £5.00 minimum handling fee for scans	
	2.00	6.50	
Scan of photograph (max A3)	6.65	10.00	
Day photo pass	N/A		
<b>Digital Copies (commercial) per image</b>			
Small local charitable, educational including websites	Free	6.50	
Local commercial including websites	Free	15.00	
Books, specialist magazines, journals & newspapers including websites	35.75 for national newspapers & 15.35 for others	30.00	
Regional TV/Video/Film/DVD	51.10	50.00	
National/international TV/Video/Film/DVD	51.10	100.00	
Discount for 10 images or more	10%	10%	
<b>Postage and Packing</b>			
Up to A4 (in UK only)	1.50 (under 250g)	Free except for 5.00 minimum handling fee	
'Package' size and/or outside UK delivery	Dependant on size and weight	Dependant on size and weight	
<b>Filming Fees</b>			
Student Production (during opening hours)	Free but donation welcome	Free but donation welcome	
Small Productions (per day)	306.40	350.00	
Large Productions (per day)	510.65	700.00	
<b>Conference Facilities</b>			
During opening hours (per hour)	25.00	25.00	
Outside opening hours (per hour)	32.50	32.50	
Use by Museum partners (during opening hours)	Free	Free	
<b>Hire of Museum Field</b>			
Educational Use	No charge	No charge	
Corporate Events	Negotiated on an individual basis	Negotiated on an individual basis	
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>REFUSE COLLECTION AND DISPOSAL</b>			
Refuse sacks (per 25) (Exclusive of VAT)	93.63	96.45	
Bulky Household Collection up to 6 items	18.00	18.55	
Garden waste sacks (Non-Vatable)	10.00	10.30	
Cost of replacement (inclusive of 20% VAT)			
360L Wheeled Bin	50.27	51.80	
240L Wheeled Bin	19.80	20.40	
Caddie	5.10	5.25	
Glass Box	3.24	3.35	
55L Box	1.62	1.70	
			<b>2,400</b>
<b>CEMETERIES</b>			
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Stillborn or child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	710.00	800.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	710.00	800.00	
Cremated remains	180.00	200.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).			
Exclusive burial rights (50 years)	800.00	850.00	
Exclusive burial rights for a bricked grave	1,600.00	1,700.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Other charges</b>			
Scattering of cremated remains	45.00	45.00	
Indemnity form (to produce duplicate grant)	45.00	45.00	
Use of Cemetery Chapel	100.00	100.00	
After post mortem remains	180.00	200.00	
Evergreens (including grass mats)	65.00	65.00	
Exhumation of a body (excl. re-interment)	2,000.00	2,000.00	
Exhumation of cremated remains (excl. re-interment)	400.00	500.00	
<b>Grave Maintenance (inclusive of 20% VAT)</b>			
Initial payment	50.00	50.00	
Annual Maintenance	36.00	36.00	
<b>Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)</b>			
Memorial rights including first inscription (30 years)	195.00	220.00	
Provision of kerbs – traditional sites only)	100.00	100.00	
Vases not exceeding 300mm	80.00	80.00	
Additional inscription	80.00	80.00	
<b>Total financial effect for Cemeteries</b>			<b>16,000</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>CREMATORIUM</b>			
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)			
Individual foetal remains	No charge	No charge	
Hospital arrangement – foetal remains	180.00	200.00	
Stillborn or child not exceeding 12 months	No charge	No charge	
Person over 12 months up to 18 years	300.00	300.00	
Person over 18 years	728.00	773.00	
After post mortem remains	180.00	200.00	
<b>Other charges</b>			
Environmental Surcharge (set by CAMEO)	53.00	55.00	
Postal Carton	15.00	15.00	
Metal Urn	40.00	40.00	
Wooden Casket	50.00	50.00	
Baby Urn	10.00	10.00	
Crematorium Chapel	100.00	100.00	
Scattering of remains at reserved time	45.00	45.00	
Medical Referee Fee	20.00	20.00	
<b>Book of Remembrance (inclusive of 20% VAT)</b>			
Single Entry (2 lines)	70.00	70.00	
Double Entry (3 or 4 lines)	110.00	110.00	
Additional lines	25.00	25.00	
Crest or floral emblem	115.00	115.00	
<b>Memorial Cards (inclusive of 20% VAT)</b>			
Single entry card (2 lines)	20.00	20.00	
Double entry card (3 or 4 lines)	27.00	27.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	
<b>Memorial Books (inclusive of 20% VAT)</b>			
Single entry book (2 lines)	70.00	70.00	
Double entry card (3 or 4 lines)	77.00	77.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<b>Triptych (inclusive of 20% VAT)</b>			
Single entry card (2 lines)	65.00	65.00	
Double entry (3 or 4 lines)	72.00	72.00	
Additional lines	5.00	5.00	
Crest or floral emblem	60.00	60.00	
Personal Photographs – set up	40.00	40.00	
Additional Photographs – after set up	10.00	10.00	
<b>Other Memorial Schemes</b>			
Replacement kerb vase plaque	270.00	300.00	
Replacement flower holder	5.00	5.00	
Wall plaques	245.00	245.00	
Planter plaques	365.00	365.00	
Lease of space for memorial plaques (per annum)	25.00	25.00	
<b>Total financial effect for Crematorium</b>			<b>30,000</b>
<b>ALLOTMENTS</b>			
Rent per year	120.00	145.00	
			<b>1,200</b>
<b>SOUTH PARK RESOURCE CENTRE</b>			
Educational Events (£/child for a full day)	4.00	4.00	
Educational Events (£/child for half day)	2.50	2.50	
			<b>NIL</b>
<b>HIGHWAYS</b>			
Private apparatus in the Highway (new installations)	350.00	350.00	
Private Road Openings (repair existing)	125.00	125.00	
Vehicle Crossings (plus actual construction costs)	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	150.00	150.00	
Temporary Road Closure Notices	125.00	125.00	
Temporary Road Closure Orders (plus advertising)	250.00	250.00	
Emergency Road Closures	125.00	125.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	1.00	1.00	
Street Naming & Numbering of Properties:			
• Developments with new roads			
- Per road name +	150.00	160.00	
- Per plot	10.00	15.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Street Naming & Numbering of Properties: <ul style="list-style-type: none"> <li>• Developments with existing roads <ul style="list-style-type: none"> <li>- Per plot or renaming of a property</li> </ul> </li> </ul>	30.00	30.00	
Rechargeable Works	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	Actual staff costs	Actual staff costs	
Section 116 Stopping Up of the Highway	Actual Costs	Actual Costs	
NRSWA Defect Charges	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstays	Nationally set scale of charges	Nationally set scale of charges	
Section 38 Road Adoption agreement	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 278 Highway works agreement	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Access protection markings	No charge	No charge	
Tourist Sign (plus actual cost of sign)	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	£75.00 + VAT	£75.00 + VAT	
Traffic Count Data	75.00	75.00	
Street Lighting Design Service	Individually priced based on charge out rate	Individually priced based on charge out rate	
Oversailing Licence	No charge	No charge	
Banner Licence	No charge	No charge	

Description	Existing Charge £	New Charge £	Financial Effect £
Placing Goods on the Highway	155.00	155.00	
Deposits upon the Highway	No charge	No charge	
Temporary Development Signs – Admin Fee	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	No charge	No charge	
			<b>NIL</b>
<b>PUBLIC RIGHTS OF WAY</b>			
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257) Actual cost based on charge out rate plus advertising and legal costs			
PROW Temporary Closures – as Highways fees and charges			
Landowner Rights of Way Statement and Declaration s31.6			
One parcel of land, includes 2 notices	250.00	250.00	
Additional parcel	50.00	50.00	
Additional notice	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	100.00	100.00	
Path Orders under Deregulation Act Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing			
			<b>NIL</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>SUSTAINABLE TRANSPORT</b>			
Charges for Concessionary Travel (ENCTS);			
Replacement pass for lost/stolen without a CRN	10.00	10.00	
Learn to Ride per session (child)	3.00	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	84.00	84.00	
			<b>Minimal</b>
<b>TRANSPORT SERVICES</b>			
Charges for Taxi Licensing;			
Taxi Vehicle Test	50.00	50.00	
Taxi Vehicle Test and MOT	60.00	60.00	
Failure to attend (less than 48 hours' notice)	50.00	50.00	
Re-test	25.00	25.00	
Re-test including emissions	35.00	35.00	
Re-test emissions only	10.00	10.00	
Charges for General Public;			
MOT for Motorbike Class I & II	25.00	25.00	
MOT for Standard Car Class IV	30.00	35.00	
MOT for Class V Vehicles	40.00	40.00	
MOT for Class VII Vehicles	40.00	40.00	
			<b>Minimal</b>

Description	Existing Charge £	New Charge £	Financial Effect £
<b>PRIVATE SECTOR HOUSING</b>			
Works in default & statutory activities per hour	39.50	45.00	
Housing inspections & consultancy per hour (inclusive of VAT)	47.40	54.00	
Charge for the service relevant Housing Act 2004 legal notice	400.00	405.00	
Securing empty homes (addition of VAT by agreement)	237.00	270.00	
Houses in Multiple Occupation Activities;			
HMO licence fee per letting/let/tenancy	175.00	178.50	
Other relevant HMO activities per hour	39.50	45.00	
Housing Immigration Inspections;			
Within 10 working days (including VAT)	120.00	135.00	
Fast Track within 5 working days (including VAT)	150.00	180.00	
Smoke and Carbon Monoxide Alarms (England) Regulation 2015;			
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;			
First	500.00	500.00	
Second	1,000.00	1,000.00	
Third	2,000.00	2,000.00	
Fourth	3,000.00	3,000.00	
Fifth or more	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;			
Fines for failing to join an approved letting and management redress scheme;			
Businesses that have been served with a notice of intent and failed to join an approved scheme	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1 <sup>st</sup> October 2014	3,000.00	3,000.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<p>General Enforcement Activities:</p> <p>Hourly rate for preparation of case reports/prosecutions 39.50</p> <p>Additional copies of legal notices via post 10.00</p>		<p>45.00</p> <p>10.00</p>	
<b>Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015</b>			
<p>Penalty (less than 3 months in breach) renting a non-compliant property</p>	N/A	<p>Up to 2,000.00 and/or publication penalty</p>	
<p>Penalty (3 months or more in breach) renting out a non-compliant property</p>	N/A	<p>Up to 4,000.00 and/or publication penalty</p>	
<p>Providing false or misleading information on the PRS Exemptions Register</p>	N/A	<p>Up to 1,000.00 and/or publication penalty</p>	
<p>Failing to comply with a compliance notice</p>	N/A	<p>Up to 2,000.00 and/or publication penalty</p>	
<b>Housing and Planning Act 2016</b>			
<p>Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)</p> <p>Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)</p> <p>Breach of a banning order made under section 21 of the Housing and Planning Act 2016 (due to be enacted in November 2017);</p> <p>Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)</p> <p>Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)</p>	<p>Civil penalties of up to £30,000 per offence as an alternative to prosecution</p>	<p>Civil penalties of up to £30,000 per offence as an alternative to prosecution</p>	
			<b>Minimal</b>

<b>COST OF REVENUE COLLECTION</b>			
<b>Council Tax – All Charges do not incur VAT</b>			
<b>Description</b>	<b>Existing Charge £</b>	<b>New Charge £</b>	<b>Financial Effect £</b>
Issue of Summons for Liability Order	33.00	33.00	
Issue of Liability Order	44.00	44.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			<b>NIL</b>
<b>Business Rates (NDR) – All Charges do not incur VAT</b>			
Issue of Summons for Liability Order	37.00	37.00	
Issue of Liability Order	50.00	50.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			<b>NIL</b>

## APPENDIX 4

### KEY ASSUMPTIONS USED IN PROJECTED RESOURCES, EXPENDITURE AND INCOME 2018-22

Factor	Assumption
<b>Resources</b>	
Council Tax base	Variable depending on projected additional properties.
Council Tax	5.99% increase in 2018/19 year (including a 3% levy for Adult Social Care) and then a 2.99% increase in 2019/20 and a 3.99% increase in 2020/21 & 2021/22 (including a 2% increase for Adult Social Care levy).
Council Tax collection	99% collected
Government Grants	Government grants for 2018-19 as indicated in settlement and indicative figures for 2019/20 – 2021/22.
	Increase in Business Rates Scheme and Top Up Grant of 3.2% 2018/19, 3.6% 2019/20, 3.0% 2020/21 & 2.5% 2021/22 (projected RPI).
	Reduction in Revenue Support Grant of 30% in 2018/19, 44% in 2019/20 & 13% in 2020/21.
<b>Expenditure</b>	
Pay inflation	2018-19 2% and thereafter 2% with varying adjustments to the lower scp's as per national scheme.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Stepped Employers contributions of 15.8% in 2018/19, 16.8% in 2019/20 and thereafter plus a lump sum payment to pension fund for Past Service Deficit for 2017/18 – 2019/20.
<b>Financing Costs</b>	
Interest rates payable	Average rate on existing debt 2017-18, 4.23%; 2018-19, 4.09%; 2019-20, 4.01%; 2020-21, 3.98%.
Interest rates payable on new debt – 10 year rate	2017-18, 1.58%; 2018-19, 1.68%; & 2019/20, 1.75%; 2020/21 2.00%.
Interest rates receivable	2017-18, 0.10%; 2018-19 0.25% & 2019-20 0.50%; 2020/21 0.75%.
<b>Income</b>	
Inflationary increases	Various based on individual service considerations

**REVENUE BUDGET MANAGEMENT 2017/18**

<b><u>Projected General Fund Reserve at 31st March 2018</u></b>	
	2017-21
	MTFP
	(Feb 2017)
<b>Medium Term Financial Plan (MTFP) :-</b>	<b>£000</b>
MTFP Planned Opening Balance 01/04/2017	16,697
Approved net contribution from balances	(1,685)
<b>Planned Closing Balance 31/03/2018</b>	<b>15,012</b>
Increase in opening balance from 2016-17 results	698
Projected corporate underspends / (overspends) :-	
Economic Growth based savings	310
Neighbourhood Services & Resources based savings	30
Council Wide	284
Financing Costs	468
Release of Living Wage Contingency	69
Apprentice Levy Contingency Saving	94
Release of Employers NI Contingency	275
Pensions Contingency Saving	119
Release Tees Valley Probation Service (ARCC) Earmarked Reserve	1,000
Release planned 2017/18 contribution to Redundancy Reserve	765
<b>Projected General Fund Reserve (excluding Departmental) at 31st March 2018</b>	<b>19,124</b>
<b>Planned Balance at 31st March 2018</b>	<b>15,012</b>
<b>Improvement</b>	<b>4,112</b>

<b><u>Departmental projected year-end balances</u></b>	
	Improvement / (decline)
	compared with 2017-21 MTFP
	£000
Children & Adults Services	(298)
Economic Growth	291
Neighbourhood Services & Resources	1,116
<b>TOTAL</b>	<b>1,109</b>

<b><u>Summary Comparison with :-</u></b>	
	2017-21
	MTFP
	£000
Corporate Resources - increase in opening balance from 16/17 results	698
Corporate Resources - additional in-year Improvement/(Decline)	3,074
Quarter 1 budget claw back	340
Departmental - Improvement / (Decline)	1,109
Improvement / (Decline) compared with MTFP	<b>5,221</b>
<b>Projected General Fund Reserve at 31st March 2018</b>	<b>20,233</b>

## RISK RESERVE

	Risk	Consequence	Scale	Financial Loss £m	Likelihood %	Annual Risk £M	Period (Years)	Reserve Required £M
ECONOMIC	Economic Downturn	Reduced Revenue Income – Leisure, Parking, Planning, Property	£0.080M per 1% - assess risk of further 5%	0.4	20	0.080	2	0.160
		Failure of significant service provider contractors	£20M pa corporately – assess risk of 10% cost increase	2.0	10	0.200	2	0.400
	Energy Costs Significant Increases	Higher Annual Revenue Costs		0.6	10	0.060	2	0.120
	General Price Inflation	Higher Annual Revenue Costs	£30M – assess risk of 2%	0.6	25	0.150	2	0.300
	Pandemic or Similar Event	Increased employee absence requiring cover at extra cost	£0.5M per 1% of employee costs	0.5	10	0.050	1	0.050
SERVICES	New Children's Care Packages	Higher Costs	Average £0.1M per Case – 5 cases	0.5	25	0.125	2	0.250
			Average £0.02M per case – 10 cases	0.2	25	0.050	2	0.100
	Social Care Increasing Demand	Higher annual Revenue Costs		0.5	20	0.100	2	0.200
	Capital Overspends	Fund from Revenue (no Capital Resources available)	One-off £5M funded over 10 years	0.5	10	0.050	2	0.100
GENERAL	Planned Savings Not Achieved	Higher annual Revenue Costs	£17M – assess risk of 25% shortfall	4.25	30	1.275	2	2.550
	Corporate Manslaughter	Unlimited Fine	Assess risk of £10M fine	10.0	1	0.100	1	0.100
<b>TOTAL GENERAL FUND RESERVE REQUIREMENT</b>								<b>4.330</b>

**MEDIUM TERM FINANCIAL TERM 2018 TO 2022**

	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children and Adults Services	55.470	55.106	55.765	56.593
Economic Growth	6.324	6.704	6.961	7.590
Neighbourhood Services & Resources	21.180	21.233	21.317	21.543
Financing costs	0.915	0.560	0.935	1.039
Council Wide Pressures/(savings)	0.769	1.610	2.110	2.625
Contingencies	(2.175)	(2.256)	0.199	0.201
Contribution to/(from) revenue balances	(1.843)	(1.880)	(4.567)	(3.487)
<b>Total Net Expenditure</b>	<b>80.640</b>	<b>81.077</b>	<b>82.720</b>	<b>86.103</b>
<b><u>Resources - Projected and assumed</u></b>				
Council Tax	47.331	49.300	51.846	54.511
Business rates retained locally	14.963	15.502	15.967	16.366
Top Up	7.033	7.286	7.505	7.692
Revenue Support Grant (RSG)	6.334	3.556	3.102	3.102
New Homes Bonus (NHB)	1.822	1.578	1.154	1.285
Better Care Fund (BCF)	1.731	3.147	3.147	3.147
Improved Better Care Fund (IBCF)	1.426	0.708	0.000	0.000
<b>Total Resources</b>	<b>80.640</b>	<b>81.077</b>	<b>82.720</b>	<b>86.103</b>
<b><u>Balances</u></b>				
<b>Opening balance</b>	20.233	14.060	12.180	7.613
<b>Risk Reserve</b>	(4.330)	0.000	0.000	0.000
<b>Contribution to/(from) balances</b>	(1.843)	(1.880)	(4.567)	(3.487)
<b>Closing balance</b>	<b>14.060</b>	<b>12.180</b>	<b>7.613</b>	<b>4.126</b>

**MINUTES  
EFFICIENCY AND RESOURCES SCRUTINY COMMITTEE**

25 January, 2018

**PRESENT** – Councillor Haszeldine (in the Chair); Councillors Coultas, Crichlow, Crumbie, Johnson, K Nicholson, H Scott and C Taylor. (8)

**APOLOGIES** – Councillor Carson

**ABSENT** –

**ALSO IN ATTENDANCE** –

**OFFICERS IN ATTENDANCE** – Elizabeth Davison, Assistant Director, Finance, Human Resources and Systems

**ER28. DECLARATIONS OF INTEREST** – There were no declarations of interest reported at the meeting.

**ER29. MEDIUM-TERM FINANCIAL PLAN** – Submitted – The Minutes (previously circulated) of all of this Council's Scrutiny Committee's which had been held to discuss the proposals contained within the Medium-Term Financial Plan, which were within their individual remits.

It was reported that all of the Scrutiny Committees had supported the proposed principles within the Futures Fund and the proposed Council Tax increase of 2.99 per cent plus the three per cent social care levy to fund adult social care for 2018/19.

Discussion ensued on the difficulties in formulating a response to Cabinet in relation to the proposed investment in the five themes within the Futures Fund until the full consultation period had ended and Cabinet had made its recommendations on the allocation of that funding and it was suggested that Scrutiny Committees could look again at the proposals once the position around those funds was known.

Particular references were made to the provisions of the Housing Revenue Account; the difficulties experienced by Councils as a result of the Government's cap on allowing local authorities to borrow funds against assets to build new affordable housing; the position in relation to monies held when developers, for economic reasons, did not meet the planning obligation to provide affordable housing and made an equivalent contribution to the authority to allocate towards another development or scheme; and the position in relation to capital receipts from land sales, which it was reported were referenced in the Project Position Statement which was submitted to Cabinet.

**RESOLVED** – (a) That, in relation to the Medium-Term Financial Plan, Cabinet be advised that :-

- (i) the response of all of this Council's Scrutiny Committees is to support the proposed Council Tax increase of 2.99 per cent plus the three per cent social
-

care levy to fund adult social care and support, in principle, the proposals in relation to the five themes within the Futures Fund; and

(ii) once it has made its decision in relation to the allocation of funding within the Futures Fund, this Scrutiny Committee will look again at the position around those funds.

(b) That the following items be added to the future Work Programme of this Scrutiny Committee :-

- Procurement
  - School Transport (joint with Children and Young People Scrutiny Committee)
  - Car Parking Policy (joint with Place Scrutiny Committee)
  - Housing Revenue Account
  - Allocation of Section 106 monies
-

# 2018 MTFP Consultation Feedback

## Overview

Public consultation on the 2018 MTFP opened on 13 December 2017 and closed on 2 February 2018. Residents and stakeholders were invited to respond to the proposals via an online survey, with additional feedback sought via social media and the community survey.

The 2018 MTFP proposals, in short, can be summarised as:

1. Focussing additional resources, where possible, on the following five themes:
  - a. Community Safety
  - b. Maintaining an Attractive Street Scene Environment
  - c. Maintaining a Vibrant Town Centre
  - d. Developing an Attractive Visitor Economy
  - e. Neighbourhood Renewal
2. Increasing Council Tax by 2.99% and the adult social care precept by 3%

Respondents were asked to rank the five themes by order of importance, and invited to give comments on all proposals.

## Summary of Feedback

383 respondent completed the 2018-2022 MTFP consultation survey and 182 comments were received in response to dedicated Facebook posts on the council's page.

The weighted average of survey respondents' rankings of the 5 proposed themes gives the following order, from most popular to least:

1. Community Safety
2. Street Scene
3. Town Centre
4. Neighbourhood Renewal
5. Visitor Economy

Analysis of written comments shows that survey respondents were generally supportive of all five themes – where comments indicated approval or disapproval of a theme, the proportion indicating approval was 84% or above across all themes.

Regarding the proposal to increase council tax and the Adult Social Care (ASC) Precept, just under half of respondents commented on this proposal and, of those, respondents were fairly evenly split between those in favour of the proposal and those against. The amendment on the 10<sup>th</sup> January to propose increasing council tax by a further 1% appears to have had little effect on how respondents felt about this proposal, with responses received after this change actually more likely to be favourable.

Overall, 75 of the 383 survey respondents (20%) mentioned the library in their response. All of these responses requested that the Central Library remain in its current location.

Analysis of responses by protected characteristic shows:

- Females were slightly more likely than males to prioritise Community Safety and Neighbourhood Renewal
- Over 60s were less likely to prioritise Neighbourhood Renewal, and over 75s were slightly more likely to prioritise Community Safety
- Respondents identifying as 'White - English / Welsh / Scottish / Northern / Irish' were more likely to prioritise the Town Centre and less likely to prioritise any of the remaining themes
- Respondents who reported having a disability were more likely to identify the Visitor Economy and, particularly, Community Safety as funding priorities.

## Feedback

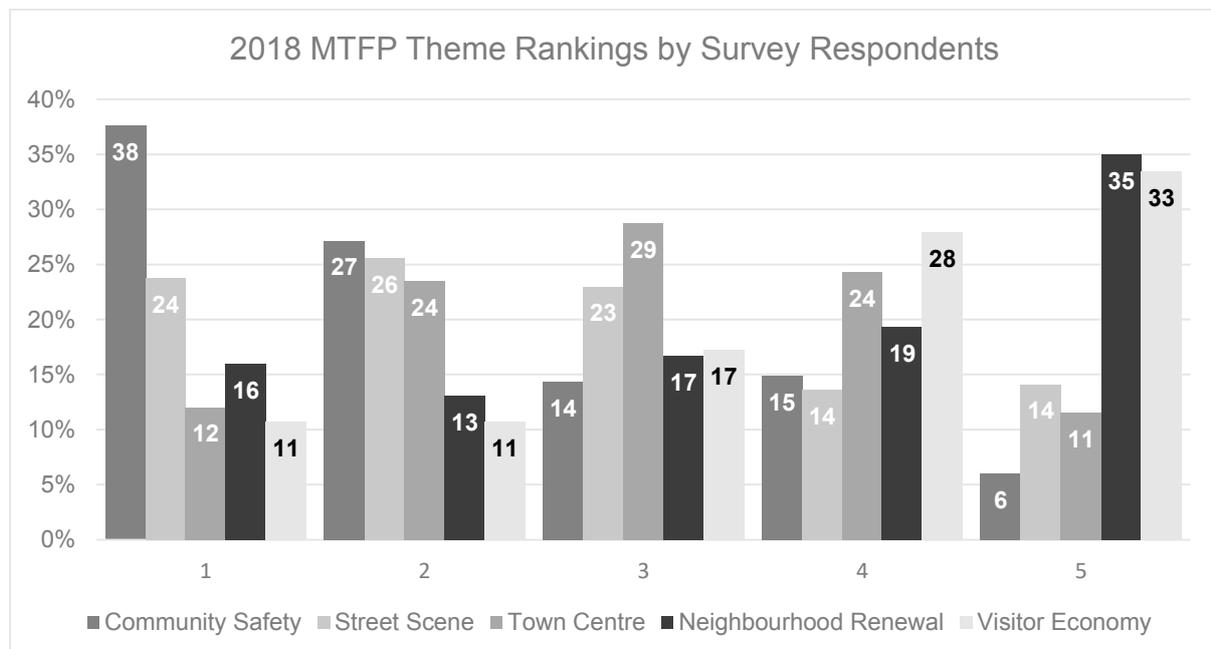
### 2018-2022 MTFP Survey

There were 383 responses to the 2018-2022 MTFP survey.

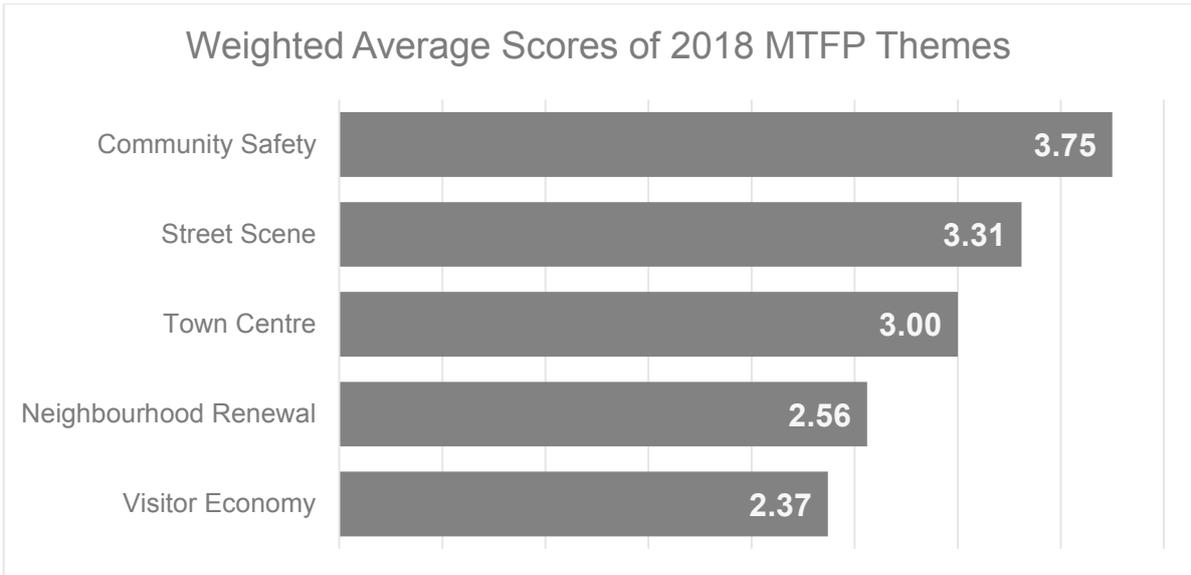
### Proposed Themes

#### Rankings

100% of respondents ranked the proposed 5 themes, according to their views on their order of importance. The below graph shows the percentage of respondents who ranked each theme as 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup>.



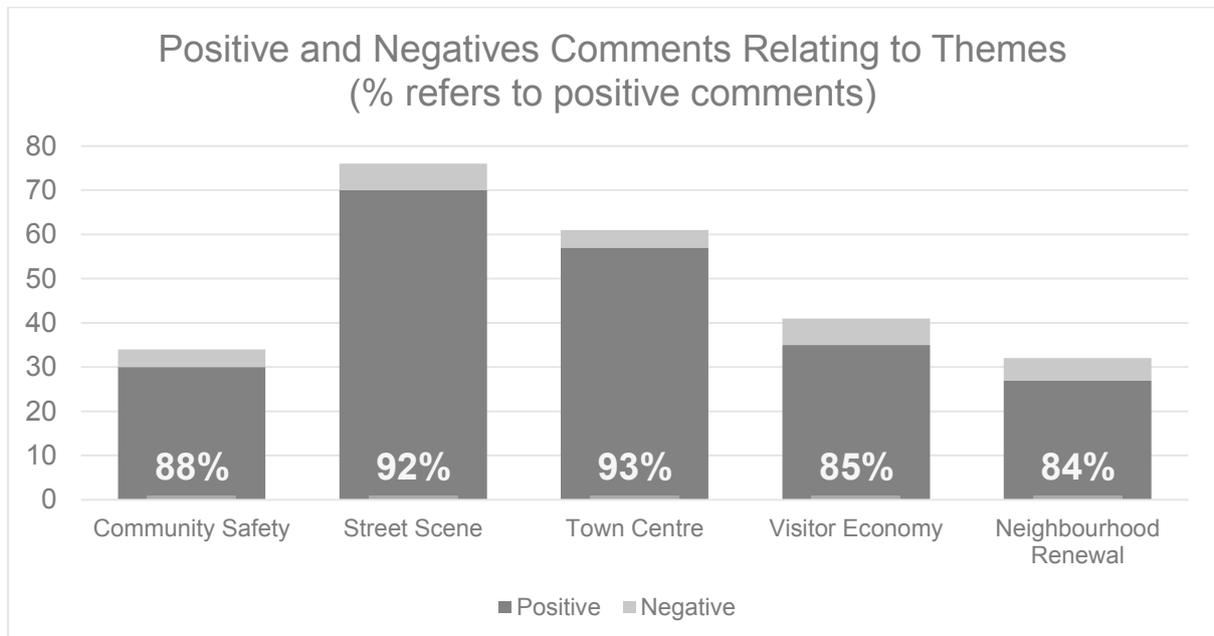
Combining these figures gives a weighted average, and shows which themes were deemed, overall, to be most important by respondents.



According to survey responses, then, Community Safety was considered to be the most important proposed theme followed, respectively, by Street Scene, the Town Centre, Neighbourhood Renewal and the Visitor Economy.

#### Comments

Across all three of open-ended questions in the survey, 155 comments related to one or more of the proposed themes. The graph below shows the number of comments received where the respondent gave a clear indication of whether they agreed or disagreed with one or more of the proposed themes, and which themes elicited the most comments.

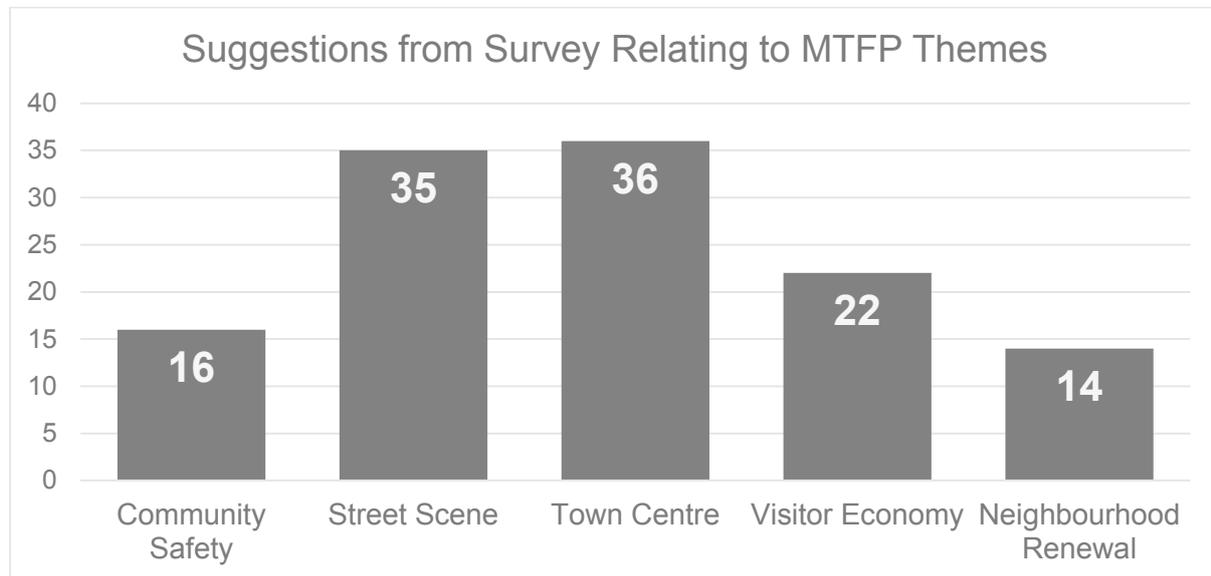


Street Scene received the most number of comments overall. The proportion of comments which indicated agreement that a theme should be a funding priority was

very high for all themes (84%-93%), indicating broad support amongst respondents for all five themes.

### Suggestions

Many comments included suggestions of what specific issues should be prioritised within the five themes or ideas for what spending should be spent on.



Work is being undertaken to combine these suggestions with those received on the Facebook page and other feedback and, subject to agreement of the 2018-2022 MTFP Proposals, these suggestions will be passed onto Members and officers to consider.

### Requests for Additional Themes

71 comments suggested additional issues that should be considered for priority funding, specifically:

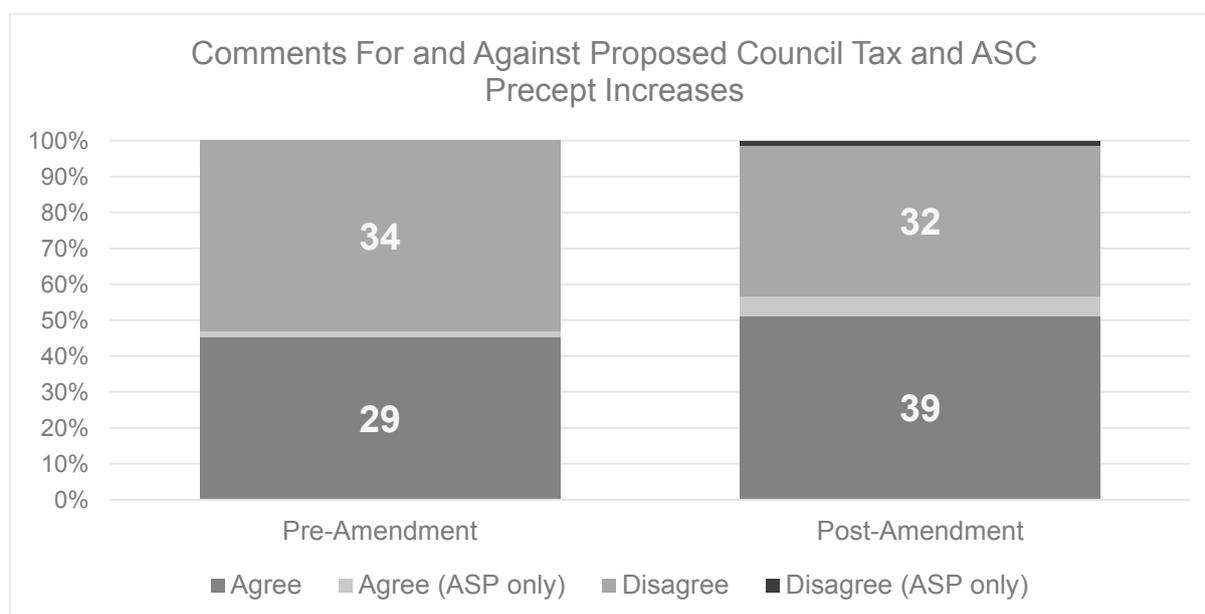
- Retaining the library at Crown Street (43)
- Economic growth/regeneration (3)
- Promoting the town (2)
- Roads (2)
- Increasing staff wages (2)
- Antisocial parking (2)
- Cleaning up the river
- Frontline services
- Gritting
- Homelessness and begging
- Free parking for short periods
- Improving partnership working
- Cyclists on footpaths
- Speeding
- Preventative healthcare
- Holiday Hunger initiatives
- Public Health
- Wildflower meadows
- Supporting rural communities
- Accessible transport for disabled residents.

### Proposed Increases to Council Tax and the Adult Social Care (ASC) Precept Comments

Respondents were invited to comment on the council's proposal to increase council tax by 2.99% and ASC precept by 3%. **Nb. This proposal was updated midway**

**through the consultation following the announcement by Central Government in the Local Government Finance Settlement that local authorities can raise council tax by an additional 1% to 2.99% before requiring a referendum. Following a Cabinet decision on the 9<sup>th</sup> January to increase the proposed increase, the consultation was extended to February 2<sup>nd</sup> and the analysis below has been separated to clearly show feedback received prior to and following this change.**

181 survey respondents (47% of total) commented on this proposal: 82 before the change to raise the proposed council tax increase by 1% and 99 following the amendment. The graph below focuses on those comments where respondents clearly indicated whether they agreed or not with the proposal.



Overall, respondents were fairly evenly divided between those for and against the proposal, with respondents commenting after the amendment slightly more likely to agree with this proposal than those who commented prior.

#### Comments Agreeing with the Proposal to Increase Council Tax and the ASC Precept

29 respondents who completed the survey prior to January 10<sup>th</sup> and 39 respondents who completed it subsequent to January 10<sup>th</sup> agreed with the proposal to increase council tax and the ASC precept. Of these:

- 29 commented that the additional money should be spent well
- 7 raised concerns about residents' ability to pay
- 1 suggested the council should do more to raise awareness about why increases are needed
- 1 requested the increases be used to keep the central library at Crown Street

6 respondents agreed with the proposal to increase the ASC precept, but not with the proposal to increase council tax. Of these:

- 1 suggested that income from new housing should be used instead of increases in council tax
- 1 wanted the increases used to reimburse care allowances
- 2, very similar, respondents criticised council spending on the Civic Theatre
- 1 wanted the council to consider cutting senior managers' pay

### Comments Disagreeing with the Proposal to Increase Council Tax and the ASC Precept

Overall, 66 respondents disagreed with the proposal. Of these:

- 19 suggested the council look elsewhere to cut costs or increase income
- 23 highlighted a concern about residents' ability to pay, with 1 suggesting that this increase could end up increasing demand for adult social care
- 3 objected to paying more for council services that they perceive as deteriorating
- 4 felt that the proposed increases seem high
- 1 requested more information
- 6 do not feel they see any benefit from increased council tax and ASC precept
- 3 criticised current spending by the council

1 respondent disagreed with the proposed increase in the ASC precept, but not council tax. This respondent, however, seemed to have confused this proposal for an increase in financial contributions for adult social care users.

### Other Comments Relating to the Proposal to Increase Council Tax and the ASC Precept

39 respondents did not clearly agree or disagree with this proposal. Of these:

- 16 commented that the additional income should be spent well
- 15 suggested the council look elsewhere to cut costs or increase income
- 6 criticised current spending by the council
- 3 were concerned about residents' ability to pay
- 3 requested further information
- 2 felt that the proposed increases seem high
- 1 asked why the council was not proposing to increase council tax by the full 2.99%
- 1 suggested looking elsewhere for funding
- 1 requested a full audit of adult social care
- 1 felt that the proposed ASC precept increase seems high but did not have enough information
- 1 requested a council tax discount for part-time students
- 1 requested the additional income be spent on keeping the central library at Crown Street

### Comments Relating to the Consultation

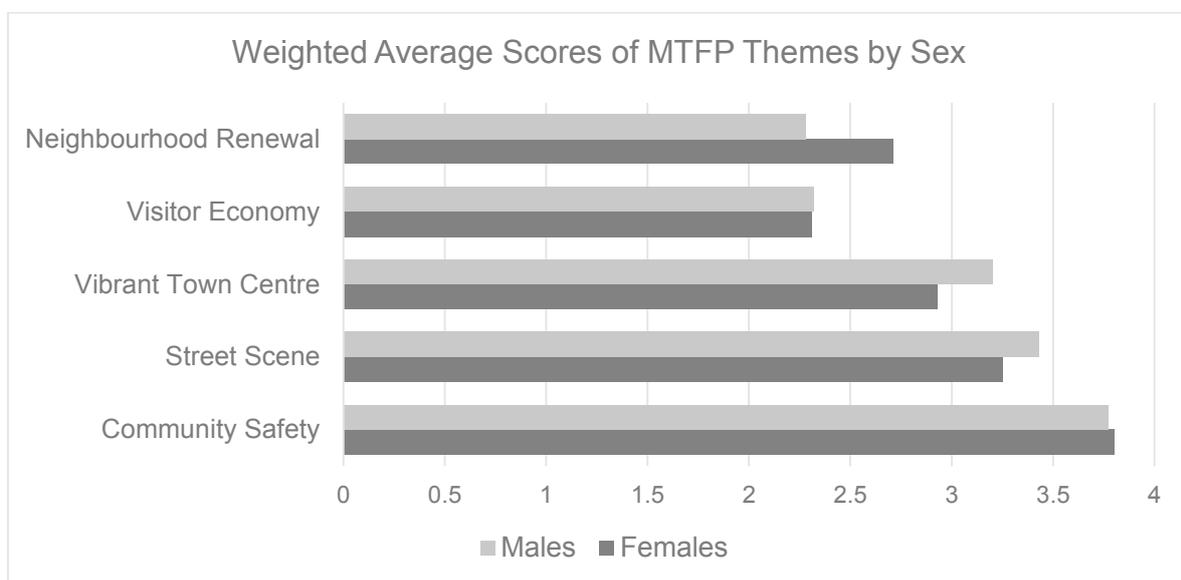
21 comments were received relating to the consultation itself, and included arguments that the consultation should have allowed for residents to select priority areas within

each of the themes or suggest additional themes, that the proposed themes were not easily comparable, that it was not a real consultation, that more information was required and/or that the council needed to make sure the feedback was considered.

## Breakdown by Protected Characteristics / Location

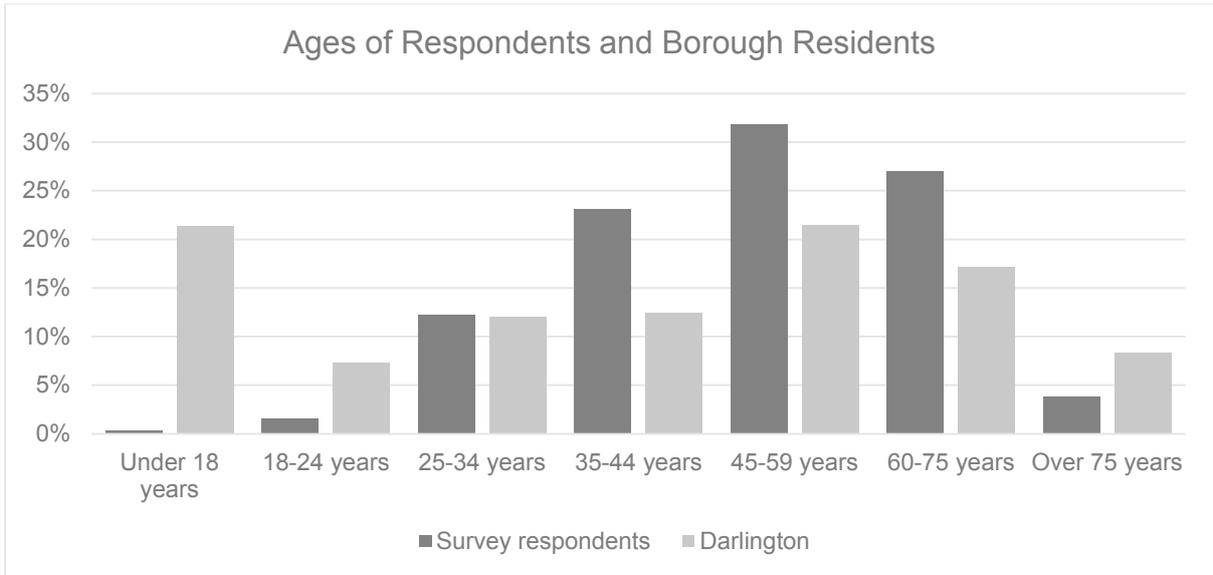
### Sex

Of the survey respondents who declared their sex, 173 (56%) were women and 137 (44%) were men. This means that females may be slightly overrepresented in the survey analysis, as they account for 51% of the borough's population. Filtering responses by sex shows that males were more likely to identify the Town Centre and Street Scene services as funding priorities, whereas females were more likely to consider Neighbourhood Renewal and Community Safety as key areas where funding should be directed.

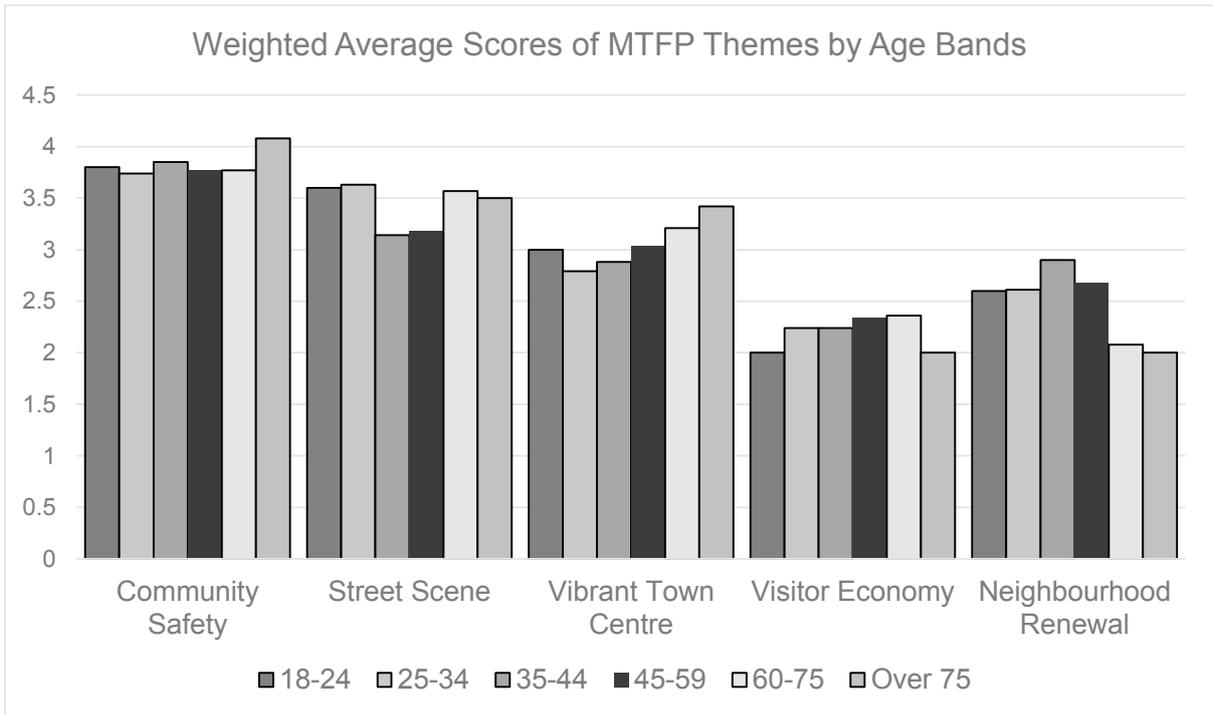


### Age

The proportion of survey respondents reporting their age as under 24 or over 75 was very low in comparison to the proportion of the borough's population that is made up by these age bands.

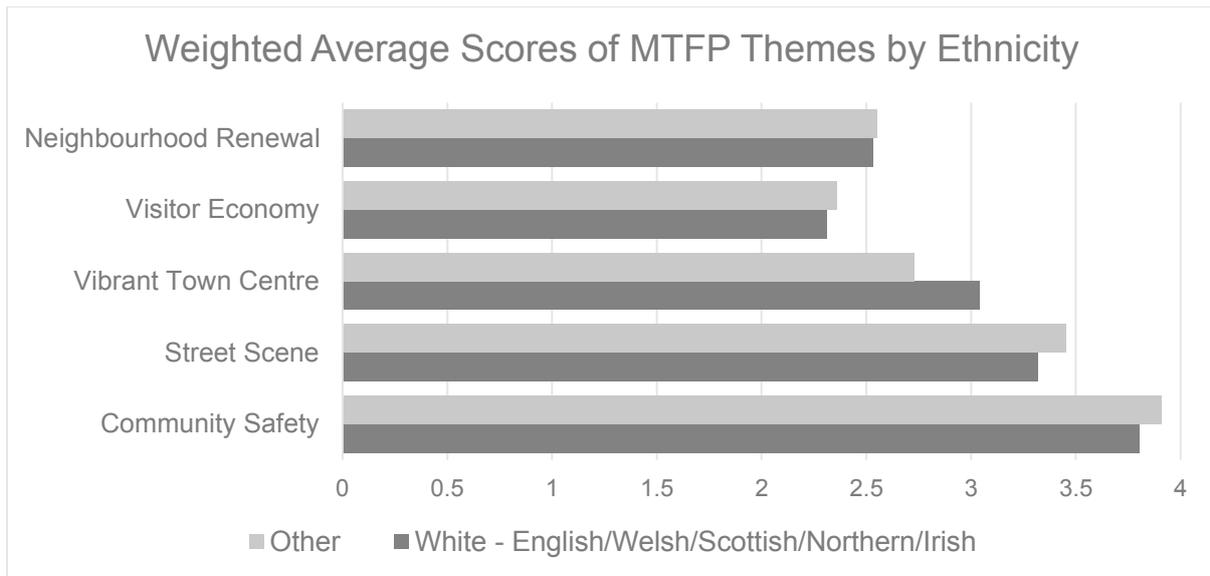


In terms of age of respondents, there appears to be a slight positive correlation between the age of respondents and how highly they prioritised the Visitor Economy for funding. Otherwise, over 60s were less likely to prioritise Neighbourhood Renewal, and over 75s were slightly more likely to prioritise Community Safety.



### Ethnicity

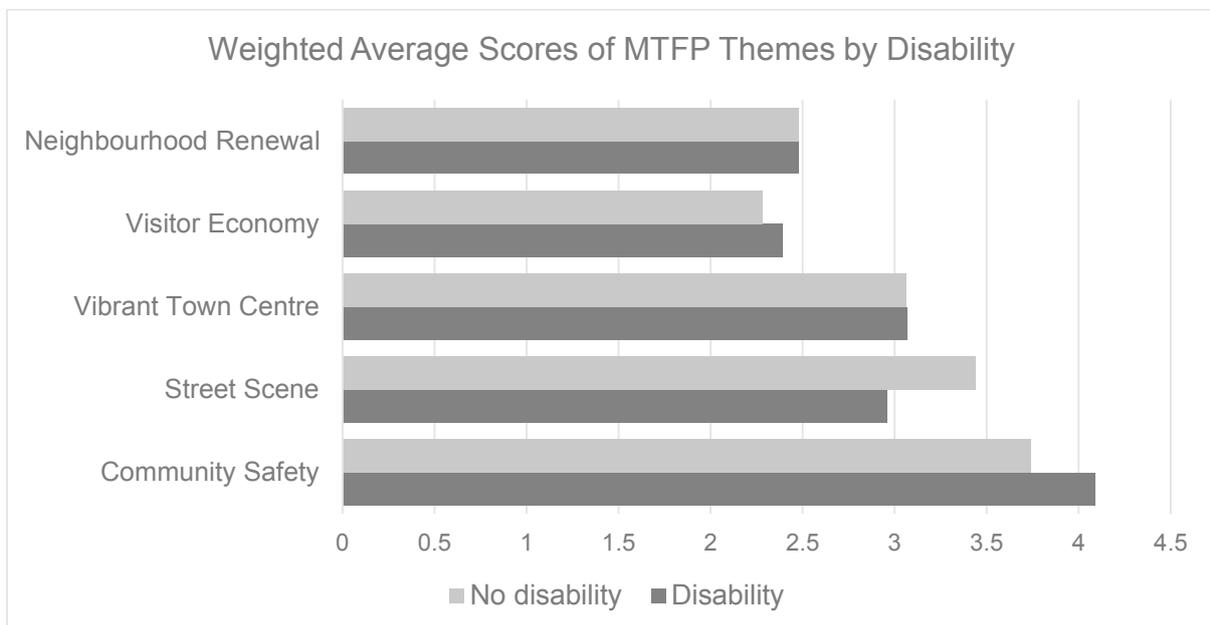
In terms of ethnicity, 281 (96%) of the 294 respondents who indicated their ethnic background identified themselves as 'White – English/Welsh/Scottish/Northern/Irish', which is not out of line with the borough average. The below graph therefore shows the weighted average of this group, compared to the weighted averages of respondents who identified as any other ethnic group, including 'White – Other' etc.



The graph shows that respondents identifying as 'White – English / Welsh / Scottish / Northern / Irish' were significantly more likely to identify the Town Centre as a priority funding area, and slightly less likely to prioritise all the remaining themes, particularly Community Safety and Street Scene.

### Disability

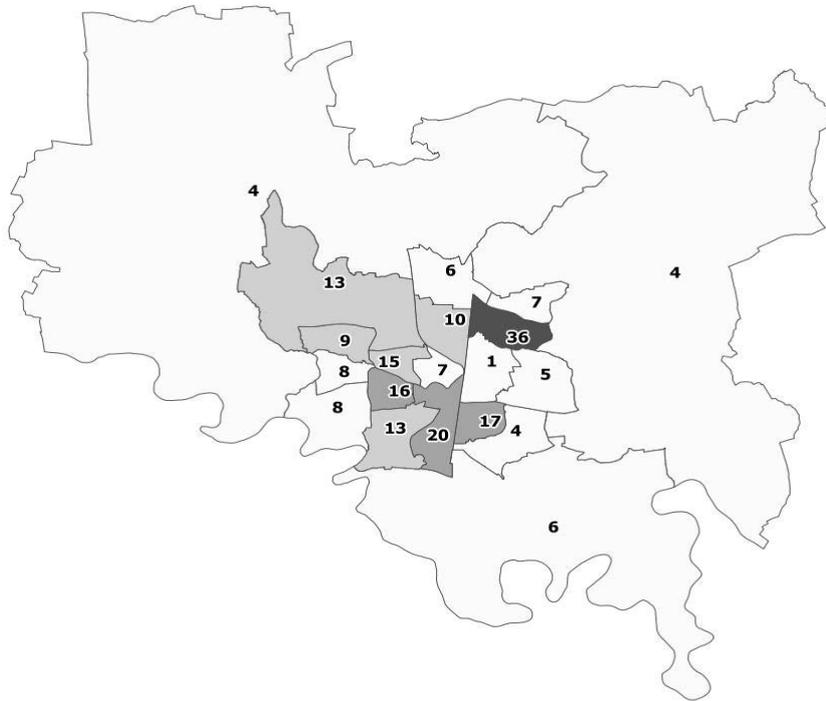
54 of the 304 respondents (18%) who responded to this question reported that they had a disability, which is not out of line for the borough's population.



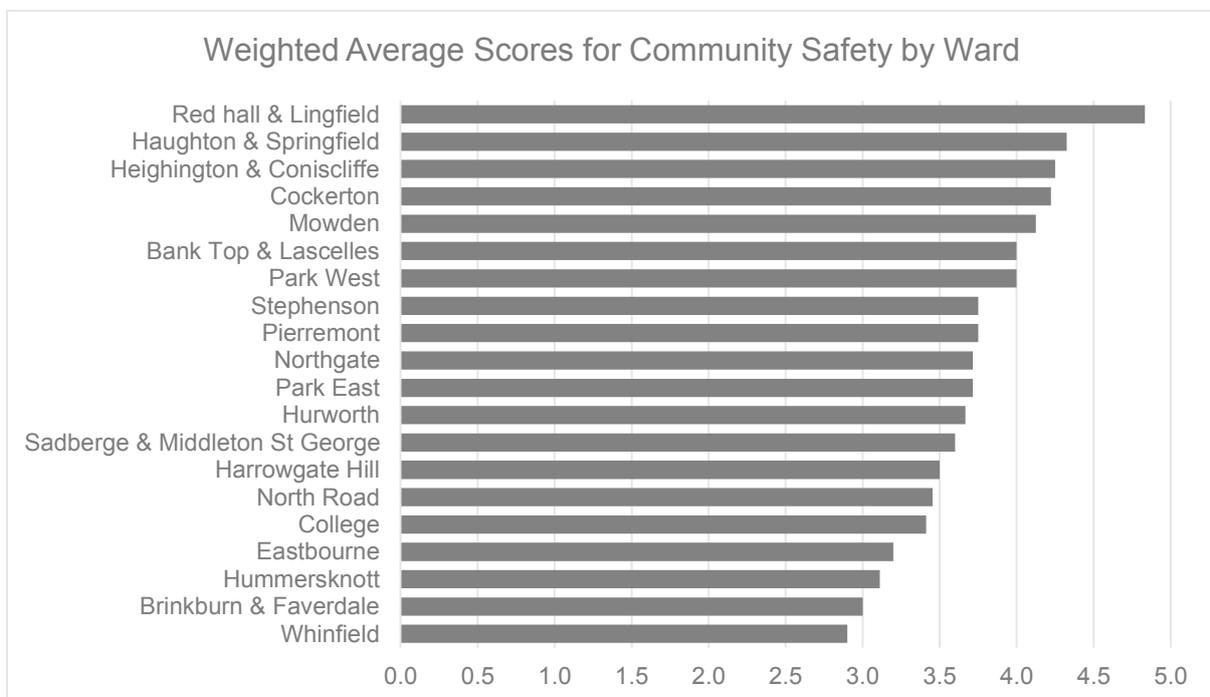
Filtering these responses shows that people with a disability were more likely to identify the Visitor Economy and, particularly, Community Safety as funding priorities, whereas respondents without a disability were more likely to consider Street Scene as a key area where funding should be directed.

## Ward

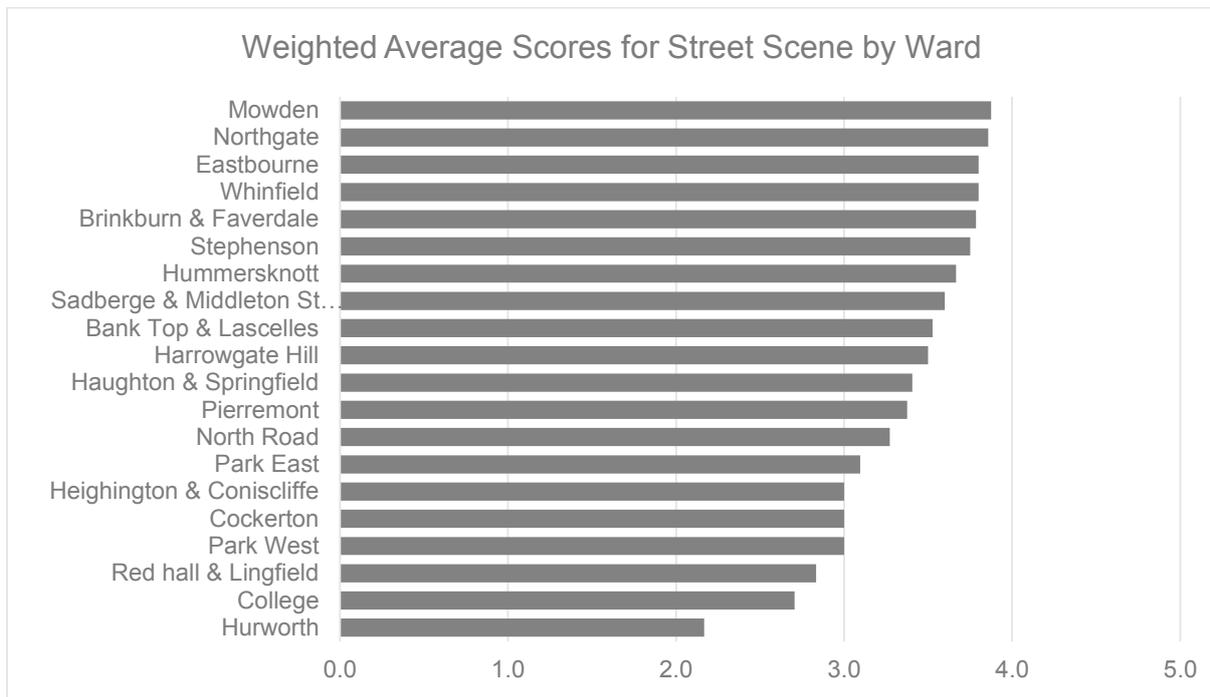
The map below shows the number of responses received where the respondent gave their post code, by ward.



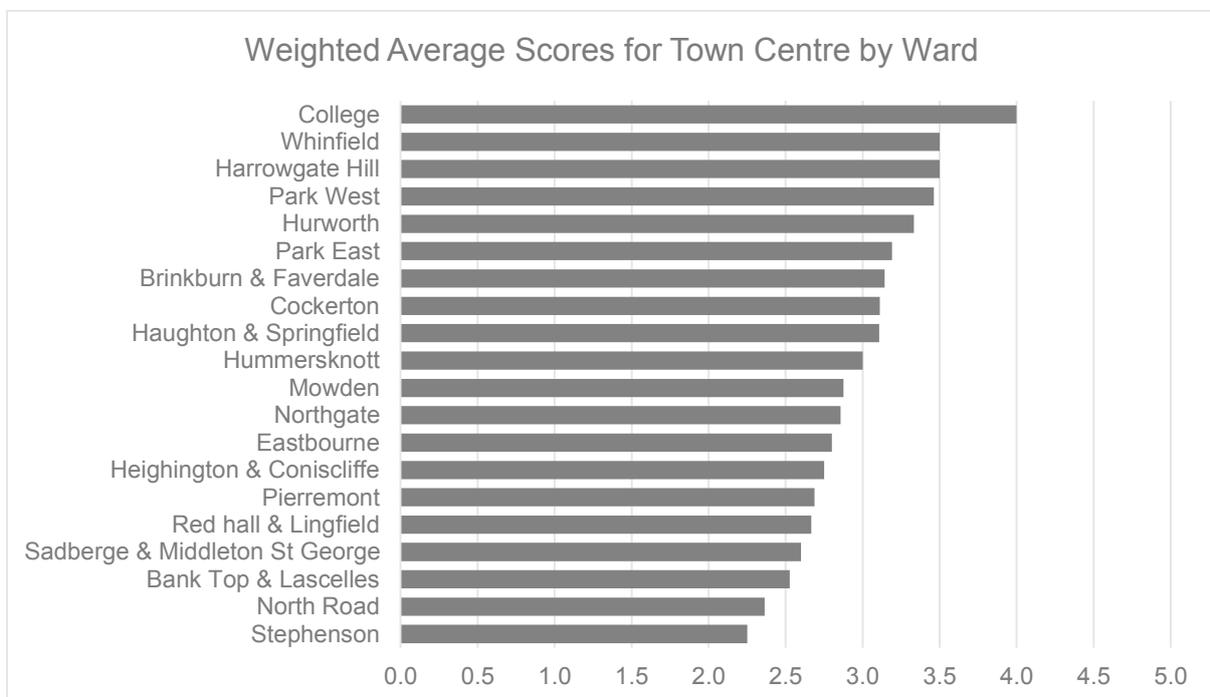
The following graphs show each theme by the weighted average score of respondents from each ward, ranked from most to least popular.



Respondents from Red Hall and Lingfield were significantly more likely to prioritise Community Safety. Conversely, respondents from Whinfield, Brinkburn and Faverdale and Hummersknott were more likely to rank this theme as their third most important.

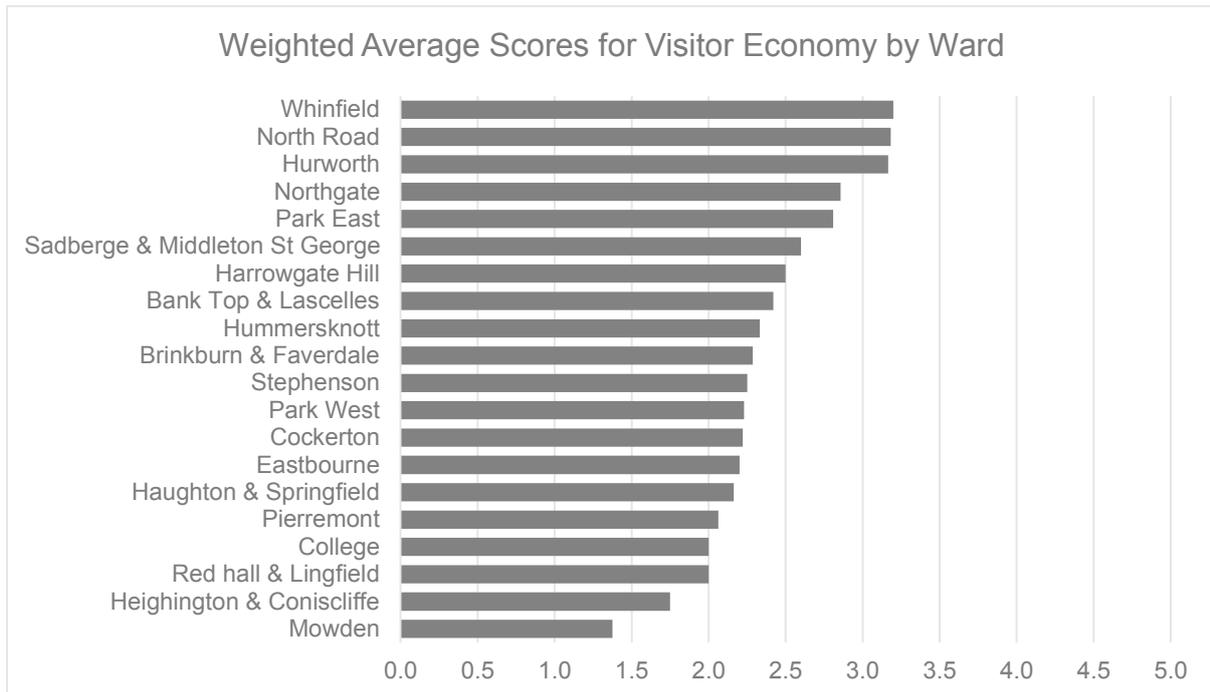


Respondents from Mowden and Northgate were most likely to prioritise Street Scene for funding. Hurworth residents were least likely to rank this theme highly.

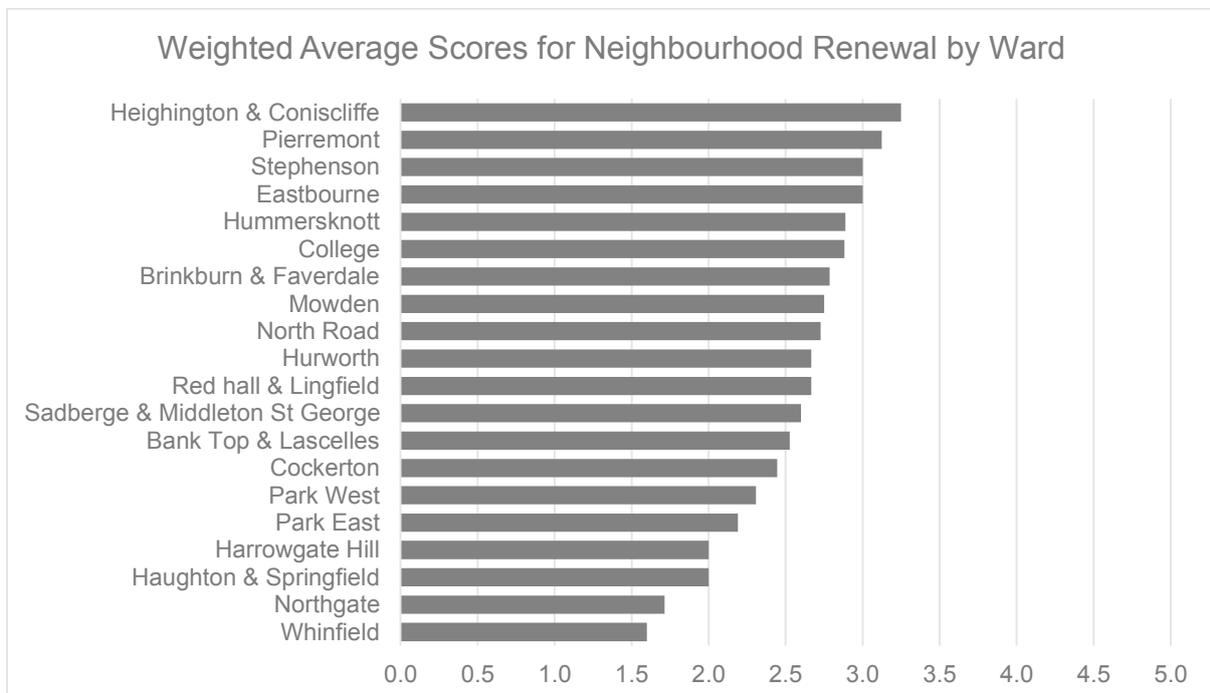


College ward residents were significantly more likely than elsewhere to rank the Town Centre as their first or second most important theme, likely due to their geographical

proximity. At the opposite end of the scale, respondents from Stephenson and North Road wards were least likely to consider the Town Centre as a funding priority.



Whinfield, North Road and Hurworth gave the Visitor Economy the top weighted average scores. Respondents from Mowden and Heighington and Coniscliffe were least likely to rank this theme highly.



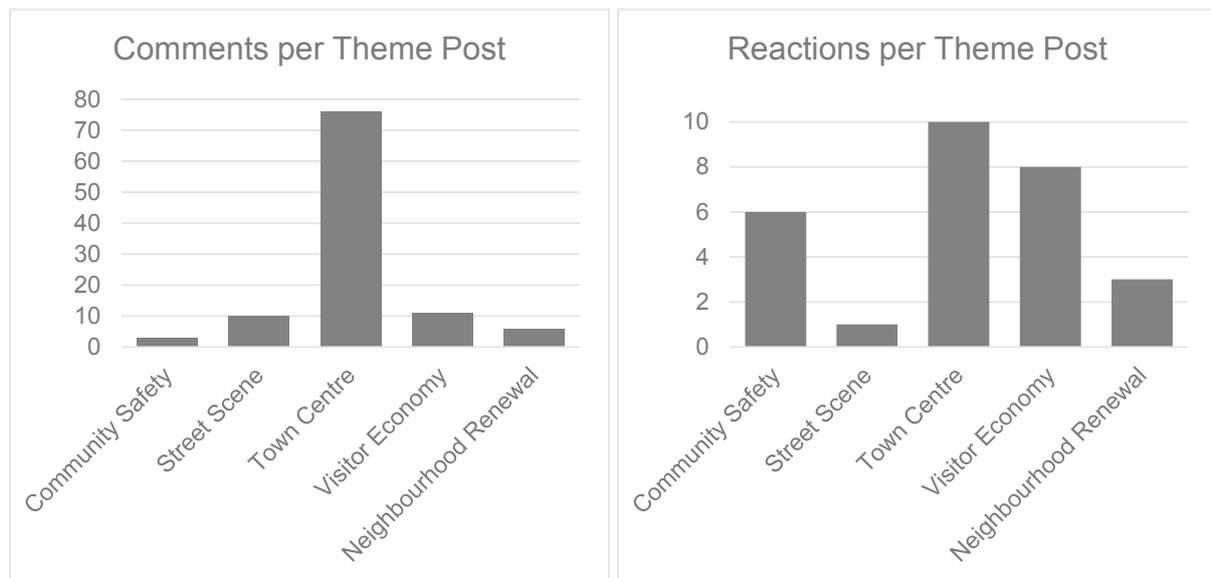
Finally, in terms of Neighbourhood Renewal, Heighington and Coniscliffe and Pierremont residents, on average, ranked this theme as one of their top 3. In contrast,

residents of the Northgate and Whinfield wards were most likely to rank this priority as one of their bottom two.

## Facebook

Residents were encouraged to give their views on Facebook via a series of daily posts relating to each of the proposed themes.

The graphs below indicate the number of reactions (likes, haha faces etc.) and comments received for each theme post.



These findings seem to counteract the findings of the consultation survey, namely that residents feel that Community Safety should be prioritised for funding, followed by Street Scene, the Town Centre, Neighbourhood Renewal and the Visitor Economy, respectively. The reason for these differences is largely explained by the questions asked – whilst in the survey itself, respondents were asked to indicate which theme(s) should be prioritised, on Facebook they were asked to give their views on each, which largely turned out to be suggestions. A higher number of likes and comments therefore does not necessarily correspond to how important people felt it is relative to the other themes, but rather how many suggestions (in the majority of cases) they have to spend money on within that particular theme.

A breakdown of comments received on Facebook by theme is given below:

### Community Safety

Of the 3 comments received regarding the Community Safety theme:

- All 3 agreed that Community Safety should be a priority area for funding.
- 1 also related to the Street Scene theme

### Street Scene

Of the 10 comments received regarding the Street Scene theme:

- All 10 agreed that Street Scene should be a priority area for funding.
- 1 included a suggestion as to what spending on Street Scene should focus on

- 1 requested the library be kept in its current location.

### Town Centre

Of the 76 comments received regarding the Town Centre theme:

- 26 agreed that the Town Centre should be a priority for funding
- 1 did NOT think the Town Centre should be a priority
- 49 were not clear about whether they thought the Town Centre should be a funding priority
- 2 urged the council to consider the comments received
- 7 related to the Community Safety theme
- 3 related to the Street Scene theme
- 3 comments requested the Central Library remain at its current location
- 117 suggestions were made as to what spending on this theme should focus on

### Visitor Economy

Of the 11 comments received regarding the Visitor Economy theme:

- 6 thought the Visitor Economy should be a priority for funding
- 2 did NOT think the Visitor Economy should be a priority
- 3 were not clear about whether they thought the Visitor Economy should be a priority
- 5 were suggestions as to what spending on this theme should focus on
- 1 related to the Town Centre theme

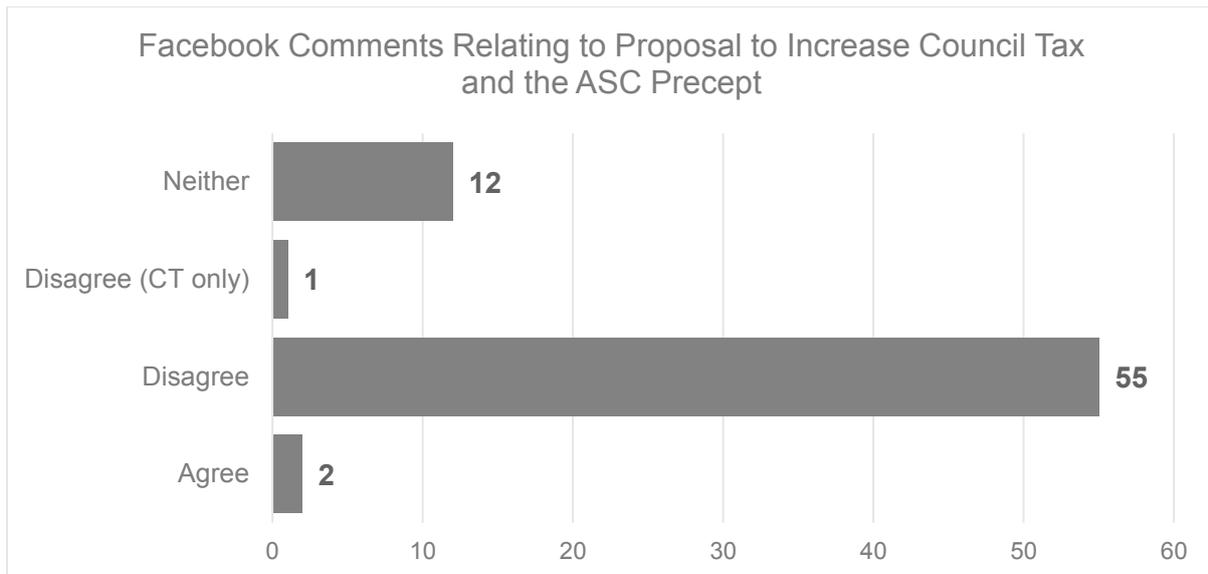
### Neighbourhood Renewal

Of the 6 comments received regarding the Neighbourhood Renewal theme:

- 1 thought the Neighbourhood Renewal theme should be a priority for funding
- 5 were not clear about whether they thought Neighbourhood Renewal should be a priority
- 5 related to the Town Centre theme

### Council Tax/ ASC Precept proposals

The Facebook post relating to the proposal to increase council tax and the ASC precept attracted 70 comments from 65 respondents, and 60 reactions.



In contrast to the feedback received via the survey, where the majority of respondents expressing a clear opinion were in favour of this proposal, the majority of respondents expressed disagreement on Facebook. Of the 55 comments received where respondents clearly indicated they were against the proposal:

- 12 expressed concern about residents’ ability to pay
- 8 criticised current council spending
- 6 did not feel they see any benefits from paying increased council tax and/or ASC precept
- 4 objected to paying more for council services they perceive as deteriorating
- 2 suggested the council find the money elsewhere.

## Other Responses

In addition to the online survey and council Facebook page, a small number of additional responses were received separately.

### Darlington for Culture (DfC)

DfC’s response to the consultation consisted of a some suggestions for the Visitor Economy and Town Centre themes:

1. Visitor Economy  
A provision of £5,000 per year to Creative Darlington as a commissioning budget to enable its manager to commission events within Darlington’s Arts programme which might not meet the criteria of DfC’s Small Grants Scheme.
2. Town Centre  
A further provision of £5,000 per year in match funding in support of Darlington Arts Festival. For this year a bid for £4,000 has been made to the County Durham Community Foundation (CDCF) and DfC has allocated a further £1,000. The funding is primarily required to better promote the Festival to attract visitors from further afield.

DfC's response also included an offer to work with the council to retain Central Library at Crown Street and ensure the future of Cockerton Library, and suggested some of the additional funding could be used to support this.

### Leggs Fashion Limited

A letter was received from John Coxon, the Director of Leggs Fashion in response to the consultation. The letter outlines a number of reasons why the Town Centre should be prioritised and gives some suggestions for how funding could be spent:

1. A memorable theme of event –bigger than Festival of Ingenuity lasting longer than a week
2. Reduced rents and rates
3. More carpark signage and lower costs

### County Durham and Darlington NHS Foundation Trust (CDDFT)

A letter from Sue Jacques, chief executive of CDDFT, was received in response to the consultation. The letter identified areas of priority the Trust wished to highlight under the Neighbourhood Renewal theme as follows:

1. Ongoing support and commitment to the Healthy New Towns activity and associated initiatives, specifically the digital agenda including extending funding to retain the InHealthCare platform and emerging integrated self-management opportunities
2. Supporting the Better Care Fund priorities, specifically supported discharge
3. Additional social care provision to enable 7 day response compliance

### The Council Tenants' Customer Panel and Scrutiny Panel

The joint panel's response identified Community Safety and Street Scene as the two key themes they would prioritise for funding. In terms of the former, they felt enforcement and education should be invested in. With regards to Street Scene, they felt litter (particularly in the town centre) and dog fouling were the key issues to be tackled.

### Emails

A number of emails were received from local residents and stakeholders during the course of the consultation:

#### Priority Themes

##### *Community Safety*

- 1 gave suggestions as to what funding under this theme should focus on

##### *Street Scene*

- 1 requested that Street Scene be prioritised for funding

##### *Town Centre*

- 4 gave suggestions as to what funding under this theme should focus on

### *Visitor Economy*

- 1 gave suggestions as to what funding under this theme should focus on
- 1 requested that funding NOT be prioritised for the Visitor Economy

### **Council tax / ASC Precept Increase**

- 1 raised concern about the respondent's ability to pay the proposed increases

### **Other**

- 1 requested that the number of councillors be cut to save costs
- 1 requested that the central library be retained at Crown Street
- 1 requested that road repairs be included as an additional funding priority
- 1 identified support for local businesses as an additional area they would like to see funding prioritised, and outlined a number of suggestions relating to this priority.

<b>Capital Medium Term Financial Plan 2018/19 - 2021/22</b>					
	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>Total</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Resources</b>					
Capital Grants	6,735	5,085	3,230	3,230	<b>18,280</b>
HRA Revenue Contributions	6,289	6,058	6,239	6,499	<b>25,085</b>
HRA Investment Fund	8,694	4,780	3,780	3,280	<b>20,534</b>
HRA Capital Receipts	198	200	222	234	<b>854</b>
Corporate Resources	3,511	1,486	1,663	150	<b>6,810</b>
<b>Total Resources</b>	<b>25,427</b>	<b>17,609</b>	<b>15,134</b>	<b>13,393</b>	<b>71,563</b>
<b>Commitments - see below</b>	<b>25,427</b>	<b>17,609</b>	<b>15,134</b>	<b>13,393</b>	<b>71,563</b>
<b>Resources Available for Investment</b>	-	-	-	-	-
<b>Children, Families &amp; Learning</b>					
School Condition Allocations	142	142	142	142	<b>568</b>
	142	142	142	142	<b>568</b>
<b>Housing</b>					
Adaptations / Lifts	200	205	210	215	<b>830</b>
Heating replacement programme	1,280	1,302	1,368	1,436	<b>5,386</b>
Structural works	500	150	154	154	<b>958</b>
Lifeline Services	50	52	54	54	<b>210</b>
Repairs before painting	100	103	105	105	<b>413</b>
Roofing	700	700	700	700	<b>2,800</b>
Garages	75	52	54	54	<b>235</b>
External Works (footpaths, fencing, etc.)	500	515	525	525	<b>2,065</b>
Smoke detection	50	26	28	28	<b>132</b>
Pavement Crossing	32	33	33	33	<b>131</b>
Replacement Door Programme	350	355	360	360	<b>1,425</b>
Window Replacement	500	500	500	500	<b>2,000</b>
IPM works	1,800	1,905	2,004	2,200	<b>7,909</b>
Comunal Works	100	105	106	106	<b>417</b>
New build (net of HCA grant)	8,694	4,780	3,780	3,280	<b>20,534</b>
Fees	250	255	260	263	<b>1,028</b>
	15,181	11,038	10,241	10,013	<b>46,473</b>
<b>Transport</b>					
Highway Maintenance	1,689	1,398	1,398	1,398	<b>5,883</b>
Integrated Transport	886	886	886	886	<b>3,544</b>
Local Growth Fund	1,695	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<b>1,695</b>
Pothole Action fund	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	-
National Productivity Investment Fund	1,519	1,855	-	-	<b>3,374</b>
	5,789	4,139	2,284	2,284	14,496
<b>Other Capital Programmes</b>					
Disabled Facility Grants	804	804	804	804	<b>3,216</b>
	804	804	804	804	<b>3,216</b>
<b>Council funded Schemes</b>					
Economic Growth Investment Fund	1,961	336	513	-	<b>2,810</b>
Highways Maintenance - Unclassified roads	500	500	500	-	<b>1,500</b>
Highways Maintenance - Bridge Maintenance	500	500	500	-	<b>1,500</b>
West Cemetery Extension	400	-	-	-	<b>400</b>
Advanced Design Fees	150	150	150	150	<b>600</b>
Total Council Funded Schemes	3,511	1,486	1,663	150	6,810
<b>Total Spending Plans</b>	<b>25,427</b>	<b>17,609</b>	<b>15,134</b>	<b>13,393</b>	<b>71,563</b>

Figures shown in italics are estimates, awaiting confirmation of funding streams.

## **Section 1.3**

# **General Fund Revenue and Capital Budget**

1.3 Setting the Council Tax for 2018-19

- report to Council 22 February 2018

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**SETTING THE COUNCIL TAX FOR 2018/19**

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**Responsible Cabinet Member – Councillor Steve Harker,  
Efficiency & Resources Portfolio**

**Responsible Director – Paul Wildsmith,  
Director of Neighbourhood Services & Resources**

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**SUMMARY REPORT**

**Purpose of the Report**

1. The Local Government Finance Act 1992, as amended (referred to as “the Act” in this report) requires the Council to calculate and set its council tax for 2018/19 before 11 March 2018.

**Summary**

2. The Localism Act 2011 made significant changes to the Act and requires the billing authority to calculate a Council Tax requirement for the year.
3. The budget recommended to Council by Cabinet on 13 February 2018 will result in Band D council tax of £1,461.93, if approved by Council. This includes a 3% Adult Social Care precept as announced by Central Government in the provisional local government finance settlement in December 2016. The Office of the Durham Police, Crime and Victims’ Commissioner has set its Band D council tax for 2018/19 at £181.24. County Durham and Darlington Fire and Rescue Service has set its Band D council tax for 2018/19 at £100.53. Therefore the recommended council tax for a Band D property will be £1,743.70 which is an overall increase of 5.92%. There will also be an additional council tax in any parish where a precept has been issued.
4. The Council has calculated that the Council Tax requirement is £47,492,779 which includes Parish Precepts of £161,779. The Council Tax requirement for the Council’s own purposes for 2018/19 (excluding Parish Precepts) is therefore £47,331,000.

**Recommendation**

5. It is recommended that
  - (a) the following amounts be calculated by the Council for 2018/19 in accordance with sections 31 to 36 of the Act and relevant regulations:-

(i)	the aggregate of the amount which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils, which is its expenditure	£219,211,779
(ii)	the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act, which is its income	£171,719,000
(iii)	the amount by which (i) exceeds (ii) calculated by the Council for the year in accordance with Section 31A(4) of the Act as its Council Tax Requirement	£47,492,779
(iv)	The amount at item 5(iii) above, divided by the council tax base in paragraph 13 below, calculated by the Council in accordance with Section 31B of the Act as the basic amount of its Council Tax for the year (including Parish Precepts)	£1,466.93
(v)	the aggregate of all special items (Parish Precepts) referred to in Section 34(1) of the Act as in the attached <b>Appendix 1</b>	£161,779
(vi)	the amount at 5(iv) above less the result given by dividing the amount at 5(v) above by the amount at paragraph 13 below, calculated by the Council in accordance with Section 34(2) of the Act as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates	£1,461.93
(vii)	That the basic council tax for 2018/19 calculated for dwellings in those areas that have parish precepts be as set out in Appendix 1, column 5	
(viii)	That the Council, in accordance with Sections 30 and 36 of the Act, hereby sets the aggregate amounts shown in <b>Appendix 2</b> as the amount of Council Tax for 2018/19 for each part of its area and for each of the categories of dwellings	

- (b) It be noted that for the year 2018/19 The Office of the Durham Police, Crime and Victims' Commissioner has stated the following amounts in the precept issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown : -

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Police Authority	120.83	140.96	161.10	181.24	221.52	261.79	302.07	362.48

- (c) It be noted that for the year 2018/19 County Durham and Darlington Fire and Rescue Service has stated the following amounts in the precept issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown: -

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Fire Authority	67.02	78.19	89.36	100.53	122.87	145.21	167.55	201.06

- (d) The Council, in accordance with Section 30(2) of the Act hereby sets the amounts set out in **Appendix 3** as the amounts of council tax for 2018/19 for each of the categories of dwellings.

## Reasons

6. The recommendations are supported to set the Council Tax for the Council's area in accordance with statutory requirements.

**Paul Wildsmith**  
**Director of Neighbourhood Services & Resources**

## Background Papers

- (i) Local Government Finance Settlement 2018/19
- (ii) Police Authority Precept notification.
- (iii) Fire Authority Precept notification.
- (iv) Parish Council Precept notifications.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report does not contain any Crime and Disorder implications
Health and Well Being	The report does not contain any proposals relating to the health and well being of residents
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no diversity implications in this report
Wards Affected	All Wards are affected equally
Groups Affected	All Groups are affected equally
Budget and Policy Framework	This report must be considered by Council
Key Decision	This report must be considered by Council
Urgent Decision	The Council's Medium Term Financial Plan, Budget and Council Tax require approval by full Council
One Darlington: Perfectly Placed	This report follows from the Corporate Plan and Financial Plan and budget reports, which specifically addresses key issues involved in the Council's contribution to delivering the Sustainable Community Strategy vision.
Efficiency	There are no efficiency implications in this report
Impact on Looked After Children and Care Leavers	This report does not affect Looked After Children and Care Leavers

## MAIN REPORT

### Information and Analysis

7. The Act, as amended by the Localism Act 2011, requires authorities to calculate their Council Tax requirement for the year. The Council tax requirement is equal to the Council's net budget requirement less Settlement Funding Assessment (Revenue Support Grant, Business Rates Scheme Grant and Top Up Grant) less any contribution to the Collection Fund in respect of any prior year's deficit or plus any contribution from the Collection Fund in respect of any prior year's surplus. The details of these calculations are set out in paragraph 5(i) to (iii) above.
8. The recommended basic council tax including Fire and Police Precepts for a Band D property is £1,743.70. There will also be an additional council tax in any parish where a precept has been issued.
9. Cabinet considered the draft Medium Term Financial Plan (MTFP) on 12 December 2017 and approved it for consultation. After public consultation and review by the relevant Scrutiny Committees, Cabinet considered the MTFP again on 13 February 2018.
10. The Council also has to determine the estimated surplus or deficit on its Collection Fund at 31st March 2018. The estimated surplus/deficit for the council tax is

shared between this Council, the Police Authority and the Fire Authority in proportion to the 2017/18 demands/precepts. It is estimated that there will be a nil surplus on the Collection Fund at 31st March 2018.

11. The Council has determined that its basic amount of Council Tax for 2018/19, excluding Parish Precepts, is not excessive in accordance with principles approved under Section 52ZB of the Act.
12. The Council's Council Tax Requirement (including Parish Precepts) for council tax purposes for 2018/19, as calculated in accordance with Section 31A(4) of the Act, is £47,492,779.

## **The Council Tax Calculations**

### **Basic Council Tax**

13. The Council set its tax base at 32,375.6 at the meeting on 25 January 2018 along with the tax bases for various parish councils. These are shown in Appendix 1 (column 2).
14. The basic council tax must first be calculated by dividing the Council Tax requirement by the approved tax base as follows:-

$$\frac{£47,492,779}{32,375.6} = £1,466.93$$

15. From this figure parish precepts, which the Act refers to as special items, are deducted as follows:-

$$\frac{£161,779}{32,375.6} = £5.00$$

16. The basic council tax for those areas of the Borough Council where there are no special items is, therefore, £1,461.93 (£1,466.93 - £5.00). This also excludes the Police Authority and Fire Service precepts. It represents a 5.99% increase compared with the council tax in 2017/18, 2.99% to fund general expenditure and 3% to fund adult social care expenditure. It was announced in the 2018/19 provisional local government finance settlement on 19 December 2017 and confirmed in the Local Government Finance Report 2018/19 on 05 February 2018 that councils could increase their core council tax charge by up to 3% (excluding the Adult Social Care Precept) without the need for a referendum, an increase of 1% from 2017/18.

### **Parish Council Taxes**

17. The calculation of the additional tax for areas where special items apply, i.e. parish precepts, is based on the precepts submitted by each parish council and parish meeting divided by the tax base approved at the Council meeting on 25 January

2018. The Parish Council Precepts for 2018/19 are detailed in Appendix 1 and total £161,779.

18. The council tax in relation to the parish precepts is shown in Appendix 1 (column 3). When added to the basic council tax, as calculated in paragraph 14, this provides the Billing Authority's basic council tax for each parish area (Appendix 1, column 5).

### Billing Authority Council Tax

19. Section 30(1) of the Act requires a council tax to be set for each category of dwelling for its area. This is the Billing Authority's council tax for each parish area and the basic council tax for the rest of the authority's area, multiplied by the ratio of each band using the following: -

Band	A	B	C	D	E	F	G	H
Proportion	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9

20. The council tax set will relate to band D which is 9/9 or 1. For other bands the above proportions will apply. For example, Band A properties will be charged 6/9 or two thirds of the Band D tax whilst band H will be charged double the Band D tax.
21. The Billing Authority's council taxes for each band of property are shown in Appendix 2.

### Police and Fire Authority Council Taxes

22. The Office of the Durham Police, Crime and Victims' Commissioner is a separate body responsible for its own financial affairs. The Authority met on 19 February 2018 and set their precept at £5,867,754. This results in a Band D Council Tax of £181.24, a 7.09% increase from 2017/18 (a £12 increase which is in line with the council tax referendum principles) as shown below:-

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Police Authority	120.83	140.96	161.10	181.24	221.52	261.79	302.07	362.48

23. County Durham and Darlington Fire and Rescue Service met on 13 February 2018 and set their precept at £3,254,719. This results in a Band D Council Tax of £100.53, a 2.95% increase from 2017/18.

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Fire Authority	67.02	78.19	89.36	100.53	122.87	145.21	167.55	201.06

## **Overall Council Tax**

24. The total council tax for each of the parish areas and the remaining area of the Borough is calculated by adding the charges for the Billing Authority to those of the Police Authority and the Fire and Rescue Service. The overall council tax for each category of dwelling in each parish area and the remaining areas of the Borough where there are no parish precepts is set out in Appendix 3. There is a 5.99% increase in the Billing Authority Council Tax next year, inclusive of the 3% adult social care precept, with changes in the amounts of some parish precepts. The Office of the Durham Police, Crime and Victims' Commissioner has increased its Council tax by 7.09% and the Fire and Rescue Service has increased its Council Tax by 2.95%.

## **Consultation**

25. The content of this report was not subject to consultation. Extensive consultation has, however, taken place with a wide range of stakeholders, during which all households in the Borough have had the opportunity to comment, in preparing the Corporate Plan and Medium Term Financial Plan. The outcomes of consultation are included in those plans.

## COUNCIL TAX FOR PARISH AUTHORITIES 2018/19

	Precept payable to Parish Council (1) £	Parish Tax Base (2)	Parish Council Tax (3) £ p	Basic Council Tax (4) £ p	Billing Authority's Council Tax (5) £ p
Bishopston	7,868	173.70	45.30	1,461.93	1,507.23
Heighington	16,770	898.10	18.67	1,461.93	1,480.60
High Coniscliffe	2,000	107.30	18.64	1,461.93	1,480.57
Hurworth	54,000	1,219.80	44.27	1,461.93	1,506.20
Low Coniscliffe / Merrybent	11,450	305.60	37.47	1,461.93	1,499.40
Middleton St. George	45,182	1,694.10	26.67	1,461.93	1,488.60
Neasham	6,695	239.90	27.91	1,461.93	1,489.84
Piercebridge	1,512	62.30	24.27	1,461.93	1,486.20
Sadberge	10,875	287.70	37.80	1,461.93	1,499.73
Whessoe	5,427	534.80	10.15	1,461.93	1,472.08
	<b>161,779</b>	<b>5,523.30</b>			

## APPENDIX 2

### BILLING AUTHORITY'S COUNCIL TAXES FOR EACH PROPERTY BAND 2018/19

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Bishopton	1,004.82	1,172.29	1,339.75	1,507.23	1,842.16	2,177.11	2,512.04	3,014.46
Heighington	987.07	1,151.58	1,316.09	1,480.60	1,809.62	2,138.65	2,467.67	2,961.20
High Coniscliffe	987.05	1,151.56	1,316.06	1,480.57	1,809.58	2,138.60	2,467.62	2,961.20
Hurworth	1,004.13	1,171.49	1,338.84	1,506.20	1,840.91	2,175.63	2,510.33	3,012.40
Low Coniscliffe /								
Merrybent	999.60	1,166.20	1,332.79	1,499.40	1,832.59	2,165.80	2,499.00	2,998.80
Middleton St. George	992.40	1,157.80	1,323.20	1,488.60	1,819.40	2,150.20	2,481.00	2,977.20
Neasham	993.23	1,158.77	1,324.30	1,489.84	1,820.91	2,151.99	2,483.06	2,979.68
Piercebridge	990.80	1,155.94	1,321.06	1,486.20	1,816.46	2,146.74	2,477.00	2,972.40
Sadberge	999.82	1,166.46	1,333.09	1,499.73	1,833.00	2,166.28	2,499.55	2,999.46
Whesoe	981.39	1,144.95	1,308.51	1,472.08	1,799.20	2,126.34	2,453.46	2,944.16
All other parts of the Council's area	974.62	1,137.06	1,299.49	1,461.93	1,786.80	2,111.68	2,436.55	2,923.86

## APPENDIX 3

### OVERALL COUNCIL TAX FOR EACH PROPERTY BAND 2018/19

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Bishopton	1,192.67	1,391.44	1,590.21	1,789.00	2,186.55	2,584.11	2,981.66	3,578.00
Heighington	1,174.92	1,370.73	1,566.55	1,762.37	2,154.01	2,545.65	2,937.29	3,524.74
High Coniscliffe	1,174.90	1,370.71	1,566.52	1,762.34	2,153.97	2,545.60	2,937.24	3,524.68
Hurworth	1,191.98	1,390.64	1,589.30	1,787.97	2,185.30	2,582.63	2,979.95	3,575.94
Low Coniscliffe / Merrybent	1,187.45	1,385.35	1,583.25	1,781.17	2,176.98	2,572.80	2,968.62	3,562.34
Middleton St. George	1,180.25	1,376.95	1,573.66	1,770.37	2,163.79	2,557.20	2,950.62	3,540.74
Neasham	1,181.08	1,377.92	1,574.76	1,771.61	2,165.30	2,558.99	2,952.68	3,543.22
Piercebridge	1,178.65	1,375.09	1,571.52	1,767.97	2,160.85	2,553.74	2,946.62	3,535.94
Sadberge	1,187.67	1,385.61	1,583.55	1,781.50	2,177.39	2,573.28	2,969.17	3,563.00
Whessoe	1,169.24	1,364.10	1,558.97	1,753.85	2,143.59	2,533.34	2,923.08	3,507.70
All other parts of the Council's area	1,162.47	1,356.21	1,549.95	1,743.70	2,131.19	2,518.68	2,906.17	3,487.40

## **Section 2**

# **Housing Revenue Account**

2.1 Housing Revenue Account – Revenue Budget 2018-19

- report to Council 22 February 2018

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HOUSING REVENUE ACCOUNT – MTFP 2018/19 TO 2021/22

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Responsible Cabinet Member - Councillor Andy Scott,  
Housing, Health and Partnerships Portfolio

Responsible Director - Paul Wildsmith,  
Director of Neighbourhood Services and Resources

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SUMMARY REPORT

**Purpose of the Report**

1. To consider proposals for the revenue budget, rent levels and service charges for the Council's Housing Revenue Account (HRA) for the financial year 2018/19 in the context of the HRA Medium Term Financial Plan to 2021/22 and the 30 year Business Plan.

**Summary**

2. The key decision regarding the HRA is the balance between rent and service charge levels and investment in the housing stock. For four years, from 2016/17 the Government are implementing a compulsory 1% reduction in Social and Affordable rents through the Welfare Reform and Work Bill 2015. There is no discretion in making this change and all Council tenants will therefore have an average 61p reduction in weekly rent (Average Rent 2017/18 (£71.49 – Average Rent 2018/19 £70.88). Where appropriate some service charges have however had an inflationary increase. It is worth noting that 70% of tenants will have their rent and most service charges covered by benefit payments.

**Recommendations**

3. It is proposed that the following are recommended by Council :-
  - (a) An average weekly social rent reduction of 1% for 2018/19 be implemented giving an average social rent of £70.88 and affordable rent of £81.72.
  - (b) Garage rents and service charges are increased as shown in Table 3.
  - (c) The budget at **Appendix 1** is approved.
  - (d) The Housing Business Plan **Appendix 2** is agreed.

## Reason

4. To enable the Council to deliver an appropriate level of service to tenants to meet housing need and to support the economic growth of the Borough through housing development.

**Paul Wildsmith**  
**Director of Neighbourhood Services and Resources**

## Background Papers

### CLG Rent Restructuring Guidance

Pauline Mitchell: Ext 5832

S17 Crime and Disorder	The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.
Health and Well Being	There are no issues relating to health and well-being which this report needs to address
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no diversity issues
Wards Affected	This will have an effect on the majority of the Wards in the Borough.
Groups Affected	All Council Tenants and Lifeline Service Users
Budget and Policy Framework	The issues contained within this report require Council approval and the report will be presented to Council in February 2017.
Key Decision	This is a key decision because agreement to the recommendations will result in the Local Authority incurring expenditure which is significant. There will also be a significant effect on the communities living or working in an area comprising two or more wards within the area of the local authority.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report has no particular implications for the Sustainable Community Strategy.
Efficiency	As the HRA is a ring fenced budget every effort is made to maximise income and identify savings in order to maintain a high quality service.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Setting the MTFP for the HRA

5. Councils no longer have the previous levels of flexibility to decide the balance between the levels of service provided to tenants and the levels of rent charged. For a four year period commencing in 2016/17 all social and affordable rents must be reduced by 1%. The MTFP as described in the following sections reflects this requirement whilst striving to ensure the standard of service offered remains high.

### 6. Analysis of Expenditure within the HRA

#### (a) Management £5.760m

This includes all staffing costs associated with the provision of a housing management service, central support service and ground maintenance recharges and other associated support costs such as ICT and insurance. These costs have been benchmarked and show our 2016/17 (latest available CIPFA stats) cost of £557 per property compare very favourably with our Comparator Group average of £1,192 per property.

#### (b) Maintenance - Revenue Repairs - £3.917m

This covers the on-going general repairs to the Councils 5,292 properties at a rate of approximately £718 per property per year (2016/17 latest available CIPFA stats). This level represents an average spend and reflects the overall good condition of the stock due to sustained capital investment. Benchmarks indicate we provide good value for money when compared to the overall average of £1,074 per property. The continued investment in a good repairs service is essential to maintaining our stock at a good level for current and future tenants.

#### (c) Capital Financing Costs – 3.525m

This is the cost of paying for previous borrowing undertaken to fund capital expenditure.

#### (d) Bad Debts Provision - £350k

A provision to cover rents that are deemed unrecoverable.

#### (e) Revenue Contributions to Capital Programme - £14.983m

The Council cannot borrow to finance major refurbishments due to the current restriction on HRA borrowing, although we have successfully bid for some grant funding from the Homes and Communities Agency (HCA) for the building of new houses during 2015/18. Grant is preferable to the other options of applying to CLG to increase our borrowing capacity. Most capital expenditure needs to be funded from revenue. The budget acknowledges this and allows for revenue contributions each year. In addition over recent years contributions have been set aside to fund significant investment such as Red Hall Estate regeneration and new house building.

7. Members will appreciate that expenditure items (a) to (d) are relatively fixed and the main variable is the type and location of capital investment. The proposed Business Plan is discussed in the following section and this explains where future capital investment is planned.

## **Housing Business Plan**

8. The purpose of the Housing Business Plan 2017 is to ensure that the Housing Service has a financial plan which is sustainable and focuses investment towards strategic priorities. During the development of the Business Plan it has become clear that there were a number of strategic investment priorities that are particularly pressing and have significant financial implications for both the Housing Revenue Account and the Council's General Fund.
9. The following proposals will outline these strategic priorities, the resources available to deliver on these priorities (subject to final decisions on rent levels) and how resources will be aligned against the priorities.

## **New Build**

10. The Strategic Housing Market Assessment completed for Darlington in 2015 identified that there is a need for 160 affordable dwellings for rent across the Borough of Darlington each year.
11. Not only is there a need to build affordable dwellings to meet local need, it is also a business need for the Housing Service. The Business Plan is underpinned by the rents received from Council properties and the loss of rents as a result of regeneration works and right to buy sales would significantly reduce income for the Housing Service if these properties were not replaced. Similarly the impact for New Homes Bonus of overall reductions in property numbers needs to be taken into account.
12. The implementation of the Government's Self-Financing Initiative introduced from April 2012 enabled the creation of an Investment Fund which has been prioritised on the regeneration of Red Hall and a New Build programme. A total of £20m is available for the development of new Council homes for rent and Cabinet agreed in July 2017 to give delegated powers to the Director of Neighbourhood Services to proceed with additional new build housing schemes using this fund. However this will increase when combined with any successful grant applications to the Homes and Communities Agency (HCA) Affordable Housing Programme. It is difficult to predict grant funding levels as funding is now available on the basis of a rolling programme but we have received around 40% of the overall costs for two recent schemes.
13. Two new build schemes are already underway for completion in 2018/19 at:
  - (a) Jedburgh Drive, Branksome – 8 two bedroomed apartments, due for completion in October 2018.
  - (b) Whitby Way, Branksome – 8 two bedroomed houses, due for completion in August 2018.

Other sites have been identified and are currently being worked up in more detail to enable planning permission to be sought.

## **Housing for Vulnerable People**

14. Each year Housing Services complete a range of minor and major adaptations to individual Council properties where a need has been identified by an Occupational Therapist. Works range from the provision of lever taps and grab rails to semi-permanent ramps, stair lifts, hoists and ground floor extensions. The spend profile of the adaptations budget has changed in recent years with an increasing number of major projects being commissioned including:
  - (a) the installation of through floor lifts
  - (b) completion of major structural alterations to provide wheelchair friendly accommodation
  - (c) the construction of extensions providing ground floor bathing and bedrooms.
15. The increasing number of larger projects funded through the HRA adaptations budget reflects the fundamental role adaptations play in supporting households to continue to live independently, reduce the need for expensive care packages and prevent a premature move into a more supported form of accommodation. These high levels of need have therefore been taken into account in developing our new build housing programme. Properties provided as part of our current new build programme of 160 homes have been built in accordance with Life time Homes principles. Inexpensive features include flush door entrances at front and rear for wheelchair access, and raised sockets, as well as, low level window sills and openings. Increased space standards have however increased costs, including hallways wide enough for 360% wheelchair turning circle, wider doors, ground floor toilets in all properties including a knock out panel between the bedroom and bathroom in the ground floor flats to make it easy to provide a ceiling track hoist in the future and additional space/electric sockets provided in the hall of houses to facilitate a platform lift. Occupational Therapists and Housing Officers also work closely with individuals to meet their particular needs where appropriate, providing bespoke lowered kitchens for wheelchair users, specific bathing requirements etc. before they move in wherever possible.
16. This approach has significantly reduced the demands on the adaptations budget.

## **Existing Stock Investment and Responsive Repairs**

17. In accordance with good practice, the housing stock has recently been surveyed by an independent specialist organisation. Overall our properties have been assessed as being in good condition, reflecting our significant annual investment as part of a structured programme for both on-going capital improvements and maintenance resulting in:
  - (a) All stock meeting the Decent Homes Standard by 2006.
  - (b) A proactive approach to capital improvement work ensuring all stock is maintained to a standard above the Decent Homes Standard, locally known as

the Darlington Standard.

- (c) An average SAP rating of over 70 across the Council housing stock indicating an above average level of thermal comfort. This can be largely attributed to a central heating programme providing A-rated combi-boilers and a planned maintenance programme which ensures all properties suitable benefit from cavity wall insulation and 300mm of loft insulation. A significant number of properties with previously poor SAP ratings have also been targeted in recent years for a more comprehensive package of energy efficiency measures including double glazed UPVC windows, composite doors and in some cases external cladding.
18. The Business Plan identifies a capital works budget of £32m over the next five years and £233m budget for capital works over the next 30 years. This budget will ensure all works identified within the recent stock condition survey can be completed alongside additional works to maintain properties to the Darlington Standard and complete regeneration works where appropriate. Whilst previous window replacement programmes have prioritised properties with lower than average energy ratings, the stock condition survey has identified the need for some single glazed Upvc windows which are coming to the end of their useful life to be replaced on a rolling programme. Provision has therefore been made to spend £500K on a double glazing programme in 2018/19 starting with Parkside and Heighington. In subsequent years £350K per annum has been included in the Business Plan.
19. The Business Plan anticipates responsive repairs will remain at historical levels and so allocates a budget of £20.4m for responsive and cyclical repairs within the five year investment plan and £122m within the 30 year investment plan.

### **Energy Efficiency**

20. The Standard Assessment Procedure (SAP) is an industry standard used to evaluate the energy efficiency of a property. While the average SAP rating of the Council's housing stock is over 70 and well in line with the national average. Housing stock with poor levels of thermal comfort has now benefitted from additional measures as indicated above.
21. The five year investment plan directs £6.8m towards investment in A rated combination boilers and £49m over 30 Year Business Plan period.
22. Attached at Appendix 2 is the 30 Year Investment Plan and at **Appendix 3** the detailed 5 Year investment plan.

### **Rent Level Options**

23. The main objective of the Government's policy on rent restructuring is that rents should be fair and affordable for tenants in the social rented sector. The policy sets out a common basis on which all rents in the social sector should be set. This means that the rent for a house or flat (known as the formula rent) is linked to its capital value, size, location, condition and local earnings so that tenants can make a proper choice between how much they pay and the size and quality of the property they live in.

24. On 8 July 2015 the new government's first budget introduced a requirement for all social landlords to reduce their rents by 1% every year for the next four years (2016/17 – 2019/20) rather than increasing them by CPI + 1% as previously indicated. The reduction is described by Government as social landlords' contribution to reducing the Housing Benefit Bill. The impact on the Council's HRA is that by year 4 we will be losing rental income of approximately £2.5m every year. Example rents for 2018/19 based on this new information are attached at **Appendix 4**.

### Garage Rents and Service Charges

25. The budget at Appendix 1 includes the financial effect of the proposed increases. The proposed service charges provide for achieving full recovery of costs from those tenants who directly benefit from the services provided. In most instances this means a small inflationary increase is necessary but in some instances no increase is needed to maintain current levels of service.
26. Any additional costs will be covered by Housing Benefits for the 70% of tenants who are eligible. The HRA funds a Money Advice Service and Income Management Team to address the financial challenges facing a number of Council tenants and referrals are also made to CAB for independent financial advice as well as to food banks and the and the Credit Union. Those tenants, particularly first time tenants who require more sustained intensive support will be referred to the Housing Plus Team.

**Table 3: Garage Rents and Service Charges**

Description	Current Weekly Charge (17/18)	Proposed Weekly Charge (18/19)
	£	£
Garage Rents	7.47	7.69
Building Cleaning – Flats	1.76	1.79
Building Cleaning – Sheltered Schemes	3.61	3.68
Building Cleaning – Extra Care	11.33	11.55
Grounds Maintenance – General Housing	1.70	1.71
Grounds Maintenance – Blocks of Flats	1.70	1.71
Heating – Comprehensive schemes	11.46	11.46
Heating - Blocks of flats	1.34	1.41
Administration – Leaseholders	84.50	84.50
Furnishings and Fittings – Comprehensive Schemes	1.87	1.93
Furnishings and Fittings – Good Neighbour Schemes	0.85	0.87
Lifeline Response	5.28	5.50
Lifeline - Sheltered and Extra Care Housing	17.03	17.64
Pavement Crossings and Hard standings	4.00	4.13
Mid-day Meal – Extra Care (Residents only)	32.27	32.90
Mid-day Meal – Extra Care (Non-Residents only)	38.78	39.48

<b>Description</b>	<b>Current Weekly Charge (17/18)</b>	<b>Proposed Weekly Charge (18/19)</b>
Furnished Tenancies - 1 bed flat	28.51	28.51
Furnished Tenancies - 2 bed flat	29.65	29.65
Furnished Tenancies - 2 Bed House	45.97	45.97
Furnished Tenancies - 3 Bed House	48.10	48.10
Furnished Tenancies - White Goods	6.10	6.10
Guest Rooms in Sheltered Schemes	80.50	82.04
Door Entry Systems	0.66	0.68
TV Aerials	0.19	0.19
Housing Plus Service	17.89	18.07

### **Consultation**

27. The Annual Review of the HRA Business Plan is developed in consultation with Council tenants through their Customer Panel and associated sub-groups supplemented with surveys, focus groups, bespoke meetings and marketing tools such as mystery shopping. The proposals have been considered by the Customer Panel and they supported the proposed changes.

### **Financial Implications**

28. The estimates included in this report represent a fair view of ongoing plans and commitments although Members will appreciate some budget are subject to volatility and will continue to be monitored closely.
29. The level of revenue balances projected in this report represent an adequate level given the level of risk.

**HOUSING REVENUE ACCOUNT**

	2018/19	2019/20	2020/21	2021/22	2022/23
	£000	£000	£000	£000	£000
<b><u>Income</u></b>					
Rents Of Dwellings (Gross)	(19,632)	(19,450)	(19,776)	(20,050)	(20,332)
Sundry Rents (Including Garages & Shops)	(446)	(451)	(457)	(463)	(463)
Charges For Services & Facilities	(3,100)	(3,127)	(3,141)	(3,151)	(3,161)
Contribution towards expenditure	(256)	(256)	(260)	(263)	(265)
Interest Receivable	(25)	(14)	(6)	(6)	(6)
<b>Total Income</b>	<b>(23,458)</b>	<b>(23,298)</b>	<b>(23,639)</b>	<b>(23,933)</b>	<b>(24,227)</b>
<b><u>Expenditure</u></b>					
Management	5,760	5,835	5,899	5,957	5,889
Capital Financing Costs	3,526	3,521	3,462	3,431	3,399
Increase in Bad Debt Provision	350	350	350	350	350
HRA Revenue Repairs	3,917	3,995	4,075	4,157	4,240
Revenue Contribution to Capital (R.C.C.O.)	14,681	10,890	10,089	9,863	8,390
Contribution to/(from) balance	(4,776)	(1,293)	(236)	175	1,959
<b>Total Expenditure</b>	<b>23,458</b>	<b>23,298</b>	<b>23,639</b>	<b>23,933</b>	<b>24,227</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Opening balance</b>	<b>8,561</b>	<b>3,785</b>	<b>2,492</b>	<b>2,256</b>	<b>2,431</b>
<b>Contribution to/(from) balance</b>	<b>(4,776)</b>	<b>(1,293)</b>	<b>(236)</b>	<b>175</b>	<b>1,959</b>
<b>Closing balance</b>	<b>3,785</b>	<b>2,492</b>	<b>2,256</b>	<b>2,431</b>	<b>4,390</b>
<b>Estimated closing dwelling numbers</b>	<b>5,297</b>	<b>5,299</b>	<b>5,299</b>	<b>5,269</b>	<b>5,239</b>
<b>Closing balance per dwelling</b>	<b>£714.57</b>	<b>£470.38</b>	<b>£425.83</b>	<b>£461.40</b>	<b>£837.90</b>

## THIRTY YEAR INVESTMENT FORECAST 2018/19 - 2047/48

	Years 1 to 10 (£000)	Years 11-20 (£000)	Years 21 - 30 (£000)	Total Spend (£000)
Adaptations / Lifts	2,120	2,150	2,150	6,420
Communal Works	1,053	1,060	1,060	3,173
Decoration following IPM	256	495	471	1,222
External works (footpaths, fencing, etc.)	5,215	5,250	5,250	15,715
Garage Improvements	559	540	540	1,639
Heating Replacements	15,520	16,927	16,253	48,700
Internal Planned Maintenance	24,242	26,829	25,641	76,712
Repairs before painting	1,043	1,050	1,050	3,143
Roof work	7,000	7,000	7,000	21,000
Structural Repairs	5,036	5,040	5,040	15,116
Warden Link & Sheltered Housing	534	540	540	1,614
Energy Efficiency	7,485	11,400	11,400	30,285
Professional Fees	2,606	2,630	2,630	7,866
Smoke / Fire Alarms	300	280	280	860
Pavement Crossing	329	330	330	989
New build and regeneration capital investment	22,034	0	0	22,034
<b>Total expenditure</b>	<b>95,332</b>	<b>81,521</b>	<b>79,635</b>	<b>256,488</b>

## HRA Business Plan – Draft 5 Year Investment Plan

	2018/19	2019/20	2020/21	2021/22	2022/23
	£000's	£000's	£000's	£000's	£000's
<b>Scheme / Project</b>					
Adaptations / Lifts	200	205	210	215	215
Heating replacement programme	1,280	1,302	1,368	1,436	1,436
Structural works	500	150	154	154	154
Lifeline Services	50	52	54	54	54
Repairs before painting	100	103	105	105	105
Roofing	700	700	700	700	700
Garages	75	52	54	54	54
External Works (footpaths, fencing, building	500	515	525	525	525
Smoke detection	50	26	28	28	28
Pavement Crossing	32	33	33	33	33
Replacement Door Programme	350	355	360	360	360
Window Replacement	500	500	500	500	500
IPM works	1,800	1,905	2,004	2,200	2,507
Communal Works	100	105	106	106	106
New build (net of HCA grant)	8,694	4,780	3,780	3,280	1,500
Fees	250	255	260	263	263
<b>Total spend</b>	<b>15,181</b>	<b>11,038</b>	<b>10,241</b>	<b>10,013</b>	<b>8,540</b>
<u>Resourced by:</u>					
Capital Receipts	198	200	222	234	234
RCCO	6,289	6,057	6,238	6,499	6,806
Investment Fund	8,694	4,780	3,780	3,280	1,500

## Examples of Weekly Rent Changes for 2018/19

APPENDIX 4

Area	Property Type	Approved Rent 2017/18	Proposed Rent 2018/19	Increase/ (decrease)	Increase/(Decrease
				between 16/17 & 17/18	) between 17/18 & 18/19
				£	%
<u>Middleton St George</u>					
	1 Bedroom Bungalow	69.83	69.13	(0.70)	-1.00%
	2 Bedroom House	76.18	75.42	(0.76)	-1.00%
	3 Bedroom House	86.90	86.03	(0.87)	-1.00%
<u>Cockerton</u>					
	1 Bedroom Flat	62.91	62.28	(0.63)	-1.00%
	2 Bedroom House	73.67	72.94	(0.73)	-1.00%
	3 Bedroom House	79.38	78.58	(0.80)	-1.01%
<u>Haughton</u>					
	1 Bedroom Flat	63.44	62.81	(0.63)	-1.00%
	2 Bedroom Flat	71.86	71.14	(0.72)	-1.00%
	1 Bedroom Bungalow	69.87	69.17	(0.70)	-1.00%
	2 Bedroom House	75.60	74.85	(0.75)	-1.00%
	3 Bedroom House	84.52	83.68	(0.84)	-1.00%
<u>Branksome</u>					
	1 Bedroom Flat	63.01	62.38	(0.63)	-1.00%
	1 Bedroom Bungalow	69.69	69.00	(0.69)	-1.00%
	2 Bedroom House	72.27	71.55	(0.72)	-1.00%
	3 Bedroom House	82.16	81.34	(0.82)	-1.00%
<u>Lascalles</u>					
	1 Bedroom Flat	62.28	61.65	(0.63)	-1.00%
	2 Bedroom Flat	69.45	68.76	(0.69)	-1.00%
	2 Bedroom House	71.31	70.60	(0.71)	-1.00%
	3 Bedroom House	78.91	78.12	(0.79)	-1.00%
<u>Bank Top</u>					
	1 Bedroom Flat	63.41	62.78	(0.63)	-1.00%
	3 Bedroom House	81.25	80.44	(0.81)	-1.00%
<u>Redhall</u>					
	1 Bedroom Flat	60.83	60.22	(0.61)	-1.00%
	2 Bedroom Flat	66.90	66.23	(0.67)	-1.00%
	1 Bedroom Bungalow	64.50	63.86	(0.64)	-1.00%
	2 Bedroom House	68.38	67.70	(0.69)	-1.00%
	3 Bedroom House	74.88	74.13	(0.75)	-1.00%
<u>Eastbourne</u>					
	1 Bedroom Flat	59.76	59.16	(0.60)	-1.00%
	2 Bedroom Flat	66.56	65.89	(0.67)	-1.01%
	2 Bedroom House	69.31	68.62	(0.69)	-1.00%
	3 Bedroom House	75.02	74.27	(0.75)	-1.00%
<u>Skerne Park</u>					
	2 Bed House	70.09	69.39	(0.70)	-1.00%
	3 Bed House	75.73	74.98	(0.76)	-1.00%
<u>Parkside</u>					
	1 Bedroom Flat	63.49	62.86	(0.63)	-1.00%
	2 Bedroom House	72.81	72.08	(0.73)	-1.00%
	3 Bedroom House	82.95	82.12	(0.83)	-1.00%